

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 4

January 12, 2023

APPROVED BY THE BOARD OF POLICE COMMISSIONERS ON January 10, 2023

**SUBJECT: REPORTING USES OF FORCE TO THE DEPARTMENT OF JUSTICE
 – REVISED**

PURPOSE: California Assembly Bill (AB) 882 was signed into law on September 30, 2022, revising law enforcement agency requirements for reporting uses of force to the California Department of Justice. Assembly Bill 882 also created the Advisory Council on Improving Interactions between People with Intellectual and Developmental Disabilities and Law Enforcement which will evaluate existing training for peace officers regarding interactions with those individuals. The purpose of this Order is to revise Department protocols for reporting uses of force with people who have intellectual and developmental disabilities to be in compliance with AB 882.

PROCEDURE: Department Manual Section 4/245.30, *Reporting Uses of Force to the Department of Justice*, has been revised. The section is attached with the revisions indicated in italics.

AMENDMENT: This Order amends Section 4/245.30 of the Department Manual.

AUDIT RESPONSIBILITY: The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



MICHEL R. MOORE
Chief of Police

Attachment

DISTRIBUTION "D"

**DEPARTMENT MANUAL
VOLUME IV
Revised by Special Order No. 4, 2023**

245.30 REPORTING USES OF FORCE TO THE DEPARTMENT OF JUSTICE. Pursuant to California Government Code Section 12525.2, the Application Development and Support Division (ADSD), in coordination with Force Investigation Division (FID), Critical Incident Review Division (CIRD), and Robbery Homicide Division (RHD), shall furnish to the California Department of Justice all instances when a sworn Department employee is involved in any of the following on a monthly basis:

- An incident involving the shooting of a civilian by a peace officer;
- An incident involving the shooting of a peace officer by a civilian;
- An incident in which the use of force by a peace officer against a civilian results in serious bodily injury or death; and,
- An incident in which use of force by a civilian against a peace officer results in serious bodily injury or death.

Note: “Serious bodily injury” means a bodily injury that involves a substantial risk of death, unconsciousness, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member or organ.

For each incident reported to the California Department of Justice, the Department shall include, but not be limited to the following information:

- The gender, race, and age of each individual who was shot, injured, or killed;
- The date, time, and location of the incident;
- Whether the civilian was armed, and, if so, the type of weapon;
- The type of force used against the officer, the civilian, or both, including the types of weapon(s) used;
- The number of officers involved in the incident;
- The number of civilians involved in the incident;
- *The reason for contact;*
- *The reason for using force;*
- *The injuries sustained;*
- *If any medical aid was rendered; and,*
- *If the officer observed signs of any of the following:*
 - *Disability:*
 - *Mental (per Section 5600.3 W.I.C.);*
 - *Physical (per Section 12926 of the Government Code); or,*
 - *Developmental (per Section 4512 W.I.C.).*
 - *Drug or alcohol impairment; or,*
 - *Erratic behavior.*