OFFICE OF THE CHIEF OF POLICE

NOTICE
1.11

June 27, 2023

TO: All Department Personnel

FROM: Chief of Police

SUBJECT: ARREST PROCEDURES FOR ALL OFFENSES AFTER ZERO-BAIL IMPLEMENTATION; ZERO-BAIL IMPACT ASSESSMENT CHECKLIST; AND, ZERO-BAIL IMPACT ASSESSMENT TRACKING LOG – RE-ACTIVATED

The purpose of this Notice is to inform personnel about the new Zero-Bail tracking procedure for arrestees.

BACKGROUND

In response to the Los Angeles Superior Court's injunction against requiring cash bail for certain offenses prior to arraignment, the Los Angeles County Emergency Bail Schedule has been re-instituted. During the initial Zero-Bail period which was implemented in October 2020, in response to the COVID-19 public health crisis, the Department became aware that some suspects who were released in this manner were subsequently committing additional crimes just hours or days after their initial release. In response, the Department has re-implemented a system for tracking individuals who are arrested after being released on a prior felony offense via Zero-Bail.

PROCEDURES

Effective immediately, to ensure that repeat offenders are sufficiently documented, the following procedures shall be followed:

I. **Zero-Bail Impact Assessment Checklist – Re-Activated.** The Zero-Bail Impact Assessment Checklist is re-activated and **shall** be completed at the time of arrest and/or booking for all felony or misdemeanor charges. Completion of this form is self-explanatory.

II. **Zero-Bail Tracking Log – Re-Activated.** The Zero-Bail Tracking Log is re-activated. Instructions for the completion of this form are attached to this Notice and shall be completed when all criteria are met on the Zero-Bail Impact Assessment Checklist. The Zero-Bail Tracking Log is now paperless and can be located on the Department's Local Area Network (LAN) via the Automated Field Data Report (AFDR)/Incident Tracking application, Zero-Bail tab within: https://incidents.lapd.lacity.org/incidents/ZBIL/Search.aspx.

III. Arresting Officer's/Detective's Responsibilities. Officers/detectives effecting either a felony or misdemeanor arrest shall:

1. Review arrestee's Record of Arrest and Prosecution (RAP) criminal history;
2. Review arrestee's Consolidated Criminal History Reporting System (CCHRS) report;
3. Query the arrestee's name through SI02 looking for all current and existing booking numbers;
4. Query all arrestee's prior booking numbers between May 24, 2023, and present through SI01; and,
5. Determine if the arrestee had any **felony** arrests between May 24, 2023, and present, and was released on their Own Recognizance, and the underlying case was not rejected by the District Attorney/City Attorney, closed, or dispositioned.

When an arresting officer/detective determines that Item No. 5 above is true, arresting officers **shall** report the arrestee's information to the watch commander **and** request a deviation from the Zero-Bail Emergency Orders. Officers shall request this deviation by requesting the applicable non-emergency bail amount from the current Felony Bail Schedule on the Booking Approval and document the rationale in the narrative of the Arrest Report (under the *Booking* heading).

In addition to adhering to all of the procedures listed therein, the Zero-Bail Impact Assessment Checklist **shall** be attached to the Area copy of the Booking Approval prior to the watch commander's approval.

IV. Watch Commander's Responsibilities. When informed of a Zero-Bail Impact Assessment qualifying arrest by an officer/detective, watch commanders shall:

1. Record the arrest on the Zero-Bail Impact Assessment Tracking Log via the AFDR/Incident Tracking application; and,
2. Document the entry in the Watch Commander's Log.

FORM AVAILABILITY: A copy of the Zero-Bail Impact Assessment Checklist is attached for immediate use and duplication. The form is also available in E-Forms on the Department's LAN. The Zero-Bail Tracking Log is located on the LAN via AFDR/Incident Tracking application, Zero-Bail tab within:
https://incidents.lapd.lacity.org/incidents/ZBIL/Search.aspx.

If you have any questions or require additional information, please contact Detective Bureau at (213) 486-7000.

MICHEL R. MOORE
Chief of Police

Attachments

DISTRIBUTION "D"

ZERO-BAIL IMPACT ASSESSMENT CHECKLIST

Los Angeles County has re-established a Zero Cash Bail System. To capture accurate and timely data of REPEAT criminal offenders since the re-implementation of Zero-Bail, all Department employees shall complete the below Zero-Bail Impact Assessment Checklist at the time of arrest and/or booking.

ARRESTING OFFICER'S/DETECTIVE'S RESPONSIBILITIES. When arresting/booking for **felony or misdemeanor** charges, complete the below listed tasks:

☐Yes ☐ No	Reviewed arrestee's Record of Arrest and Prosecution (RAP) criminal history.
☐ Yes ☐ No	Reviewed arrestee's Consolidated Criminal History Reporting System (CCHRS) report.
☐ Yes ☐ No	Queried the arrestee's name through SI02 looking for all current and existing booking numbers.
☐ Yes ☐ No	Queried all arrestee's prior booking numbers through SI01.

Note: Importance of the SI01 and SI02 - This inquiry will allow officers to determine an individual's most current *booking status* or *arrested & released status* within the last couple of hours/days, which might not yet be listed on the individual's criminal history.

Next, after completing the above listed tasks, investigate to ascertain the following information in the arrestee's prior arrest history (***if multiple arrests exist, use most recent record***):

☐ Yes ☐ No	Any **felony** arrests between May 2023 and present? **If there is more than one prior felony arrest: How many?
☐ Yes ☐ No	Released via "Own Recognizance" (OR) from custody.
☐ Yes ☐ No	Record does NOT indicate case has been rejected by DA/CA.
☐ Yes ☐ No	Record does NOT indicate case has been closed or dispositioned.

Lastly, if all of the above conditions are true, report arrestee's information to the Watch Commander in order to enter the data into the Zero-Bail Impact Assessment Tracking Log located on the LAN via the AFDR / Incident Tracking application, Zero-Bail tab within: https://incidents.lapd.lacity.org/incidents/6BIL/Search.aspx

(6/2023)

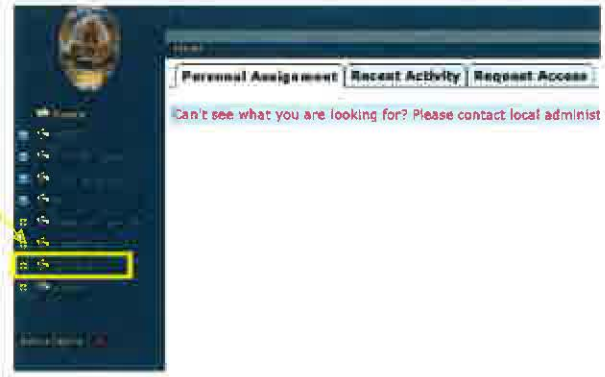
How to Access the Zero-Bail Impact Tracking Log

Link: https://incidents.lapd.lacity.org/incidents/ZBIL/Search.aspx

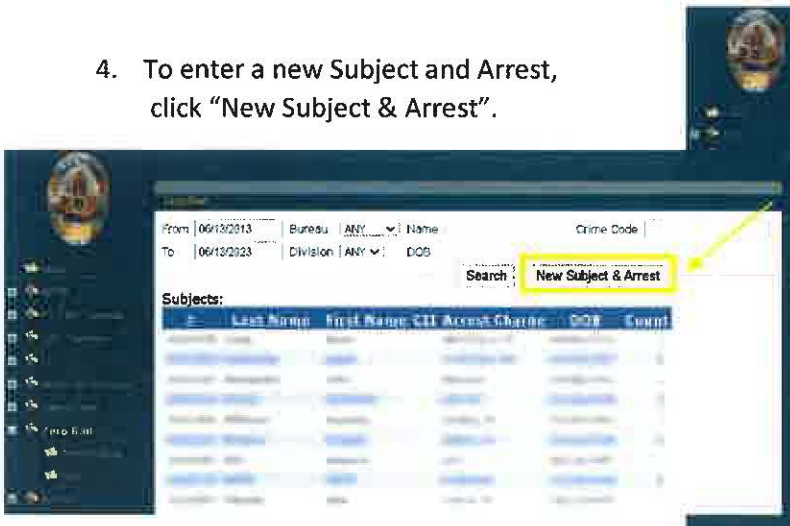
1. From the LAN, click on "AFDR / Incident Tracking" link on the right of the page under "Applications".

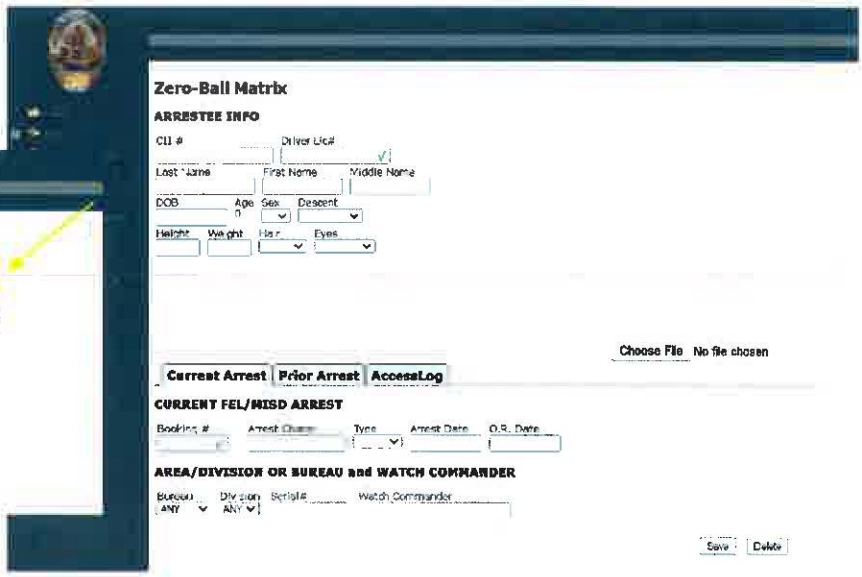
2. Enter your serial number and LAN password.

3. Click on the "Zero Bail" link on the left side of the page.



4. To enter a new Subject and Arrest, click "New Subject & Arrest".





5. If a booking number is available for the current arrest, enter the booking number first. If the County and LAPD systems are synced, the booking number will populate the Arrestee's personal information and the arrest information. Upon clicking on the check mark next to the "Booking #" box, a picture of the Arrestee will appear and click "OK".

6. If a booking number is not available, enter the Arrestee's Driver License Number. The Arrestee's picture will appear and click "OK". This will populate the Arrestee's information, however the "Current Fel/Misd Arrest" Section will still need to be entered.

7. Once the "Arrestee Info" and "Current Fel/Misd Arrest" sections are complete, ensure the Watch Commander's name and serial number are entered.

8. "Save" to submit entry