

## OFFICE OF THE CHIEF OF POLICE

### NOTICE

January 30, 2020

1.11

**TO:** All Sworn Personnel

**FROM:** Chief of Police

**SUBJECT:** BODY WORN VIDEO KIT ACCOUNTABILITY AND AVAILABILITY

The Department significantly benefits from the use of Body Worn Video (BWV) cameras on a daily basis. In addition to building public trust through transparency, BWV footage consistently demonstrates that officers meet and exceed incredibly high expectations in almost all circumstances. As such, the Department recognizes the value in making more BWV cameras available to officers working uniformed, public-facing assignments.

In order to maintain consistent numbers of devices at each division, effective immediately, BWV kits (BWV camera, smart phone, camera mounts, and any City-issued accessories) are not to be removed from the Area/division to which they were issued. When an officer transfers from an Area/division with an issued BWV kit to another Area/division, the officer shall return the BWV kit issued by the departing Area/division and receive another BWV kit from the arriving Area/division.

**Exception:** Officers who have been Records Management System (RMS) trained shall keep his or her smartphone when transferring to a new Area/division. These officers shall notify the training coordinator at the new command that they have a smartphone already issued.

Additionally, only officers in field enforcement assigned to BWV-equipped commands shall possess a City-owned BWV kit. For purposes of this notice, the following commands are authorized to maintain BWV equipment:

- All Office of Operations commands (geographic Areas, bureau-level uniformed officers, etc.);
- Traffic Group commands;
- Metropolitan Division;
- Security Services Division;
- Any command requiring BWV to comply with Special Order 12, *Body Worn Video Procedures – Established*, dated April 28, 2015, and securing written approval to keep the devices from Tactical Technology Section, Innovation Management Division.

Any officer outside of the above commands shall immediately return their BWV kit to the Area/division that originally issued the equipment.

Commanding officers at BWV-equipped Areas/divisions shall ensure training coordinators receive the returned BWV kit from any officer leaving their command. Training coordinators at commands that are not BWV-equipped shall ensure officers return any retained BWV kits to the Area/division that issued the equipment.

All Department Personnel

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For any questions regarding this Notice, please contact the Evaluation and Administration Section, Office of Operations, at (213) 486-6050.

A handwritten signature in black ink, appearing to be 'M. Moore', written over the printed name.

MICHEL R. MOORE  
Chief of Police

DISTRIBUTION "A"