OFFICE OF THE CHIEF OF POLICE

NOTICE
14.1

February 15, 2023

TO: All Department Personnel

FROM: Chief of Police

SUBJECT: CALIFORNIA LAW ENFORCEMENT TELECOMMUNICATIONS SYSTEM PURPOSE CODE REQUIREMENT – REMINDER

The purpose of this Notice is to remind all Department personnel of the requirements associated with querying individuals in the California Law Enforcement Telecommunications System (CLETS). California Assembly Bill 1747, enacted October 12, 2019, mandates that all inquiries submitted on or after July 1, 2021, through CLETS for information other than criminal history, shall include a reason and "Purpose Code" for every inquiry.

The Purpose Codes are as follows:

C = Criminal Justice
I = Immigration Enforcement
U = Investigate Violations of Title 8, Section 1325 of the United States Code (U.S.C.)

Recent audits conducted by the California Department of Justice revealed that a number of Department personnel used immigration related purpose codes while making inquiries in CLETS via the Premier One Mobile Data Computer system.

As a reminder, the Purpose Code "**C**" for Criminal Justice shall be used for all Department inquiries associated with criminal investigations, individual detentions, traffic and pedestrian stops, arrests, and queries for information on missing persons, parolees, and those on probation.

Department personnel are further reminded of the provisions codified in Department Manual Section 4/264.50, *Enforcement of United States Immigration Laws*, regarding detentions, inquiries, or arrest of an individual for their civil immigration status. Accordingly, Department personnel **shall not**:

- Initiate police action with the objective of discovering the civil immigration status of any person; or,
- Arrest or book persons for violation of Title 8, U.S.C. § 1325, *Improper Entry to the United States*, unless pursuant to an arrest warrant issued by a federal district court or magistrate judge.

Any questions regarding this Notice may be directed to Diversity, Equity, and Inclusion Division, at (213) 486-0173.

MICHEL R. MOORE
Chief of Police

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