

PERSONNEL AND TRAINING BUREAU  
IN-SERVICE TRAINING DIVISION

**NOTICE**

12.1.2

January 21, 2020

**TO:** All Concerned Commanding Officers

**FROM:** Commanding Officer, In-Service Training Division

**SUBJECT:** FEDERAL BUREAU OF INVESTIGATION (FBI) NATIONAL ACADEMY

Applications are now being accepted from all Lieutenants for the 2021 sessions of the FBI National Academy. The program will be conducted at the FBI National Academy in Quantico, Virginia, for ten consecutive weeks. Candidates who are selected to attend this prestigious law enforcement training program will continue to receive their regular salary from the City. The FBI will provide travel and per diem expenses while attending the academy.

**Note:** Any candidate who promotes to the rank of Police Captain within six months prior to his/her designated session will be replaced by an alternate.

**MINIMUM REQUIREMENTS:** The FBI National Academy has a weight standard measured by body fat percentage. That standard is 24% or less body fat for men and 29% or less body fat for women. Candidates will also be participating in at least three physical fitness classes per week. The minimum required standard for one mile is 10 minutes for men and 11:30 for women. Candidates who do not meet the minimum requirements will not be considered for participation in the FBI National Academy.

**APPLICATION:** The application consists of an Employee's Report (Form 15.7) stating candidate meets minimum requirement, a Transfer Application Data Sheet (Form 15.88), and a copy of the applicant's **promotional** TEAMS Report. The original **plus five (three-hole punched) copies of the completed application must be submitted to the Training Coordination Unit (TCU), In-Service Training Division (ISTD), Mail Stop 412, by 1600 hours on March 25, 2020.**

If there are any questions regarding the application process, please contact Officer Alexander Chan, FBI National Academy Coordinator, TCU, ISTD at (323) 612-4401.



PETER J. CASEY, Captain  
Commanding Officer  
In-Service Training Division

APPROVED:



DOMINIC H. CHOI, Deputy Chief  
Chief of Staff  
Office of Chief of Police

DISTRIBUTION "B"