

## OFFICE OF THE CHIEF OF STAFF

### NOTICE

December 28, 2022

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**TO:** All Department Personnel

**FROM:** Chief of Staff

**SUBJECT:** MAY 2023 NATIONAL POLICE WEEK PARTICIPANT SUBMISSIONS

The Department is seeking full-duty, sworn personnel to participate in the Los Angeles Police Department (LAPD) Honor Platoon and National Police Week (NPW) activities to be held in Sacramento, CA, May 7-9, 2023, and Washington, D.C., May 11-16, 2023.

Sworn personnel wishing to participate shall obtain written approval from their commanding officer and must be **full-duty** at the time of the event. To be considered for either detail, sworn personnel shall submit an Employee's Report (Form 15.07.00) to their commanding officer expressing an interest, their qualifications to attend, their assurances to purchase the items identified below (if needed), and to abide by the Honor Platoon's rules and protocols. Lodging and airfare will be provided, but meals will not be included. A hotel with a complimentary breakfast may be selected as the host hotel. However, this is yet to be determined and is not guaranteed. This is a **voluntary** detail; therefore, per diem and overtime will **not** be authorized. Commanding officers shall show the approved sworn personnel's duty status as Leave with Pay (LP) for the specified three days for Sacramento and five days for Washington D.C. Selected personnel will be required to attend a briefing (duty status: LP – 3 hours) at the Los Angeles Police Protective League on April 11, 2023, at 1100 hours. The respective commanding officers should forward the original, approved Employee's Reports to Captain Steve Embrich, Serial No. 30993, Pacific Area Commanding Officer, LAPD National Police Week Coordinator.

This detail can be physically demanding and requires sworn personnel to walk and stand for long periods, possibly in inclement weather. Sworn personnel will be required to be in possession of a Department approved Blauer 4660 Softshell Duty jacket in excellent condition, with Department specified name tape, proper rank insignia, and an embroidered badge with corresponding rank and badge number as defined in the Uniform and Equipment Committee Notice, *Department Approved Jackets*, dated December 20, 2017. In addition, participants must have an approved air travel firearms lock box and lock, and appropriate business casual attire.

The LAPD Honor Platoon, Sacramento, CA, is expected to participate in the following uniformed events: Candlelight Vigil at the California State Capital and the California Peace Officers' Memorial Foundation Enrollment Ceremony.

The LAPD Honor Platoon, Washington D.C., is expected to participate in the following uniformed events: Candlelight Vigil at the National Mall, Arlington National Cemetery, the National Law Enforcement Officer's Memorial, and the United States Capitol. Personnel will also be required to stand in formation during these events. Each participant shall ensure their uniform (class "A" with cover) and its appearance are in excellent condition.

Classmates, former partners, relatives, and close friends of an officer killed in the line of duty shall receive preference for selection. Sworn personnel with prior military service, especially those who have been deployed overseas, are encouraged to apply. Preference may also be granted to those individuals who have not previously participated in this detail. Approved paperwork must be received by Captain Embrich no later than February 21, 2023.

Any questions regarding this Notice may be directed to the Office of Support Services at (213) 486-8410.



DANIEL RANDOLPH, Deputy Chief  
Chief of Staff  
Office of the Chief of Police

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