

**DEPARTMENT MANUAL
VOLUME IV
Revised by Special Order No. 22, 2020**

245.30 REPORTING USES OF FORCE TO THE DEPARTMENT OF JUSTICE. Pursuant to California Government Code Section 12525.2, the Application Development and Support Division (ADSD), in coordination with Force Investigation Division (FID), Critical Incident Review Division (CIRD), and Robbery Homicide Division (RHD), shall annually furnish to the Department of Justice all instances when a sworn Department employee is involved in any of the following:

- *An incident involving the shooting of a civilian by a peace officer;*
- *An incident involving the shooting of a peace officer by a civilian;*
- *An incident in which the use of force by a peace officer against a civilian results in serious bodily injury or death; and,*
- *An incident in which use of force by a civilian against a peace officer results in serious bodily injury or death.*

Note: For purposes of this section, serious bodily injury means a bodily injury that involves a substantial risk of death, unconsciousness, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member or organ.

For each incident reported to the Department of Justice, the Department shall include, but not be limited to the following information:

- *The gender, race, and age of each individual who was shot, injured, or killed;*
- *The date, time, and location of the incident;*
- *Whether the civilian was armed, and, if so, the type of weapon;*
- *The type of force used against the officer, the civilian, or both, including the types of weapons used;*
- *The number of officers involved in the incident;*
- *The number of civilians involved in the incident; and,*
- *A brief description regarding the circumstances surrounding the incident, which may include the nature of injuries to officers and civilians and perceptions on behavior or mental disorders.*

In addition, the ADSD, in coordination with FID, CIRD, and RHD, shall furnish use of force information and data to the United States Department of Justice.