

INTRADEPARTMENTAL CORRESPONDENCE

REVISED
DIVISIONAL ORDER NO. 01-08
16.3

March 9, 2012

TO: Metropolitan Division Personnel

FROM: Commanding Officer, Metropolitan Division

SUBJECT: TESTING AND EVALUATION OF NEW PRODUCTS; ESTABLISHMENT OF THE METROPOLITAN DIVISION PRODUCT EVALUATION/ITEM TRACKING LOG; ESTABLISHMENT OF INDEX OF DEPARTMENT APPROVED EQUIPMENT FOR METROPOLITAN DIVISION WEAPONS SYSTEMS - REVISED

This Order supersedes Divisional Order 01-08 (dated 3-1-11), which established protocols and procedures for Metropolitan Division in the Testing and Evaluation of new tactical equipment. This Order establishes procedures regarding the field testing of equipment, and procedures for obtaining department approval prior to field deployment.

Effective immediately the following procedures will be followed concerning the field testing of any equipment utilized by Metropolitan Division:

- Prior to field testing any equipment, an initial evaluation should occur regarding the claims made by the manufacturer;
- If it is known that the equipment to be field tested has been tested/deployed by other police agencies, contact should be made with similar agencies and, if possible, the results of the testing/deployment should be obtained;
- Upon completion of initial evaluation, provide information learned thus far along with intent to conduct a field testing and evaluation of the product to the Specialized Division sub-committee of the Tactics Training Review Committee. Approval from the Commanding Officer, Counter-Terrorism and Special Operations Bureau shall be obtained followed by notification to the Director, Office of Special Operations, prior to any field testing; and,
- If the equipment is deployed during field testing, a report of the performance of the equipment will be included in the 48-hour Special Weapons and Tactics (SWAT) After-Action Report. If the product is utilized in any other capacity, the information will be reported electronically via chain of command within 48 hours.

Note: The entry should include the criteria for deployment, the effect on the suspect (if applicable), results achieved from the deployment, benefits gained from the deployment, and restrictions/limitations/drawbacks in the performance of the equipment.

Metropolitan Division Personnel

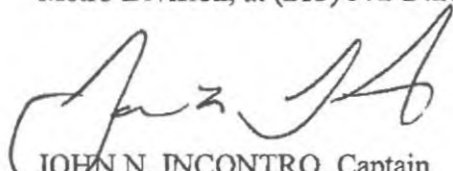
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If it is determined that the tested equipment is viable for use by Metro SWAT, the criteria and protocols governing the deployment of the specific equipment, will be entered into the Metro Division inventory Log Book prior to field deployment.

If it is determined that the tested equipment is viable for use by entities other than SWAT, Planning and Research Division and Training Division should be contacted and the test findings made available for further consideration and approvals from appropriate chain of commands prior to field deployment.

If you have any questions regarding this issue, please contact Lieutenant Ron Spicer, Metro Division, at (213) 972-2420.

A handwritten signature in black ink, appearing to read "John N. Incontro". The signature is stylized and cursive.

JOHN N. INCONTRO, Captain
Commanding Officer
Metropolitan Division