

## OFFICE OF OPERATIONS

OPERATIONS ORDER NO. 2

March 8, 2018

**SUBJECT: DEPLOYMENT OF T3 ELECTRIC VEHICLES – REVISED**

**PURPOSE:** This Order supersedes Operations Order No. 2, *Deployment of T3 Electric Vehicles*, dated May 3, 2012, and updates the requirements, responsibilities and guidelines for the operation of the T3 electric vehicles (T3). The Los Angeles City Attorney's Office has opined that T3 electric vehicles are considered a moped or motorized bicycle as defined by California Vehicle Code Section 406(a). Accordingly, any T3 operator shall have a valid California M1 or M2 license and a helmet approved by the Department of Transportation (DOT).

**Note:** It is anticipated that the Department will be purchasing DOT approved helmets at the beginning of the fiscal year. In the meantime, Areas/divisions have the option of purchasing helmets via approved donated funds (i.e., Area boosters).

The T3 can be operated on the street or on a public sidewalk (per Los Angeles Municipal Code Section 80.05, *Exemptions to Certain Vehicles*). The T3 is designed to supplement and enhance traditional foot beat operations by allowing officers to cover a greater area while minimizing fatigue. This Order revises procedures and updates the T3 Electric Vehicle Acknowledgement form to include the requirement of an M1 or M2 license, inspection procedures prior to deploying the T3, and the use of a DOT-approved helmet.

### PROCEDURE:

- I. EMPLOYEE'S RESPONSIBILITIES.** Sworn Department employees shall meet with their Area/divisional training coordinator to view the T3 Electric Vehicle training video and complete a T3 Electric Vehicle Acknowledgement form, prior to operating and/or deploying a T3.

Employees using the T3 while in the performance of their duties **shall:**

- Inspect the T3 for damage to include checking the brakes, head lights, stop lamps, mirrors and horn to ensure that they are in working condition;
- Report any T3 damage or any traffic collision between a T3 and any vehicle, object, or person by following existing Department policy regarding the reporting of vehicle damage and traffic collisions;
- Ensure the T3 is operated and occupied by only one person at a time;
- Possess a valid California M1 or M2 license;
- Wear a DOT-approved helmet;
- Wear a Class A, Class C, or bicycle uniform while operating the T3;
- Not utilize the T3 in any vehicle pursuit; and,
- Not adjust the T3s speed regulator to go over the 12 miles per hour maximum speed limit that has been set by Motor Transport Division (MTD).

**Note:** T3s that exceed the speed of 12 miles per hour shall not be used and shall be reported to MTD for recalibration.

- II. TRAINING COORDINATOR'S RESPONSIBILITIES.** Training coordinators assigned to Areas/divisions where T3s are used shall ensure that employees view the T3 Electric Vehicle training video and complete the T3 Electric Vehicle Acknowledgement form prior to operating a T3. The T3 Electric Vehicle training video is accessible from the "Reference Library," within the "Guides" link, under "Training Media," on the Department's Local Area Network (LAN).

**Note:** The original T3 Electric Vehicle Acknowledgement form shall be filed within the Area/divisional training unit. One copy of the form shall be filed in the employee's Area/divisional personnel package and another copy shall be provided to the employee.

- III. SUPERVISOR'S RESPONSIBILITY.** Supervisors shall ensure the appropriate use and deployment of T3s by all employees as outlined in this Order.

- IV. COMMANDING OFFICER'S RESPONSIBILITIES.** Commanding officers shall:

- Ensure that T3s are tracked via the Kitroom Inventory Tracking System;
- Ensure that T3s are deployed appropriately; and,
- If loaning a T3 to another Area/division outside of their bureau, submit an Intradepartmental Correspondence, Form 15.02.00, to their bureau for approval; and forward MTD a copy of the approved Form 15.02.00, indicating where the T3 will be loaned to and the duration of the loan.

**Note:** Short term loans within the bureau do not require a Form 15.02.00.

- V. BUREAU COMMANDING OFFICER'S RESPONSIBILITIES.** Bureau commanding officers shall:

- Distribute and/or assign the T3s to the Areas/divisions within their bureau;

**Exception:** Donated T3s shall remain at the Area/division where they were donated.

- Maintain tracking of all T3s assigned to their bureau;
- Approve/disapprove the loan of T3s outside of the bureau; and,
- Conduct yearly inspections to ensure the T3s are housed within their assigned Areas and bureau.

**FORM AVAILABILITY.** The T3 Electric Vehicle Acknowledgement form is attached to this Order for immediate use and duplication. It is also available in LAPD E-Forms on the Department's LAN.

Any questions regarding this Order should be directed to the Evaluation and Administration Section, Office of Operations, at (213) 486-6050.

 22519 For  
MICHEL R. MOORE, First Assistant Chief  
Director, Office of Operations

Attachment

DISTRIBUTION "A"

**LOS ANGELES POLICE DEPARTMENT**

**T3 Electric Vehicle Acknowledgment**

Employee's Name	Serial Number	Area/Division of Assignment
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\_\_\_\_\_  
(Initial) I have met with the Area/divisional training coordinator and viewed the T3 Electric Vehicle training video.

\_\_\_\_\_  
(Initial) Prior to deploying the T3, I will inspect the T3 for damage and verify the brakes, head lights, stop lamps, mirrors and horn are in working condition. If I discover damage to the T3 prior to its use, I shall follow existing Department policy regarding the reporting of vehicle damage.

\_\_\_\_\_  
(Initial) I shall be the only operator/occupant of the T3.

\_\_\_\_\_  
(Initial) I shall wear a Department-issued DOT-approved helmet while operating the T3.

\_\_\_\_\_  
(Initial) I shall possess a valid California M1 or M2 license.

\_\_\_\_\_  
(Initial) I shall not utilize the T3 in a vehicle pursuit.

\_\_\_\_\_  
(Initial) I shall not adjust or modify the T3's speed regulator.

\_\_\_\_\_  
(Initial) I shall follow existing Department policy regarding the reporting of traffic collisions if I collide with any vehicle, object, or person, while operating the T3.

\_\_\_\_\_  
(Initial) I understand that I am authorized to use the T3 Electric Vehicle in accordance with Operations Order No. 2, *Deployment of T3 Electric Vehicles – Revised*, dated March 8, 2018. I have read and agree to comply with each of the requirements listed above. I understand that failure to comply with the above listed requirements may be considered misconduct.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

Distribution: Original – Area/division Training Unit  
Copy – Employee's Area/divisional personnel package  
Copy – Employee