

OFFICE OF SPECIAL OPERATIONS

NOTICE

1.18

August 1, 2012

TO: Area Commanding Officers

FROM: Director, Office of Special Operations

SUBJECT: BUREAU OF STREET SERVICES SPECIAL EVENT PROCEDURES –
MOVIE PREMIERES

On October 26, 2009, Los Angeles Municipal Code (LAMC) Section 41.20, Closure of Streets, was amended to require that sponsors of any events be responsible for obtaining all required permits, including a Bureau of Street Services (BOSS) Special Event Permit. The sponsors of these events are responsible for payment of any costs associated with the provision of these added services. This Notice outlines the procedures for the deployment of Department personnel at movie premiere events requiring a BOSS Special Event Permit and identifies Emergency Operations Division (EOD), Contract Services Section (CSS), as the Department entity responsible for processing BOSS Special Event Permit applications.

Movie premiere events require a BOSS permit and police service beyond what is regularly provided by the Department. The Department has agreed to provide additional police services to these events on an on-duty cash overtime (OT) basis and requires the event sponsors to fully reimburse the City for that overtime.

The event sponsors have requested the option of obtaining additional police resources through the BOSS permit process and to be able to secure on-duty officers deployed on a cash OT status. To facilitate this request, the Department is providing the option to the event sponsors to either utilize the BOSS permit process to staff their events with on-duty officers on a cash OT status or hire officers directly in an off-duty, uniformed capacity.

The criteria and process for staffing these events will be as follows:

- The event is one which requires a BOSS Special Event Permit.
- Separate and apart from completing the BOSS Permit application process, the private entity/sponsor will be responsible for notifying CSS of any request to staff their BOSS permitted event with officers on a cash OT status, including the number of officers they wish to have assigned. Timely notification is also necessary in order for CSS to flag the permit application when it is transmitted to the Department from BOSS;
- The processing of such BOSS permit applications shall proceed normally, except that the Office of Operations will be notified in advance that cash OT details are approved for an event;

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- The sponsor may cancel their request and resume hiring sworn officers in uniform in an off-duty capacity at any time, subject to approval by the Board of Police Commissioners with an indemnification agreement in place; and,
- All other post-event invoicing will be handled according to existing BOSS protocols for reimbursements related to the deployment of officers to BOSS events. The event sponsor will be required to fully reimburse the City for officers deployed on a cash OT status.

If you should have any questions regarding this Notice, please contact Sergeant Correa or Lieutenant Loomis, EOD, CSS at (213) 486-0410.

APPROVED:



MICHEL R. MOORE, Assistant Chief
Director, Office of Special Operations



STEPHEN R. JACOBS, Deputy Chief
Chief of Staff
Office of the Chief of Police

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