

INFORMATION TECHNOLOGY GROUP

NOTICE

1.17

September 20, 2019

TO: All Commanding Officers

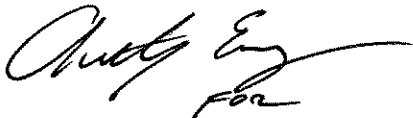
FROM: Commanding Officer, Information Technology Group

SUBJECT: CALIFORNIA DEPARTMENT OF JUSTICE AUDIT OF DEPARTMENT

Information Technology Group has been notified by the California Department of Justice, California Law Enforcement Telecommunications System (CLETS) Audits and Inspections Section, of their intent to conduct a CLETS audit of the Department. A field representative, Ms. Sarah Wesley, met with the Commanding Officer of Information Technology Division (ITD) and inspected the divisions assigned to the Police Administration Building and Metropolitan Detention Center. Ms. Wesley will resume the audit September 23, 2019 through October 11, 2019 to complete an inspection of Department facilities.

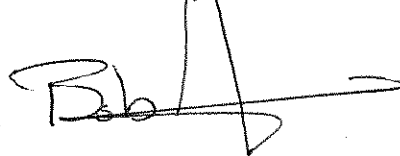
The inspection includes the location of computers with CLETS access as well as storage, access, and destruction of documents containing criminal justice information. Personnel from ITD will provide an escort for certain facilities, however; the auditor may present herself at Area stations or other facilities and request access. Information Technology Group is requesting that an escort be provided for security, to answer any questions, and to make note of any deficiencies identified by the auditor. As the auditor's schedule becomes available, it will be posted on the Infoweb. The field representative may be on-site at their location between 0900 and 1700 hours on a given day.

If you have any questions, please contact Sergeant Tracy Allen, Information Technology Division, at (213) 486-0200.



JOHN McMAHON, Commander
Commanding Officer
Information Technology Group

APPROVED:



BOB GREEN, Deputy Chief
Chief of Staff
Office of the Chief of Police

Distribution "B"