

**CHIEF OF POLICE  
EMPLOYEE RELATIONS ADMINISTRATOR**

**NOTICE**  
2.2.3

June 5, 2020

**TO:** All Commanding Officers

**FROM:** Employee Relations Administrator

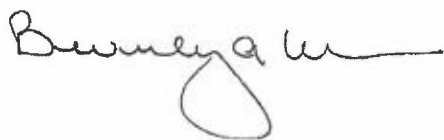
**SUBJECT:** MOU 24 SAFE LA MOBILIZATION

This Notice serves to clarify how Memorandum of Understanding 24-Lieutenants and Below (MOU 24) employees are to be compensated for the Safe LA Mobilization. When MOU 24 employees are called in on their regular day off, they shall be compensated in cash or time at the rate of time-and-a-half. The employee may request time instead of cash compensation as long as the employee's "current" overtime balance does not exceed 150 hours or as described in MOU 24, Article 6.1 (D).

MOU 24 Employees who were mobilized during their preapproved vacation shall have the choice to either defer all or part of the remainder of their vacation. If the mobilization ends prior to the end of the employee's scheduled vacation the employee may return to their vacation if deployment allows. The employee may elect to utilize their vacation day to receive time-and-a-half overtime compensation during mobilization as described in MOU 24, Article 6.1 (D). How the employee's time is carried is up to the employee.

Employees hours worked shall be documented on the Incident Command System (ICS) form 211 and 214.

Any questions regarding this Notice should be directed to the Employee Relations Administrator, at (213) 486-7600.



BEVERLY A. LEWIS, Commander  
Employee Relations Administrator

APPROVED:



DOMINIC H. CHOI, Deputy Chief  
Chief of Staff  
Office of the Chief of Police