

OFFICE OF OPERATIONS

OPERATIONS ORDER NO. 5

May 22, 2008

SUBJECT: TRANSFER OF SERGEANT II AUTHORITY FROM AREA VICE
UNITS TO AREA COMMUNITY RELATIONS OFFICES

EFFECTIVE: IMMEDIATELY

PURPOSE: This Order transfers a Sergeant II authority from
Area Vice Units to Area Community Relations Offices.

BACKGROUND: The partnership between the Los Angeles Police
Department and the communities it serves is an
integral part of reducing crime and improving the quality of life
in our neighborhoods. The Community Relations Office (CRO) at
each of the 19 Areas has a pivotal role in fostering,
maintaining, and strengthening these relationships. Currently,
the Officer in Charge (OIC) of CRO is a Sergeant I position
harvested from patrol. As the Department continues to increase
its efforts to work in tandem with the community, the CRO OIC
responsibilities have significantly increased. Upgrading the CRO
OIC to a Sergeant II will bring greater authority and stability
to the position and demonstrate the Department's commitment to
our Community Policing philosophy.

Areas shall transfer one Vice Sergeant II authority to CRO and
reconfigure Vice unit supervision to include one Sergeant II and
one Sergeant I. Under this reconfiguration, Area Vice units will
continue to be afforded the appropriate level of supervision.

Note: Both the Sergeant II and Sergeant I positions within
Vice are limited tour assignments and are generally limited
to a two-year term. Time in the assignment may be extended
beyond the two years in special situations only with the
written approval of the concerned bureau commanding officer.
A Sergeant I in Vice who is selected for a Sergeant II Vice
position shall have their limited tour start over.

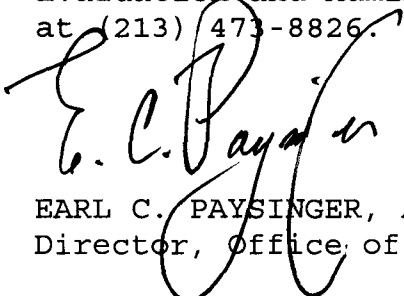
PROCEDURE: The Sergeant II authority in CRO shall be transferred
by attrition. Once a Vice Sergeant II position is
vacated, it shall be transferred to CRO. A new Sergeant II shall
be selected with the appropriate skill set and background to
effectively manage and supervise an Area CRO. The Sergeant II
CRO position is not a limited tour position. Areas shall
then select a Sergeant I to fill the Vice vacancy.

I. **AREA COMMANDING OFFICER'S RESPONSIBILITIES.** The Area commanding officer shall:

- * Monitor the tours of Vice Sergeants II for future vacancies. Once the vacancy becomes available the commanding officer shall transfer the Sergeant II authority to CRO from Vice and ensure that a qualified Sergeant II is selected as the CRO OIC; and,
- * Ensure that a qualified Sergeant I is selected for Vice.

II. **BUREAU COMMANDING OFFICER'S RESPONSIBILITY.** Bureau commanding officers shall ensure Area compliance with this Order.

Any questions regarding this Order may be directed to the Evaluation and Administration Section, Office of Operations, at (213) 473-8826.



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