

OFFICE OF OPERATIONS

OPERATIONS ORDER NO. 3

February 15, 2007

SUBJECT: DEPARTMENT OF TRANSPORTATION, STOLEN VEHICLE
RECOVERY PROGRAM

EFFECTIVE: IMMEDIATELY

PURPOSE: The Stolen Vehicle Recovery Pilot Program was developed by the Department of Transportation (DOT) and the Department to utilize DOT officers to recover non-felony want stolen vehicles. Due to the success of the pilot program, the Stolen Vehicle Recovery Program is expanded for use on a Citywide basis.

PROCEDURE: As of September 1, 2006, the Stolen Vehicle Recovery Program enables DOT officers Citywide to recover non-felony want stolen vehicles, under certain circumstances.

I. EMPLOYEE'S RESPONSIBILITIES. Department employees shall be familiar with DOT procedures and protocols for the Stolen Vehicle Recovery Program. Department of Transportation officers will follow the below listed procedures and protocols:

- * Department of Transportation officers will recover non-felony want stolen vehicles. This will include vehicles they encounter during their normal activities and requests for service from the Department;
- * Department of Transportation officers will not recover, nor be dispatched to, "Code-6 Charles" vehicles, vehicles containing evidence or contraband requiring booking, situations involving the reporting party standing by for immediate release or calls classified as high-priority by Communications Division (e.g., engine running, suspects there now, etc.);

Note: When situations arise that appear to be outside the responsibilities of the DOT officers, members of the Department will assume the investigation.

- * Department of Transportation officers' assignments will be consistent with Department Area boundaries;
- * Department of Transportation officers will utilize Department approved reports (e.g., Vehicle Report, California Highway Patrol, Form 180) and adhere to existing Department procedures; and,

- * Department of Transportation officers will submit their completed reports to the appropriate Area watch commander, for approval, prior to their end of watch.

Note: The Stolen Vehicle Recovery Program does not preclude Department personnel from recovering stolen vehicles when necessary. Sworn Department personnel who encounter stolen vehicles in the field or as a result of their own activities or observations shall continue to recover these vehicles, rather than request DOT to respond.

II. SUPERVISOR'S RESPONSIBILITY. Department supervisors shall ensure DOT procedures and protocols are followed when utilizing the Stolen Vehicle Recovery Program.

III. AREA WATCH COMMANDER'S RESPONSIBILITIES. Area/division watch commanders shall:

- * Adhere to DOT procedures and protocols when utilizing the Stolen Vehicle Recovery Program; and,
- * Adhere to current Department procedures when reviewing and approving reports submitted by DOT personnel.

Processing of recovered vehicles and all related reports remain the responsibility of the Department.

Department personnel can contact DOT for service on the Department's designated telephone line at (818) 752-5120, or through Communications Division.

Commercial Crimes Division shall maintain a liaison with DOT regarding the Stolen Vehicle Recovery Program. Any questions regarding this Notice should be directed to Commercial Crimes Division at (213) 485-4131.

EARL C. PAYSINGER, Assistant Chief
Director, Office of Operations

Attachment

DISTRIBUTION "D"

STOLEN VEHICLE RECOVERY PROCESS FOR NON-FELONY WANT STOLEN VEHICLES

