INTRADEPARTMENTAL CORRESPONDENCE

DIVISIONAL ORDER NO. 18-03 July 2, 2018
16.3

TO: All Metropolitan Division Personnel

FROM: Commanding Officer, Metropolitan Division

SUBJECT: REQUIREMENT FOR METROPOLITAN PERSONNEL TO ATTEND COMMUNITY MEETINGS OR EVENTS EACH DEPLOYMENT PERIOD

PURPOSE

This order directs Metropolitan Division personnel assigned to Tactical Support Platoons to attend a minimum of two community meetings each Deployment Period (DP). Metropolitan Division personnel shall coordinate with the geographic bureaus and Area Community Relations Offices to identify those community groups hosting events during each DP. The purpose is to attend the meetings to actively engage with community groups and their respective members, Area Community-Police Advisory Boards, business leaders, and civic and faith leaders. Additionally, Metropolitan Division's Commanding Officers and specialized platoons will continue to attend community events with static display requests as scheduling permits.

The goal is for Metropolitan Division personnel to strengthen the community relationships that have already been established and to reach out and educate those community groups and members unfamiliar with the role of Metropolitan Division. An additional goal of Metropolitan Division is to support and supplement Area commands and to enhance public safety while working with communities to improve their quality of life.

AUDIT RESPONSIBILITY

The Metropolitan Division Commanding Officer has directed supervisors to document attendance at these community meetings or events in their Sergeant's Daily Report, Form 15.48. Supervisors shall ensure that as many members of the platoon engage in attending the community meetings on a rotating basis and shall not assign these duties solely to the Assistant Squad Leaders.

If you have any questions, please contact Lieutenant Armando Munoz, Officer in Charge, Metropolitan Operations Section, at (213) 352-4800.

JONATHAN L. TIPPET, Captain
Commanding Officer
Metropolitan Division