

**CHIEF OF POLICE
EMPLOYEE RELATIONS ADMINISTRATOR**

NOTICE
2.2.3

June 4, 2020

TO: All Commanding Officers

FROM: Employee Relations Administrator

SUBJECT: TURNAROUND TIME

This Notice serves to clarify "Turnaround Time" as described in Memorandum of Understanding 24-Lieutenants and Below (MOU 24), Article 6.1 (C). "Turnaround Time" refers to the eight-hour rest period between **regularly scheduled** duty days. If the start of an employee's **regularly scheduled** day falls less than eight hours of the previously **regularly scheduled end of watch**, the employee shall be compensated for half of the lost Turnaround Time to be paid out at straight time rate. Overtime is **not** a determining factor when calculating Turnaround Time.

Any questions regarding this Notice should be directed to the Employee Relations Administrator, at (213) 486-7600.

APPROVED:



BEVERLY A. LEWIS, Commander
Employee Relations Administrator



DOMINIC H. CHOI, Deputy Chief
Chief of Staff
Office of the Chief of Police