

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 16
APPROVED BY THE BOARD OF POLICE COMMISSIONERS ON

October 3, 2023
October 3, 2023

SUBJECT: REPORTING INCIDENTS MOTIVATED BY HATRED OR PREJUDICE – REVISED; HATE CRIMES RESOURCE PAMPHLET (ENGLISH), FORM 15.91.00 – REVISED; HATE CRIME RESOURCE PAMPHLET (SPANISH), FORM 15.91.01 – REVISED; HATE CRIME/INCIDENT GUIDELINES FIELD NOTEBOOK DIVIDER, FORM 18.44.00 – REVISED; AND, STATE OF CALIFORNIA DEPARTMENT OF JUSTICE HATE CRIME EVENT REPORT, FORM BCIA 8373 – ACTIVATED

PURPOSE: The purpose of this Order is to revise Department Manual Section 4/203.25, *Reporting Incidents Motivated by Hatred or Prejudice*, as well as various hate crime forms, consistent with the revisions to California Penal Code (PC) Section 11411-Terrorizing (Hate Crimes), and pursuant to California Assembly Bill (AB) 2282. Assembly Bill 2282 amends PC Section 11411 by expanding the definition of the offense.

In addition to revised Hate Crime forms, *Hate Crime Event Report*, California Department of Justice (DOJ) Form BCIA 8373, is activated to capture pertinent information regarding Hate Crime events including, but not limited to, the type of offensive act, the weapon type used, location of occurrence, as well as victim and suspect information for the State of California to accurately track.

PROCEDURE:

- I. REPORTING INCIDENTS MOTIVATED BY HATRED OR PREJUDICE – REVISED.** Department Manual Section 4/203.25, *Reporting Incidents Motivated by Hatred or Prejudice*, has been revised. Attached is the Department Manual Section with the revisions indicated in italics.
- II. HATE CRIMES RESOURCE PAMPHLET, FORM 15.91.00 (ENGLISH); AND, HATE CRIMES RESOURCE PAMPHLET (SPANISH), FORM 15.91.01 – REVISED.** The Hate Crimes Resource Pamphlet, Form 15.91.00 (English), and Hate Crimes Resource Pamphlet, Form 15.91.01 (Spanish). Attached are the revised forms.
- III. HATE CRIME/INCIDENT GUIDELINES FIELD NOTEBOOK DIVIDER, FORM 18.44.00 – REVISED.** The Hate Crime/Incident Guidelines Field Notebook Divider, Form 18.44.00, has been revised. Attached is the form with the revisions indicated in italics.

IV. STATE OF CALIFORNIA DEPARTMENT OF JUSTICE HATE CRIME EVENT REPORT, FORM BCIA 8373 – ACTIVATED. *The State of California Department of Justice Hate Crime Event Report, Form BCIA 8373, has been activated. Attached is the form. The “Form Use” and completion of this form is self-explanatory*

FORM AVAILIBILITY: The revised and activated forms are available in E-Forms on the Department’s LAN and are attached for immediate use and duplication. The “Form Use” for the revised forms is unchanged. All other versions of the forms shall be marked “obsolete” and placed into the divisional recycling bin.

AMENDMENTS: This Order amends Section 4/203.25 of the Department Manual.

AUDIT RESPONSIBILITY: The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



MICHEL R. MOORE
Chief of Police

Attachments

DISTRIBUTION “D”

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203.25 REPORTING INCIDENTS MOTIVATED BY HATRED OR PREJUDICE. It is the policy of the Department to safeguard the rights of all individuals irrespective of their race or ethnicity, nationality, immigration status, religion, sexual orientation, gender, gender identity or gender expression, disability (whether temporary, permanent, congenital and no matter how it is acquired), and/or association with a person or group with one or more of these actual or perceived characteristics. Any acts or threats of violence motivated by hate or bias, including property damage, harassment, intimidation, or other crimes shall be viewed very seriously and given high priority.

Hate Crime-Defined. Pursuant to California Penal Code Sections 422.55 and 422.56, a hate crime is any criminal act or attempted criminal act directed against a person(s), public agency, or private institution based in whole or in part on the victim's actual or perceived race or ethnicity, nationality, religion, sexual orientation, disability, or gender; or, because *victim* is associated with a person or group *with one of those actual or perceived protected characteristics*.

As stated in Penal Code Section 422.87, a **"bias motivation"** is a pre-existing negative attitude toward actual or perceived characteristics referenced in Penal Code Section 422.55 (see characteristics from Hate Crime Definition above). Depending on the circumstances of each case, bias motivation may include, but is not limited to, hatred, animosity, discriminatory selection of victims (i.e., targeting), resentment, revulsion, contempt, unreasonable fear, paranoia, callousness, *thrill-seeking*, desire for social dominance, desire for social bonding with those of one's "own kind," or a perception of the vulnerability of the victim due to the victim's *actual or perceived protected characteristic*, or association with a person *with an actual or perceived protected characteristic*, including – but not limited to – disability or gender.

A hate crime includes *the following types of conduct motivated by bias*:

- Any willful act that by force or threat of force injures, intimidates, *threatens*, or *oppresses any other person*, or interferes with *the person's* free exercise or enjoyment of any legal right(s) or privilege(s);
- Any willful act that defaces, damages, or destroys the real or personal property of any other person or entity for the purpose of intimidating or interfering with the free exercise or enjoyment of any legal right(s) or privilege(s); or,
- *Hanging a noose, placing or displaying a sign or symbol (i.e., a Nazi swastika), or burning or desecrating a religious symbol (i.e., a cross) on the private property of another without authorization, or at a school for the purpose of terrorizing a person, as provided in Penal Code Section 11411.*

Statutory Definitions. California Penal Code Section 422.56 defines the *following terms and phrases*:

"Association with a person or group with [the] actual or perceived characteristics," includes advocacy for, identification with, or being on the property owned, rented by, or adjacent to the individual, family, community center, educational facility, office, meeting hall, place of

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worship, private institution, public agency, library, or other entity, group, or person which has, or is identified with the person who has the characteristic targeted.

“Disability” includes mental *and/or* physical disability, as defined in *Government Code* Section 12926, regardless of whether said disability is temporary, permanent, congenital, or acquired by heredity, accident, injury, advanced age, or illness.

“Gender” means sex and includes a person’s gender identity and gender expression.

“Gender expression” means a person’s *gender* related appearance and behavior whether or not stereotypically associated with the person’s assigned sex at birth.

“In whole or in part because of,” means that the bias motivation must be a cause in fact of the offense, whether or not other causes also exist. When multiple concurrent motives exist, the prohibited bias must be a substantial factor in bringing about the particular result. There is no requirement that the bias be a main factor, or that the crime would not have been committed but for the actual or perceived characteristic. This subdivision does not constitute a change in, but is declaratory of, existing law under *In re M.S. (1995) 10 Cal. 698* and *People v. Superior Court (Aishman) (1995) 10 Cal. 4th 735*.

“Nationality” includes country of origin, immigration status, including citizenship, and national origin.

“Race or ethnicity” includes ancestry, color, and ethnic background.

“Religion” includes all aspects of religious belief, observance and practice and includes agnosticism and atheism.

“Sexual orientation” means heterosexuality, homosexuality, or bisexuality.

“Terrorize” means to cause a person of ordinary emotions and sensibilities to fear for their personal safety, or the safety of their loved ones.

“Victim” includes but is not limited to, a person, individual, family, group, entity, community center, educational facility, office, meeting hall, place of worship, private institution, public agency, library, or other victim or intended victim of the offense.

Hate Incident-Defined. A hate incident is any non-criminal act, including words, directed against a person(s) based on that person’s actual or *perceived protected characteristics*. Hate incidents are differentiated from hate crimes because they do not violate (*and are not punishable under*) criminal law *statutes*. Rather, such incidents are generally protected free speech under the First Amendment *of* the U.S. Constitution.

Hate incidents include, but are not limited to, epithets, distribution of hate material in public places, posting of hate material *on public property* that does not result in property damage, and

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the display of hate material on one's own property. However, if over an extended period of time a person directs numerous bigoted, biased, or prejudiced statements to the same person, such a pattern of conduct could rise to the level of unlawful criminal harassment or stalking under certain state laws, including but not limited to California Penal Code Section 646.9 – Stalking.

In compliance with California Penal Code Section 422.87, officers shall specifically evaluate the following when investigating a **crime or incident of suspected disability-bias**:

- Whether there is any indication that the suspect was motivated by hostility or other bias, occasioned by factors such as, but not limited to:
 - Dislike of persons who arouse fear or guilt;
 - A perception that persons with disabilities are inferior and therefore “deserving victims;”
 - A fear of persons whose visible traits are perceived as being disturbing to others; or,
 - Resentment of those who need, demand, or receive alternative educational, physical, or social accommodations; *and*,
- Whether there is any indication that the suspect perceived the victim to be vulnerable and, if so, if this perception is grounded, in whole or in part, in anti-disability bias. This includes, but is not limited to:
 - If a suspect targets a person with a particular perceived disability while avoiding other vulnerable-appearing persons such as, inebriated persons or persons with perceived disabilities different than those of the victim. Those circumstances could be evidence that the suspect's motivations included bias against persons with the perceived disability of the victim and that the crime shall therefore be reported as a suspected hate crime and not a mere crime of opportunity.

In compliance with California Penal Code Section 422.87, when investigating a **crime or incident of suspected religious-bias**, officers shall specifically evaluate whether there were targeted attacks on, or biased references to, symbols of importance or articles considered of spiritual significance in a particular religion. Examples of religions and such symbols and articles include, but are not limited to:

- In Buddhism, statues of the Buddha;
- In Christianity, crosses;
- In Hinduism, forehead markings, known as bindis and tilaks, Aum/Om symbols, and images of deities known as murtis;
- In Islam, hijabs;
- In Judaism, Stars of David, menorahs, and yarmulke; and,
- In Sikhism, turbans, head coverings, and unshorn hair, including beards.

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The general underreporting of hate crimes, especially anti-disability and anti-gender crimes is an identified issue in California. Underreporting is caused by victims not reporting hate crimes or hate incidents due to a number of factors, including fear of reprisal and the belief that law enforcement will not properly investigate them. The Department recognizes the prevalence of underreporting of hate crimes in the City, and its commitment to vigilantly identify, document, investigate, and pursue prosecution of hate crimes is one of its strategic enforcement goals.

The bias motivation, or “**Hatred or Prejudice**” need not be the main, sole, or a major factor when classifying a crime or incident to be motivated by *hatred* or *prejudice*. Department personnel will classify reports as motivated by hatred or prejudice when evidence of such motivation, whether direct or circumstantial, is present.

Employee’s Responsibilities. A Department employee (either civilian or sworn) who becomes aware of a crime or incident motivated by hatred or prejudice shall:

- Investigate the crime or incident in a timely manner directly, or by way of notification to the appropriate personnel, entity, and/or agency if:
 - The employee is personally involved in the incident; or,
 - The employee is made aware of the incident while off-duty.
- Notify the watch commander of the Area of occurrence;
- Notify *the* Department Operations Center (DOC), Communications Division, and document the notification in the related report;
- Complete the appropriate incident, crime, or arrest report(s) and check the “MOTIVATED BY HATRED/PREJUDICE” box. If the incident does not constitute a specific crime, the Investigative Report (IR), Form 03.01.00, shall be titled “Hate Incident;”
- *Enter the protected characteristic, along with the specific hate crime/incident facts into the Modus Operandi (MO) box for coding purposes;*
- Complete the Hate Crime Supplemental Report, Form 03.01.05;
- Complete the Request for Confidentiality of Information, Form 03.02.00 (not required for **Hate Incidents or if the victim is a business**);
- Provide the victim with a Hate Crime Resource Pamphlet, Form 15.91.00, and a Marsy’s Law pamphlet; and,
- Ensure that every available resource, including but not limited to, language interpreters, Crisis Response Teams, information on local advocacy groups, etc., is provided to victims of Hate Crimes and Hate Incidents. Department employees shall also be guided by Training Bulletin Volume XLIX, Issue 12, dated November 2020, and titled, “Foreign Language Interpreters and Resources,” when an individual speaks a foreign language.

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Investigation by Field Units. Field units assigned to calls or discovering crimes or incidents motivated by hatred or prejudice shall:

- Investigate the crime or incident and take appropriate action;
- Telephonically notify the watch commander of the crime or incident;
- Request a field supervisor to their location;
- Complete *an* IR and/or Arrest Report, Form 05.02.00, on all crimes or incidents motivated by hatred or prejudice and check the “MOTIVATED BY HATRED/PREJUDICE” box;

Note: An IR shall be completed whenever an officer becomes aware of any incident, whether criminal or non-criminal which meets the criteria of an incident motivated by hatred or prejudice. The unwillingness of the victim related to an incident motivated by hatred or prejudice to sign a report, or the absence of a victim to the incident, does not exempt officers from the requirement to complete an IR regarding the incident.

- *Enter the protected characteristic along with the specific hate crime/incident facts into the Modus Operandi (MO) box for coding purposes;*
- Complete the Hate Crime Supplemental Report and attach it as the last two pages of the IR and/or Arrest Report;
- Complete the Request for Confidentiality of Information (not required for **Hate Incidents or if the victim is a business**); and,
- Provide the victim with a Hate Crime Resource Pamphlet and a Marsy’s Law *Resource Pamphlet*.

If the circumstances of an incident do not provide the corpus delicti of a specific crime, officers shall complete a short form IR titled “Hate Incident.” In cases where there is no specific crime, officers shall not list persons possibly responsible for the incident as suspects, rather such persons shall be listed in the “Involved Persons” section of the IR.

Note: Absent reasonable suspicion of a crime, officers do not have the legal authority to detain persons involved in a hate incident, where the individual is exercising *their* constitutional right to free speech.

When investigating a crime, officers should remain mindful that there are, at times, individuals who call the police and make false or ill-informed claims of misconduct about persons they dislike or are biased against (e.g., ethnic and religious minorities, immigrants, disabled individuals, homeless people). California Assembly Bill 1775 (enacted on September 30, 2020), reiterates the Ralph Civil Rights Act of 1976, whereby it not only prohibits, but also assesses civil and criminal penalties for instances when an individual knowingly and willfully threatens to notify, contacts, or files a false claim with law enforcement personnel in furtherance of *their* bias(es) against another.

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Therefore, Department personnel must be vigilant in their investigations with presumptive victims and witnesses, so as not to engage in bias-motivated detentions, interrogations, or arrests. As in all situations, officers are reminded to act professionally and accurately evaluate the facts and risks of each individual case. A biased individual who makes a report to the police can generate accusatory claims by police and outraged denials of wrongdoing by the accused all of which can lead to unjust outcomes.

Supervisor's Responsibilities. *A supervisor assigned to the scene of a crime or incident motivated by hatred or prejudice shall document their response and actions on a Sergeant's Daily Report, Form 15.48.00. The supervisor shall:*

- *Immediately respond to the scene;*
- *Ensure that an IR, and/or Arrest Report, along with the Hate Crime Supplemental Report, and Request for Confidentiality of Information (where appropriate) are completed for crimes or incidents motivated by hatred or prejudice; and,*
- *Ensure the victim is provided a Hate Crime Resource Pamphlet and a Marsey's Law Resource Pamphlet.*

Watch Commander's Responsibilities. Upon notification that a crime or incident motivated by hatred or prejudice has occurred, the watch commander shall:

- Direct a *supervisor* to immediately respond to the scene of a crime or incident motivated by hatred or prejudice;
- Notify the DOC, for inclusion of the crime or incident in the Chief of Police 24-Hour Occurrence Log;
- Notify Criminal Conspiracy Section (CCS), Major Crimes Division (MCD), of any incident involving a place of worship;
- Review all reports for completeness and accuracy (e.g., hate crime vs. hate incident):
 - Ensure that the "MOTIVATED BY HATRED/PREJUDICE" box is checked;
 - Ensure that the Hate Crime Supplemental Report is completed;
 - Ensure that the reporting officers have completed the Request for Confidentiality of Information where appropriate;
 - Ensure that the victim has been provided a Hate Crime Resource Pamphlet and a *Marsey's Law* Resource pamphlet;
- Make an entry regarding the matter in the Watch Commander's Daily Report, Form 15.80.00;
- Forward a copy of the Watch Commander's Daily Report entry along with a copy of the Sergeant's Daily Report, Form 15.48.00, documenting the contact with the victim to the Area Hate Crime Coordinator;
- Cause the reports to be distributed as soon as possible via the Records Unit, but no later than the end of watch;

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- Forward a copy of the report to the DOC; and,
- Notify the Community Relations Officer (CRO) to liaise with the affected community in the Area *and document the notification on the Watch Commander's Daily Report.*

Records Unit's Responsibilities. Upon receipt of a crime or incident report in which the suspect's actions were motivated by hatred or prejudice, Area Records Unit personnel shall:

- Enter the information into the Consolidated Crime Analysis Database (CCAD);
- Ensure that the appropriate crime code for a hate crime report/arrest, or hate incident has been correctly denoted;
- Denote the appropriate corresponding Modus Operandi (MO) code of 0903 in CCAD for hate crime reports and arrests;
- Denote the *Uniform Crime Reporting (UCR)* crime code of 999 with an MO code of 0921 for Hate Incident reports;
- Denote the appropriate corresponding Bias and Sub Bias MO codes; and,
- Distribute the report(s) as soon as possible, but no later than 24 hours after the report is taken. In addition to the established distribution, an extra copy of the IR and Arrest report shall be distributed to:
 - 1 – Detective Bureau;
 - 1 – CCS, MCD;
 - 1 – Public Engagement Section (PES), Office of Operations; and,
 - 1 – Hate Crimes Coordinator's investigative designee, Robbery-Homicide Division (RHD).

Area Crime and Community Intelligence Center Responsibilities. Area Crime and Community Intelligence Center personnel shall:

- Review all area crime, arrest, and follow-up reports to determine whether any incidents were motivated by hatred or prejudice;
- Verify that the information entered into CCAD for any incident motivated by hatred or prejudice is accurate;
- Ensure the appropriate crime code as well as the corresponding MO code for a hate crime report/arrest, or a hate incident has been correctly denoted in CCAD;
- Ensure the appropriate enhancement MO codes for Victim Targeted and bias have been correctly denoted in CCAD;
- Notify the assigned investigator to complete a Follow-Up Report, reclassifying the case as a Hate Crime or Hate Incident if needed;
- Provide Crime Analysis Mapping System (CAMS) browser on hate crime report/arrest or a hate incident to the Area Hate Crime Coordinator; and,
- *Verify that all hate crimes and hate incidents are accurately reflected on the Area COMPSTAT report based on date of occurrence.*

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Detective's Responsibilities. A detective assigned to investigate a crime or incident motivated by hatred or prejudice shall:

- Contact the victim within 10 *business* days, *but no more than 14 calendar days (not including MOU holidays)*, of *being assigned* the crime or incident, and assure the victim of the Department's commitment to identifying the suspect, obtain follow-up information *and/or provide resources*;
- Provide the Department's Hate Crime Coordinator or *their* designee with a copy of all reports related to the incident within 10 *business* days, *but no more than 14 calendar days*, of completion;
- Enter the report information including the victim, suspect, and location information into the Department of Justice database;
- If the crime/incident being investigated is determined to not have been motivated by hatred and/or prejudice, complete a Follow-up Investigation, Form 03.14.00, correcting/removing the CCAD MO code related to the hate crime or hate incident;
- Document any additional information *on a Form 03.14.00* and complete the follow-up within 10 *business* days, *but no more than 14 calendar days (not including MOU holidays)*;
- Present all felony *and misdemeanor* hate crime investigations in which the suspect is identified to the Los Angeles County District Attorney's (DA) Organized Crime Division, Hate Crime Section and, as appropriate, to the Civil Rights Division, Department of Justice (DOJ), for filing consideration; and,
- Present *any* misdemeanor hate crime investigation *referred by the DA's office*, to the *corresponding branch area of the City Attorney's Office (CAO)*, and as appropriate, to the Civil Rights Liaison, Office of the United States Attorney.

Area Hate Crime Coordinator's Responsibilities. The Commanding Officer, Area Detective Division, is the Hate Crime Coordinator (HCC) for *their* command and shall:

- Assign a specific detective supervisor to coordinate the investigation of all hate crimes and incidents for the Area;
- Ensure that a specific detective is assigned to investigate each crime or incident and that an appropriate response is provided to each victim including, but not limited to, compliance with the mandated 10 *business* day follow-up;
- Ensure that each crime or incident is entered into the CCAD properly;
- *Ensure that a Hate Crime event Report, DOJ Form BCIA 8373, is completed and forwarded to the California Department of Justice Criminal Justice Statistics center at, HateCrime@DOJ.ca.gov;*
- Ensure that all hate crimes are entered into the Hate Crime Analysis Evaluation System DOJ database (i.e., HATE database) at the end of the month;
- Ensure that all hate crime and hate incident *data are inputted on the detective profile page and reported to Detective Bureau*;
- Ensure the case has been entered into the DOJ database for each case in their command.

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- Prepare a detailed monthly summary of all hate crimes or incidents on an Intradepartmental Correspondence, Form 15.02.00, and forward the report to the commanding officer, RHD, via the Area commanding officer, within 10 calendar days of the following month. The Intradepartmental Correspondence shall include:
 - The number of hate crimes and/or hate incidents for the month;
 - CCAD print outs for the hate crimes and hate incidents;
 - Unredacted and redacted copies of each hate crime; and,
 - Hate Incident *Reports* shall be attached to the Intradepartmental Correspondence, including investigative reports, arrest reports, follow-up reports, confidentiality reports, Detective Case Tracking System (DCTS) notes, and Watch Commander's Daily Reports.

Note: These reports shall be delivered, faxed, and/or emailed to the RHD Hate Crimes Coordinator (HCC).

Note: The Area HCC shall be responsible for entering all incidents which occur in their Area into the DOJ system regardless of the investigating entity for the incident.

Note: Upon receipt of a Follow-Up Investigation or investigative determination, indicating that a previously reported incident has been determined to not, in fact, have been motivated by hatred or prejudice, that incident **shall not** be included in the Area's reporting statistics. The MO code 0921 and 0903 shall be removed from the CCAD.

Area Community Relations Officer and Senior Lead Officer's Responsibilities. All Area Community Relations Officers (CRO) and Senior Lead Officers (SLO) shall:

- *Liaise with each Area's hate crime affected community/victim to affirm the Department's conviction to deter hate crimes and encourage hate crime reporting;*
- *Meet with the public to build and strengthen relationships with the community;*
- *Liaise and engage with each Area's most vulnerable individuals to hate crimes (especially anti-disability and anti-gender hate crimes) and the groups representing those communities, and in turn inform the Department about the issues and concerns specific to those communities;*
- *Provide the community members in their Area with information regarding Department policy and enforcement efforts;*
- *Provide the community members in their Area with information regarding safety, security, and crime prevention; and,*
- *Document all contacts and actions regarding the Area's hate crime community policing efforts on an approved Department form.*

Note: *In the aftermath of a hate crime or hate incident, the Area CRO shall work constructively with segments of the larger targeted community, who also were impacted. Their focus in those circumstances shall be to: reduce fear, stem possible*

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retaliation, prevent additional hate crimes, and encourage any other previously victimized individuals to come forward and report such incidents.

Area Detective Commanding Officer's Responsibilities. *The Area Detective Commanding Officer (CO) shall ensure that misdemeanor and felony Hate Crime arrests and IRs are assigned to the appropriate table for investigation, follow-up, and filing. Area Filing Teams shall not route misdemeanor Hate Crime arrests directly to the CAO; misdemeanor arrests shall be assigned to an investigator for follow-up investigation and filing. Area Detective CO's shall also ensure:*

- All Hate Crime investigations and arrests (misdemeanor and felony) *are* assigned to and handled by the corresponding table detectives;
- All Hate Crime investigations (misdemeanor and felony) *are* presented to the DA's Office, Hate Crimes Section, for filing consideration. Should the DA's Office refer the case to the CAO, officers shall re-present the case to the CAO's Special Trials Unit for filing consideration;
- *Ensure* the Area Hate Crime Coordinator has been notified and provided with copies should a report be reclassified to, or from, a Hate Crime; *and,*
- *Verify that all hate crimes and hate incidents are accurately reflected on the Area COMPSTAT report based on date of occurrence.*

Area Commanding Officer's Responsibilities. The Area commanding officer shall:

- Use all available resources in responding to community needs in combating hate crimes and incidents; and,
- Review and forward the monthly summary of hate crimes or incidents to the bureau commanding officer within two business days of receiving the monthly summary.

Bureau Commanding Officer's Responsibilities. The bureau commanding officer shall:

- Review each subordinate command's monthly summary of hate crimes or incidents;
- Forward a copy of the monthly summaries to Detective Bureau (DB), CCS, MCD and RHD within two business days of receiving the reports; and,
- Initiate a semi-annual inspection to verify the accuracy of each monthly hate crime summary submitted by subordinate commands and forward a copy of the audit to DB.

Department Hate Crime Coordinator. The Department *Hate Crime Coordinator* (HCC) is the Commanding Officer of Detective Bureau, or *their* designee.

Department Hate Crime Coordinator's Responsibilities. The Chief of Police has directed the Department HCC to ensure the *Department* produces and disseminates a Hate Crime Brochure as required by California Penal Code Section 422.87(a)(8), and to ensure that all officers are trained to distribute the brochure to all suspected hate crime victims and all other interested persons. In addition, the Department HCC *or their* designee shall:

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- Provide a quarterly hate crime report to the Department Diversity, Equity, and Inclusion Officer (DEIO);
- Provide copies of reports and documents to any agencies working in partnership with the Department via a Memorandum of Understanding (MOU);
- Provide quarterly training for all Area HCCs;
- Ensure all hate crime cases are entered into the DOJ hate crime database;
- Ensure that copies of all hate crime reports are forwarded to *Cal* DOJ; and,
- Liaise between Department training entities to ensure hate crime training accuracy and uniformity.

Public Engagement Section, Office of Operations Responsibilities. Public Engagement Section shall:

- Continually meet with the public to build and strengthen relationships with the community;
- Liaise with the DEIO;
- Liaise and engage with each communities' most vulnerable individuals to hate crimes (especially anti-disability and anti-gender hate crimes) and the groups representing those communities, and in-turn, inform the Department about the issues and concerns specific to those communities;
- Provide the public with information regarding Department policy and enforcement efforts;
- Provide the public with information regarding safety, security, and crime prevention;
- Provide the public with cultural diversity *education; and,*
- *Document all contacts and actions regarding the Area's hate crime community policing efforts on an Employee's Report, Form 15.07.00, and submit it to the Area's chain of command.*

Note: Area Records shall maintain the submitted reports.

In the aftermath of a hate crime or hate incident, PES shall work constructively with segments of the larger community, who have also been impacted. Their focus in those circumstances shall be to: reduce fear, stem possible retaliation, prevent additional hate crimes, and encourage any other previously victimized individuals to come forward and report such incidents.

Department Operations Center's Responsibilities. *In the event of a hate crime or hate incident, the Department Operations Center shall:*

- Ensure notification has been made to MCD for all hate crimes or incidents involving a place of worship;
- Document all hate crimes and hate incidents in the Chief of Police 24-Hour Occurrence Log;
- Notify the Department HCC or *their* designee and forward a copy of the report to *the HCC or designee; and,*

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- Notify the DEIO or *their* designee and forward a copy of the report to *the DEIO or designee*.

Professional Standards Bureau's Responsibilities. Professional Standards Bureau shall:

- Assume primary investigative responsibility of all criminal complaints against sworn personnel alleging a hate crime *was committed* under Color of Authority while on- *or* off-duty;
- Audit complaints *made* against Department personnel for instances of alleged biased policing and/or alleged criminal misconduct under Color of Authority pursuant to California Penal Code Sections 149 and 422.6, or Title 18 United States Code Section 242; and,
- Notify the Chief of Police, Inspector General's Office, and *the CAO or DA's* Office of all complaints of alleged hate crimes under Color of Authority by sworn personnel.

Training Bureau's Responsibilities. Training Bureau is responsible for providing Department personnel with training pertaining to the distribution of Hate Crimes Resource Pamphlet. Through the Department's Learning Management System (LMS) and in conjunction with the Commission on Peace Officer Standards and Training's (POST) continuing education requirements, personnel are also regularly provided training on state, federal, and Department policy as they relate to hate crime investigations.

Application Development and Support Division's Responsibilities. *In the event of a hate crime or hate incident, it is the responsibility of Application Development and Support Division (ADSD) to use a weekly autorun program that:*

- *Retrieves data from the CCAD system;*
- *Sorts each occurrence by crime type and MO code; and,*
- *Generates two automated reports that:*
 - *Display weekly year-to-date (YTD) totals of hate crimes categorized by crime type and bias motivation;*

Note: Report No. 1 displays hate crimes by crime category; Report No. 2 displays hate crimes by bias and sub-bias. Each protected characteristic has independent sub-biases that are categorized.

- *Collate YTD hate crime information compared to the previous year and corresponding change; and,*
- *The reports will update the current YTD numbers and will not compare weekly totals.*
- *Application Development and Support Division will forward the data from the reports to COMPSTAT Division on a weekly basis for review.*

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COMPSTAT Division's Responsibilities. *In the event of a hate crime or hate incident, it is the responsibility of COMPSTAT Division to compare CCAD hate crime data received from ADSD and CAMS, for accuracy on a weekly basis. COMPSTAT Division will:*

- *Format the ADSD charts in a Portable Document Format (PDF) file; and,*
- *Upload the two reports into a Media Relations Division (MRD) shared network drive with the approval to display the information.*

Media Relations Division Responsibilities. *In the event of a hate crime or hate incident, it is the responsibility of Media Relations Division (MRD) to complete the following:*

- *Manage the Department's public-facing website;*
- *Post the weekly hate crime charts from COMPSTAT Division on the Department's public facing website on a weekly basis; and,*
- *Liaise with the Department Hate Crime Coordinator, or their designee, to ensure the monthly reporting of hate crimes and hate incidents on the Department's public-facing website.*

Note: *In accordance with Assembly Bill 485 (2022), local law enforcement agencies shall post information relative to hate crimes sent to the California Department of Justice, on their internet website on a monthly basis.*



HATE CRIME EVENT REPORT

PLEASE RETURN COMPLETED FORM TO:

California Department of Justice
Criminal Justice Statistics Center
P.O. Box 903427
Sacramento, CA 94203-4270
Or facsimile (916) 227-3561

1. HATE CRIME EVENT INFORMATION

Agency Name: _____ ORI: _____
Preparer's Name: _____ Phone Number: _____
Crime Case Number: _____
Occurrence Date: _____ Time: _____ hrs.

2. TYPE OF OFFENSIVE ACT (select one)

- | | | |
|--|---|---|
| <input type="checkbox"/> Annoying Telephone Calls/Facsimiles | <input type="checkbox"/> Disturbing Public Assembly/Meeting | <input type="checkbox"/> Threatening Letters/Flyers/E-Mails |
| <input type="checkbox"/> Bombing | <input type="checkbox"/> Explosion | <input type="checkbox"/> Verbal Slurs |
| <input type="checkbox"/> Cross Burning | <input type="checkbox"/> Graffiti | <input type="checkbox"/> Other: Specify _____ |
| <input type="checkbox"/> Damage to Vehicle | <input type="checkbox"/> Hanging in Effigy | <input type="checkbox"/> Unknown |
| <input type="checkbox"/> Daubing of Swastika | <input type="checkbox"/> Rock Throwing | |

3. WEAPON TYPE (select one if a weapon was involved)

- | | | |
|---|--|--|
| <input type="checkbox"/> Arson, Fire | <input type="checkbox"/> Other Gun (pellet, BB gun, stun gun, etc.) | <input type="checkbox"/> Shotgun |
| <input type="checkbox"/> Blunt Object (bludgeon, club, etc.) | <input type="checkbox"/> Personal Weapons (hands, feet, teeth, etc.) | <input type="checkbox"/> Vehicle |
| <input type="checkbox"/> Firearm (unknown type) | <input type="checkbox"/> Poison | <input type="checkbox"/> Other (bottle, rocks, etc.) |
| <input type="checkbox"/> Handgun | <input type="checkbox"/> Rifle | <input type="checkbox"/> Unknown |
| <input type="checkbox"/> Knife or Other Cutting/Stabbing Instrument | <input type="checkbox"/> Ropes/Garrote Strangulation/Hanging | |

4. LOCATION (select one)

- | | | |
|--|---|--|
| <input type="checkbox"/> Abandoned/Condemned Structure | <input type="checkbox"/> Daycare Facility | <input type="checkbox"/> Military Installation |
| <input type="checkbox"/> Air/Bus/Train Terminal | <input type="checkbox"/> Department/Discount Store | <input type="checkbox"/> Parking Lot/Garage/Drop Lot |
| <input type="checkbox"/> Amusement Park | <input type="checkbox"/> Dock/Wharf/Freight/Modal Terminal | <input type="checkbox"/> Park/Playground |
| <input type="checkbox"/> Arena/Stadium/Fairgrounds/Coliseum | <input type="checkbox"/> Drug Store/Doctor's Office/Hospital | <input type="checkbox"/> Rental Storage Facility |
| <input type="checkbox"/> ATM Separate from Bank | <input type="checkbox"/> Farm Facility | <input type="checkbox"/> Residence/Home/Driveway |
| <input type="checkbox"/> Auto Dealership New/Used | <input type="checkbox"/> Field/Woods | <input type="checkbox"/> Rest Area |
| <input type="checkbox"/> Bank/Savings Loan | <input type="checkbox"/> Gambling Facility/Casino/Race Track | <input type="checkbox"/> Restaurant |
| <input type="checkbox"/> Bar/Night Club | <input type="checkbox"/> Government/Public Building | <input type="checkbox"/> School - College/University |
| <input type="checkbox"/> Camp/Campground | <input type="checkbox"/> Grocery/Supermarket | <input type="checkbox"/> School - Elementary/Secondary |
| <input type="checkbox"/> Church/Synagogue/Temple/Center/
Mosque | <input type="checkbox"/> Highway/Road/Alley/Street/Sidewalk | <input type="checkbox"/> Service/Gas Station |
| <input type="checkbox"/> Commercial/Office Building/Theater | <input type="checkbox"/> Hotel/Motel, etc. | <input type="checkbox"/> Shelter - Mission/Homeless |
| <input type="checkbox"/> Community Center | <input type="checkbox"/> Industrial Site | <input type="checkbox"/> Shopping Mall |
| <input type="checkbox"/> Construction Site | <input type="checkbox"/> Jail/Prison/Penitentiary/Correction Facility | <input type="checkbox"/> Specialty Store (TV, fur, etc.) |
| <input type="checkbox"/> Convenience Store | <input type="checkbox"/> Lake/Waterway/Beach | <input type="checkbox"/> Tribal Lands |
| | <input type="checkbox"/> Liquor Store | <input type="checkbox"/> Other/Unkown |

5. TOTAL NUMBER OF VICTIMS (Person OR Business, etc.)



HATE CRIME EVENT REPORT

Agency Name: _____ Crime Case Number: _____ ORI: _____

6. TYPE OF CRIME (enter most serious offense first)

UCR Code	Statute Code Section*	Bias Motivation(s)** (5 total, 1 per UCR Code)	No. of Victims	No. of Victims by Association	Victim Type	Victim/Suspect Relationship
#1	_____	_____	_____	_____	_____	_____
#2	_____	_____	_____	_____	_____	_____
#3	_____	_____	_____	_____	_____	_____
#4	_____	_____	_____	_____	_____	_____
#5	_____	_____	_____	_____	_____	_____

*Enter the Statute Code from the crime report.

** Multiple bias motivations codes can be entered, but only one for each unique UCR code listed.

UCR CODES

01 Murder	06 Larceny - Theft	10 Intimidation
02 Rape	07 Motor Vehicle Theft	11 Destruction/Damage/Vandalism
03 Robbery	08 Arson	12 Human Trafficking: Commercial Sex Acts
04 Aggravated Assault	09 Simple Assault	13 Human Trafficking: Involuntary Servitude
05 Burglary		

VICTIM TYPE CODES

B - Business	I - Person
F - Financial Institution	R - Religious Organization
G - Government	O - Other

BIAS MOTIVATION

Race/Ethnicity/National Origin

11 Anti-White
12 Anti-Black or African-American
13 Anti-American Indian/Alaskan Native
14 Anti-Asian
15 Anti-Multiple Races (Groups)
16 Anti-Native Hawaiian or Other Pacific Islander
31 Anti-Arab
32 Anti-Hispanic or Latino
33 Anti-Other Ethnicity/National Origin
99 Anti-Citizenship Status

Religious

21 Anti-Jewish
22 Anti-Catholic
23 Anti-Protestant
24 Anti-Islamic (Muslim)
25 Anti-Other Religion
26 Anti-Multiple Religions (Group)
27 Anti-Atheism/Agnosticism/etc.
28 Anti-Mormon
29 Anti-Jehovah's Witness
81 Anti-Eastern Orthodox (Russian/Greek/Other)

Religious (continued)

82 Anti-Other Christian
83 Anti-Buddhist
84 Anti-Hindu
85 Anti-Sikh

Gender

61 Anti-Male
62 Anti-Female

Gender Nonconforming

71 Anti-Transgender
72 Anti-Gender Non-Conforming

Disability

51 Anti-Physical Disability
52 Anti-Mental Disability

VICTIM/SUSPECT RELATIONSHIP

If Victim Type is I - Person, select from the following Victim/Suspect Relationship Codes:

Acquaintance	Friend	Is Employee	Stranger	School/Classmate
Boyfriend/Ex-Boyfriend	Girlfriend/Ex-Girlfriend	Is Employer	Neighbor	Wife/Ex-Wife
Child	Homosexual Relationship	Known to Victim	Parent	Unknown
Family Member	Husband/Ex-Husband	Knows Victim		

If Victim Type is B - Business, F - Financial, or G - Government, select from the following Victim/Suspect Relationship Codes:

Currently Employs	Has Customer	No Known Relationship To
Formerly Employed	Is Employer	Owned By

If Victim Type is O - Other or R - Religious Organization, select from the following Victim/Suspect Relationship Codes:

Associated	Has Gang Member	Does Not Know
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7. PERSON VICTIM TYPE (complete this section only if the victim type is "I - Person")

Total Number of Person Victims: _____	Total Number of Adult Victim(s): _____	Total Number of Victim(s) Under 18: _____
Race	Gender	DOB (MM/DD/YYYY)
#1 _____	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown	_____
#2 _____	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown	_____
#3 _____	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown	_____
#4 _____	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown	_____
#5 _____	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown	_____

RACE CODES		
A - Other Asian	I - American Indian	S - Samoan
B - Black	J - Japanese	U - Hawaiian
C - Chinese	K - Korean	V - Vietnamese
D - Cambodian	L - Laotian	W - White
F - Filipino	O - Other	Z - Asian Indian
G - Guamanian	P - Pacific Islander	X - Unknown
H - Hispanic		

8. SUSPECT INFORMATION

Suspect's Race as a Group (select one):		Ethnicity of Offender or Offender Group (select one):	
<input type="checkbox"/> A - Asian	<input type="checkbox"/> P - Native Hawaiian or Other Pacific Islander	<input type="checkbox"/> H - Hispanic or Latino	<input type="checkbox"/> M - Group of Multiple Ethnicities
<input type="checkbox"/> I - American Indian or Alaska Native	<input type="checkbox"/> W - White	<input type="checkbox"/> N - Not Hispanic or Latino	<input type="checkbox"/> U - Unknown
<input type="checkbox"/> B - Black or African-American	<input type="checkbox"/> M - Group of Multiple Ethnicities		
	<input type="checkbox"/> U - Unknown		

Total Number of Suspects: _____	Total Number of Adult Offenders: _____	Total Number of Offenders Under 18: _____
Race	Gender	DOB (MM/DD/YYYY)
#1 _____	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown	_____
#2 _____	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown	_____
#3 _____	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown	_____
#4 _____	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown	_____
#5 _____	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown	_____

HATE CRIME/INCIDENT GUIDELINES

FIELD NOTEBOOK DIVIDER

These guidelines shall be followed for investigations of Hate Crimes and Hate Incidents.

DEFINITIONS:

HATE CRIME

A Hate Crime is any criminal act or attempted criminal act rooted in bias and directed against a person(s), public agency or private institution based in whole or in part on the victim's actual or perceived *race, ethnicity, nationality, religion, sexual orientation, disability, gender, gender identity, gender expression, or because the agency or institution is identified or associated with a person or group of an identifiable or perceived race, nationality, religion, sexual orientation, disability, gender, gender identity, or gender expression.*

A Hate Crime includes an act which results in injury, however slight; a verbal threat of violence which apparently can be carried out; an act which results in property damage; other criminal act(s) directed against a public or private agency; *and, the placing or displaying of a sign, mark, symbol, emblem, or other physical impression, including, but not limited to, a Nazi swastika or noose, or burning a cross or other religious symbol, on the private property of another without authorization, on the property of a school, college campus, public place, place of worship, cemetery, or place of employment for the purpose of terrorizing the owner or occupant, or a person who attends, works at, or is otherwise associated with the school, college campus, public place, place of worship, cemetery, or place of employment.*

HATE INCIDENT

A Hate Incident is any non-criminal act including words directed against a person(s) based on that person's actual or perceived race, nationality, religion, sexual orientation, disability, gender, gender expression, or gender identity that is not punishable under the California Penal Code or federal law. Hatred incidents are differentiated from hate crimes because they do not violate criminal or civil law. Rather, such incidents are generally protected free speech under the First Amendment to the U.S. Constitution.

Hate Incidents include, but are not limited to, epithets, distribution of hate material in public places, posting of hate material *on public property* that does not result in property damage, and the display of hate material on one's own property. However, if over an extended period of time a person directs numerous bigoted, biased or prejudiced statements to the same person, such a pattern of conduct could rise to the level of unlawful criminal harassment or stalking under certain state laws.

I. ARRIVAL AT SCENE

- * Determine location/condition of victim;
- * Obtain medical treatment as needed;
- * Determine if suspect is still at scene;

- * Locate and identify witnesses;
- * Request witnesses remain for questioning; and,
- * Determine if a Hate Crime or Hate Incident has occurred.
- * Request a field supervisor at scene for all hate crime and hate incident investigations.

II. INVESTIGATIVE REPORT, FORM 03.01.00

- * Investigate the crime or incident in a timely manner;
- * Interview victims/witnesses separately;
- * Notify the watch commander, Area of occurrence;
- * Notify the Department Operations Center (DOC), Communications Division at (213) 484-6700 for inclusion of the crime or incident in the Chief of Police 24-hour occurrence log and document the notification in the related report;
- * Complete the appropriate crime or arrest report(s) and check the "MOTIVATED BY HATRED/PREJUDICE" box;
- * Complete the Request for Confidentiality of Information, Form 03.02.00 (not required for **Hate Incidents or if the victim is a business**);
- * Complete the Hate Crime Supplemental Report, Form 03.01.05, and attach it to the IR and/or Arrest Report as the last two pages of the report;
- * If the incident does not constitute a specific crime, the IR shall be titled "Hate Incident;"
- * Collect all evidence including that which verifies motive; and,
- * Provide support/resources for the victim (Marsy's Law pamphlet and Hate Crimes Victim Pamphlet).

III. INTERVIEW VICTIMS/WITNESSES

- * Interview victims/witnesses separately;
- * Establish the elements of the crime and other details relating to who, what, when, where, why and how; and,
- * Questions to consider:
 - ✓ Do you (victim/witness) perceive the action of the offender to be motivated by bias or bigotry (regardless of the victim's actual inclusion in that protected group), why?
 - ✓ Do you think you were targeted, why?
 - ✓ Who do you think is responsible, why?
 - ✓ Were there any offensive symbols, words or acts associated with hate groups used?
 - ✓ Are you the only member (or one of a few) of a protected characteristic who lives in the area?
 - ✓ Have there been any prior incidents?
 - ✓ Has there been any recent public activity that would make you (victim) a target?

HATE CRIME/INCIDENT GUIDELINES FIELD NOTEBOOK DIVIDER

These guidelines shall be followed for investigations of Hate Crimes and Hate Incidents.

- ✓ Did the suspect carry any literature regarding a particular group?
- ✓ Did the incident occur on a holiday or day of significance to the victim's or offender's group?
- ✓ Did the suspect have tattoos or clothing that stand out in your mind?

Note: Victims may be reluctant to be identified with a protected group. Witnesses may fear retaliation and therefore feel fearful or hesitant to get involved.

IV. IF SUSPECT IS TAKEN INTO CUSTODY

- * Prevent communication between suspect and victim/witnesses;
- * Record spontaneous statements made by the suspect (many times hate crime suspects will be proud of their actions and anxious to talk) including statements made prior, during, and after the incident;
- * Administer Admonition of Rights; and,
- * Questions to consider (only after Admonition of Rights):
 - ✓ Why did you pick this person?
 - ✓ How do you feel about this person/group?
 - ✓ Did you go looking for this person or group?
 - ✓ Did you select the victim at random?
 - ✓ Do you belong to a group or organization?
 - ✓ Are any others involved in the crime?
 - ✓ Do they have a mission or agenda directed toward this person or a particular group?

V. EVIDENCE

- * Photograph any evidence that substantiates the motive, e.g., hate graffiti, cross burning, swastikas, suspect's attire, *tattoos*, etc;
- * Recover weapons and book or photograph; and,
- * Identify, retrieve or photograph other evidence, e.g., bloody clothing, destroyed property, hate material, suspect's attire if appropriate.

VI. COMPLETING CRIME REPORT

- * Complete a Request for Confidentiality of Information, Form 03.02.00;
- * Title the report according to the criminal violation and add "HATE CRIME" to the title, e.g., BATTERY/HATE CRIME;
- * Check the "MOTIVATED BY HATRED/ PREJUDICE" box and include the actual or perceived protected characteristic in the MO section;
- * Complete the Hate Crime Supplemental Report, Form 03.01.05, and attach it to the IR and/or Arrest Report as the last two pages of the report;

- * Notify the *DOC* telephone (213) 484-6700 and enter the name of the person contacted in the notification box;
- * Ensure that elements of all involved crimes are included in the report; and,
- * Document the following in the narrative:
 - ✓ Motivation or the lack of motivation;
 - ✓ Any photographs that were taken;
 - ✓ MT obtained;
 - ✓ If the victim and suspect(s) are members or perceived as members of different groups;
 - ✓ Describe the manner and means of attack;
 - ✓ Describe any relevant ongoing neighborhood events; and,
 - ✓ Statements or activities prior to and following incident.

Note: In crime reports, Penal Code Section 422.6 or 422.7 will be identified as additional offenses. The underlying crime (i.e., battery, vandalism, assault) should be listed as the main offense.

VII. COMPLETING INCIDENT REPORT (NON-CRIMINAL INVESTIGATIONS)

- * Officers shall complete an IR titled "HATE INCIDENT";
- * Include the motivation of the suspect;
- * Check the "MOTIVATED BY HATRED/PREJUDICE" box in the MO section;
- * Complete the Hate Crime Supplemental Report, Form 03.01.05, and attach it to the IR and/or Arrest Report (*if Hate Incident is unrelated to arrest*) as the last two pages of the report; and,
- * List persons possibly responsible for the incident in the "INVOLVED PERSONS" section of the IR as "witnesses".

Note: The unwillingness of the victim of an incident motivated by hatred or prejudice to sign a report, or the absence of a victim to an incident, does not exempt officers from the requirement to complete an IR, Form 03.01.00.

VIII. FOLLOW-UP INVESTIGATIONS

Watch Commander

- * Direct a *supervisor* to immediately respond to the scene of any crime or incident motivated by hatred or prejudice.
- * Review all reports for completeness, including the notification to the DOC and cause the reports to be distributed as soon as possible, but no later than the end of watch;

HATE CRIME/INCIDENT GUIDELINES FIELD NOTEBOOK DIVIDER

These guidelines shall be followed for investigations of Hate Crimes and Hate Incidents.

- * Ensure that the correct crime code as well as MO code 0903 for hate crime and 999 non-crime and MO code 0921 are denoted on the report and placed into the Consolidated Crime Analysis Database (CCAD);
- * Make an entry regarding the matter in the Watch Commander's Daily Report, Form 15.80.00; Forward a copy of the Watch Commander's Daily Report entry along with a copy of the Sergeant's log documenting the contact with the victim to the Area Hate Crime Coordinator; and,
- * Forward a copy of the report to the DOC.

guarantees is the right of all people to live without fear of attack by or threat from an individual or group due to hatred or prejudice. An act or a threat of violence motivated by hatred or prejudice threatens this constitutional guarantee and generates fear and concern among victims and the public. When any act motivated by hatred or prejudice occurs, the Department will ensure that it is dealt with on a priority basis and use every necessary legal resource to rapidly and decisively identify the suspects and bring them to justice.

Area Detectives

- * Contact the victim within 10 *business* days of the crime or incident and assure the victim of the Department's interest in identifying the suspect and obtain follow-up information;
- * Document any additional information on a Follow-up Investigation, Form 03.14.00;
- * Present all felony and misdemeanor hate crime investigations in which the suspect is identified to the District Attorney's Hate Crime Section and, as appropriate, to the Office of the United States Attorney, Civil Rights Liaison for filing consideration;
- * Present referred misdemeanor hate crime investigations to the appropriate branch Office of the City Attorney;
- * Contact appropriate Victim Impact Program Coordinator if applicable per Operations Notice No. 2, dated 5/14/2002; and,
- * Provide the Area Hate Crime Coordinator with a copy of all reports related to the incident within 10 *business* days of completion. This includes all reclassified reports. Ensure that if a case is deemed to not be a Hate Crime then the MO code (0903 Hate Crime) shall be removed from the CCAD.

POLICY STATEMENTS:

The City of Los Angeles values the great diversity of its people and recognizes that a threat against any portion of our community is truly a threat against our diverse way of life. Acts or threats of violence motivated by hatred or prejudice are serious acts, often vicious in nature, which tear at the fabric of our community. These occurrences generate fear and concern among victims as well as the entire community and have the potential of recurring, escalating and possibly causing counter-violence.

It is the policy of the Los Angeles Police Department to ensure that the rights of all people, as guaranteed by the Constitutions of the United States and the State of California, are protected. Among those constitutional

LOS ANGELES POLICE DEPARTMENT COMMUNITY POLICE STATIONS

AREA DETECTIVES HATE CRIME COORDINATORS

CENTRAL AREA 251 E. 6TH STREET, LOS ANGELES, CA 90014	(213) 833-3150
DEVONSHIRE AREA 10250 ETIWANDA AVE., NORTHBRIDGE, CA 91325	(818) 832-0609
FOOTHILL AREA 12760 OSBORNE ST., PACOIMA, CA 91331	(818) 834-3115
HARBOR AREA 2175 JOHN S. GIBSON BLVD, SAN PEDRO, CA 90731	(310) 726-7900
HOLLEMBECK AREA 2111 E. 1ST STREET, LOS ANGELES, CA 90033	(323) 342-8900
HOLLYWOOD AREA 1358 N. WILCOX AVE., LOS ANGELES, CA 90028	(213) 972-2967
MISSION AREA 11121 N. SEPULVEDA BLVD., MISSION HILLS, CA 91345	(818) 838-9810
NEWTON AREA 3400 S. CENTRAL AVENUE, LOS ANGELES, CA 90011	(323) 846-5363
NORTHEAST AREA 3353 SAN FERNANDO ROAD, LOS ANGELES, CA 90065	(323) 361-3421
NORTH HOLLYWOOD AREA 11640 BURBANK BLVD., NORTH HOLLYWOOD, CA 91601	(818) 754-8410
OLYMPIC AREA 1130 S. VERMONT, LOS ANGELES, CA 90006	(213) 382-6628
PACIFIC AREA 12312 CULVER BLVD., LOS ANGELES, CA 90066	(310) 482-6313

RAMPART AREA
1401 WEST 6TH ST., LOS ANGELES, CA 90017

(213) 484-3450

77TH STREET AREA
7800 S. BROADWAY, LOS ANGELES, CA 90003

(323) 786-5420

SOUTHEAST AREA
145 W. 108TH STREET, LOS ANGELES, CA 90061

(213) 972-7813

SOUTHWEST AREA
1546 W. MARTIN LUTHER KING BLVD, LOS ANGELES, CA 90062

(213) 485-6570

TOPANGA AREA
21501 SCHOENBOERN ST., CANOGA PARK, CA 91304

(818) 756-4820

VAN NUYS AREA
6420 SYLMAR AVE., VAN NUYS, CA 91401

(818) 374-0040

WEST LOS ANGELES AREA
1663 BUTLER AVE., LOS ANGELES, CA 90025

(310) 444-1580

WEST VALLEY AREA
19020 VANOWEN ST., RESEDA, CA 91335

(818) 374-7730

WILSHIRE AREA
4861 W. VENICE BLVD., LOS ANGELES, CA 90019

(213) 922-8205

RESOURCES

**GOVERNMENT AND COMMUNITY BASED
ORGANIZATIONS THAT PROVIDE ASSISTANCE TO
VICTIMS OF HATE CRIMES.**

LA FOR ALL
[HTTPS://CIVILANDHUMANRIGHTS.LACITY.GOV/LAFORALL/THECAMPAIN](https://civillandhumanrights.lacity.gov/laforall/thecampaign)

LA VS HATE
[HTTPS://WWW.LAVSHATE.ORG](https://www.lavshate.org)

CALIFORNIA VS HATE
[HTTPS://CALCIVILRIGHTS.CA.GOV/CA-VS-HATE-PAGE/](https://calcivilrights.ca.gov/ca-vs-hate-page/)

IN CASE OF EMERGENCY DIAL 911

For non-emergencies, you may contact the Los Angeles Police Department at 1-877-ASK-LAPD (1-877-275-5273) or TTY 1-877-275-5273 for the hearing impaired.

You may also obtain additional information on this subject, along with additional crime prevention tips, by visiting the Los Angeles Police Department's Web site at www.lapdonline.org and clicking on "Crime Prevention."

Should you have information regarding a criminal investigation or activity, please contact your local police station or "Crime Tips" at 1-877-LAPD247 (1-877-527-3247).

**WWW.LAPDONLINE.ORG
WWW.JOINLAPD.COM**



PRODUCED BY:

LOS ANGELES POLICE DEPARTMENT

ROBBERY-HOMICIDE DIVISION

100 West First Street, Room 584,
Los Angeles, CA 90012

(213) 486-6480

hatecrimesunit@lapd.online

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities.



THE SIX PROTECTED CLASSES UNDER THE CALIFORNIA HATE CRIME LAW ARE:



THE CITY OF LOS ANGELES HAS A UNIQUE AND CULTURALLY DIVERSE POPULATION. ITS RESIDENTS REPRESENT NEARLY EVERY CULTURE, NATIONALITY, RACE, AND RELIGION ON EARTH. THIS DIVERSITY HAS SIGNIFICANTLY CONTRIBUTED TO MAKING LOS ANGELES THE VIBRANT AND DYNAMIC CITY IT IS TODAY. THERE ARE PEOPLE AND GROUPS WHO COMMIT CRIMES AND ACTS AGAINST MEMBERS OF SPECIFIC GROUPS. THESE CRIMES AND ACTS ARE CALLED "HATE CRIMES" AND "HATE INCIDENTS." IT IS IMPORTANT TO KNOW THE FACTS ABOUT HATE CRIMES AND HATE INCIDENTS. KNOWING THE FACTS PLACES THE COMMUNITY IN A BETTER POSITION TO RECOGNIZE HATE CRIMES AND HATE INCIDENTS AS A VERY SERIOUS COMMUNITY PROBLEM.

HATE CRIMES

A hate crime is any criminal act or attempt directed against a person(s), public agency, or private institution based on the victim's actual or perceived race, nationality, religion, sexual orientation, disability, or gender or because the agency, institution or victim is identified or associated with a person or group of an identifiable race, nationality, religion, sexual orientation, disability, or gender.

Examples of hate crimes include:

- Acts that result in injury, no matter how slight the injury appears.
- Threats of violence that look like they can be carried out.
- Vandalism and other destructive acts, resulting in property damage.
- Any criminal act or attempted criminal act, including property damage, directed against public or private agencies, or a particular religion (e.g., symbols of importance or articles considered of spiritual significance).
- Threats made verbally, in writing, and by means of electronic communication devices which can apparently be carried out. (Electronic communication device includes, but is not limited to, telephones, cellular telephones, computers, video recorders, fax machines)
- Harassment, including anonymous telephone calls, threatening letters, and interruptions of religious services.

- The placing or displaying of a sign, mark, symbol, emblem, or other physical impression, including, but not limited to, a Nazi swastika, noose, or burning a cross or religious symbol, on the private property of another without authorization, for the purpose of terrorizing the owner or occupant..
- Murder.

HATE INCIDENTS

A hate incident is any noncriminal act including words directed against a person(s) based on that person's actual or perceived race, nationality, religion, sexual orientation, disability, or gender.

Examples of hate incidents include:

- Epithets.
- Distribution of hate material in public places.
- Posting of hate material on public property that does not result in property damage.
- The display of offensive material on one's own property.

WHAT CAN BE DONE?

Hate crimes and hate incidents not only affect the victim but also the community. Hate crimes and hate incidents strike at the heart of our society. Our country, constitution, and national character are based on tolerance and respect for the rights and needs of the individual. Hate crimes and hate incidents directly attack those founding principles: breeding fear, distrust, and uncertainty in the community.

Hate crimes can be prosecuted either as misdemeanors or felonies, depending on the severity of the acts committed. Hate crimes and hate incidents are tracked by the Los Angeles Police Department.

Historically, hate crimes have been under-reported; thus many are not prosecuted. Law Enforcement, the Los Angeles Police Department, and the Los Angeles City,

LOS ANGELES POLICE DEPARTMENT COMMUNITY POLICE STATIONS

DETECTIVES DE ZONA COORDINADORES DE CRIMENES DE ODDIO

CENTRAL AREA
251 E. 5TH STREET, LOS ANGELES, CA 90014

DEVONSHIRE AREA
10250 ETIWANDA AVE., NORTH RIDGE, CA 91325

FOOTHILL AREA
12760 OSBORNE ST., PACOIMA, CA 91331

HARBOR AREA
2175 JOHN S. GIBSON BLVD. SAN PEDRO, CA 90731

HOLLENBECK AREA
2111 E. 1ST STREET, LOS ANGELES, CA 90033

HOLLYWOOD AREA
1358 N. WILCOX AVE., LOS ANGELES, CA 90028

MISSION AREA
11121 N. SEPULVEDA BLVD., MISSION HILLS, CA 91345

NEWTON AREA
3400 S. CENTRAL AVENUE, LOS ANGELES, CA 90011

NORTHEAST AREA
3355 SAN FERNANDO ROAD, LOS ANGELES, CA 90065

NORTH HOLLYWOOD AREA
11640 BURBANK BLVD., NORTH HOLLYWOOD, CA 91601

OLYMPIC AREA
1130 S. VERMONT, LOS ANGELES, CA 90006

(213) 833-3750

(818) 832-0609

(818) 834-3115

(310) 726-7900

(323) 342-8900

(213) 972-2967

(818) 838-9810

(323) 846-5363

(323) 361-3421

(818) 754-8410

(213) 382-6628

PACIFIC AREA
12312 CULVER BLVD., LOS ANGELES, CA 90066

RAMPART AREA
1401 WEST 6TH ST., LOS ANGELES, CA 90017

77TH STREET AREA
7600 S. BROADWAY, LOS ANGELES, CA 90003

SOUTHEAST AREA
145 W. 108TH STREET, LOS ANGELES, CA 90061

SOUTHWEST AREA
1546 W. MARTIN LUTHER KING BLVD. LOS ANGELES, CA 90062

TOPANGA AREA
21501 SCHEENBORN ST., CANOGA PARK, CA 91304

VAN NUYS AREA
6420 SYLMAR AVE., VAN NUYS, CA 91401

WEST LOS ANGELES AREA
1663 BUTLER AVE., LOS ANGELES, CA 90025

WEST VALLEY AREA
19020 VANOWEN ST., RESEDA, CA 91335

WILSHIRE AREA
4861 W. VENICE BLVD., LOS ANGELES, CA 90019

(310) 482-6313

(213) 484-3450

(323) 786-5420

(213) 972-7813

(213) 485-6570

(818) 756-4820

(818) 374-0040

(310) 444-1580

(818) 374-7730

(213) 922-8205

RECURSOS

**ORGANIZACIONES GUBERNAMENTALES Y
COMUNITARIAS QUE PRESTAN ASISTENCIA A LAS
VÍCTIMAS DE DELITOS MOTIVADOS POR EL ODDIO.**

LA FOR ALL
[HTTPS://CIVILLANDHUMANRIGHTS.LACITY.GOV/LAFORALL/THECAMPAIGN](https://civillandhumanrights.lacity.gov/laforall/thecampaign)

LA VS HATE
[HTTPS://WWW.LAVSHATE.ORG](https://www.lavshate.org)

CALIFORNIA VS HATE
[HTTPS://CALCIVILRIGHTS.CA.GOV/CA-VS-HATE-PAGE/](https://calcivilrights.ca.gov/ca-vs-hate-page/)

EN CASO DE EMERGENCIA, LLAME AL 911

Si no se trata de una emergencia, puede ponerse en contacto con el Departamento de Policía de Los Angeles llamando al 1-877-ASK-LAPD (1-877-275-5273) o al TTY 1-877-275-5273 para personas con discapacidad auditiva.

También puede obtener información sobre este tema, junto con otros consejos para prevenir la delincuencia, visitando el sitio web del LAPD en www.lapdonline.org y haciendo clic en "Crime Prevention".

Si tiene información sobre una investigación o actividad criminal, póngase en contacto con su comisaría local o con "Crime Tips" en el 1-877-LAPD247 (1-877-527-3247).

WWW.LAPDONLINE.ORG WWW.JOINLAPD.COM



PRODUCIDO POR:

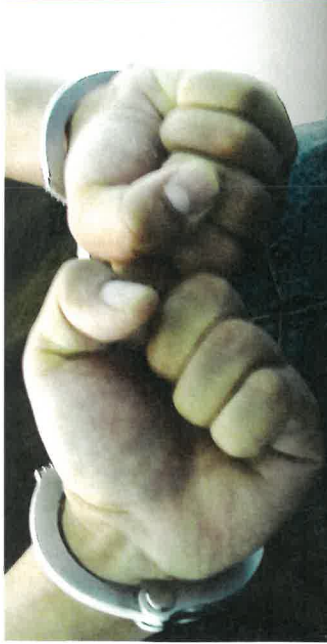
EL DEPARTAMENTO DE POLICÍA DE LOS ÁNGELES

ROBBERY-HOMICIDE DIVISION

100 West First Street, Room 584,
Los Angeles, CA 90012
(213) 486-6480

hatecrimesunit@lapd.online

Como entidad cubierta por el Título II de la Ley de Estadounidenses con Discapacidades, la Ciudad de Los Angeles no discrimina por motivos de discapacidad y, previa solicitud, proporcionará ajustes razonables para garantizar la igualdad de acceso a sus programas, servicios y actividades.



LAS SEIS CLASES PROTEGIDAS POR LA LEY DE CRÍMENES DE ODIO DE CALIFORNIA SON:



LA CIUDAD DE LOS ÁNGELES TIENE UNA POBLACIÓN ÚNICA Y CULTURALMENTE DIVERSA. SUS RESIDENTES REPRESENTAN CASI CADA CULTURA, NACIONALIDAD, RAZA Y RELIGIÓN EN LA TIERRA. ESTA DIVERSIDAD HA CONTRIBUIDO SIGNIFICATIVAMENTE EN HACER LOS ÁNGELES LA CIUDAD QUE ES HOY, VIBRANTE Y DINÁMICA. HAY GENTE Y GRUPOS QUE COMETEN CRÍMENES Y ACTOS CONTRA MIEMBROS DE GRUPOS ESPECÍFICOS. ESTOS CRÍMENES Y ACTOS SE LLAMAN "CRÍMENES DE ODIO" E "INCIDENTES DE ODIO." ES IMPORTANTE SABER QUE CONSTITUYE UN CRIMEN O INCIDENTE DE ODIO. SABRIENDO EL CRITERIO, PONE A LA COMUNIDAD EN UNA MEJOR POSICIÓN DE RECONOCER QUE CRÍMENES E INCIDENTES DE ODIO SON PROBLEMAS COMUNITARIOS.

CRÍMENES DE ODIO

Un incidente de odio es cualquier acción o comportamiento, que no es criminal, y que incluye palabras dirigidas a personas basadas únicamente por ser de cierta raza, nacionalidad, religión, orientación sexual, género, actual o percibido.

Ejemplos de delitos de odio incluyen:

- Actos que causan lesiones, no importando el nivel de severidad.
- Amenazas de violencia.
- Vandalismo y otros actos destructivos.
- Todo intento o acto criminal, incluyendo destrucción de propiedad, dirigida contra agencias públicas o privadas, o una religión en particular (incluyendo símbolos de importancia o artículos considerados espirituales).
- Amenazas hechas verbalmente, por escrito y por medio de dispositivos de comunicación electrónica
- Acoso, incluyendo llamadas telefónicas anónimas, cartas amenazadoras e interrupciones de servicios religiosos.
- La colocación o exhibición de un signo, marca, símbolo, emblema u otra impresión física, incluidos, entre otros, una esvástica nazi, una soga o la quema de una cruz o un símbolo religioso, en la propiedad privada de otra persona sin autorización, con el fin de aterrorizar al propietario u ocupante.
- Asesinato.

INCIDENTES DE ODIO

Un incidente de odio es cualquier acción o comportamiento, que no es criminal, y que incluye palabras dirigidas a personas basadas únicamente por ser de cierta raza, nacionalidad, religión, orientación sexual, género, actual o percibido.

Ejemplos de incidentes de odio incluyen:

- Epítetos.
- Distribución de material de odio en lugares públicos.
- Publicación de pancartas o rótulos en propiedad pública y que no dañan propiedad ajena.
- Exhibición de material ofensivo en la propiedad de uno mismo.

¿QUÉ SE PUEDE HACER?

Crímenes e incidentes de odio no solo afectan a la víctima, sino también a la comunidad. Estos crímenes e incidentes desalientan el corazón de nuestra sociedad. Nuestro país, constitución, y carácter nacional son basados en tolerancia y respeto de los derechos de cada persona. Crímenes e incidentes de odio directamente atacan estos principios; creando temor, desconfianza, e incertidumbre en la comunidad.

Crimenes de Odio pueden ser enjuiciados como delitos menores o mayores, dependiendo en la severidad de los hechos cometidos. El Departamento de Policía de Los Angeles mantiene documentación de todos los crímenes e incidentes de odio.

Históricamente, crímenes de odio no siempre han sido reportados; por esta razón muchos no son enjuiciados. Agencias de Policía, el Departamento de Policía de Los Angeles, la Ciudad de Los Angeles, y las Fiscalías de los Estados Unidos y el Condado de Los Angeles, están comprometidas en aprehender y enjuiciar a los culpables de estos crímenes.