

OFFICE OF OPERATIONS

OPERATIONS ORDER NO. 11

October 1, 2008

**SUBJECT:** "NO CODE 7" PILOT PROGRAM

**EFFECTIVE:** OCTOBER 12, 2008

**PURPOSE:** This Order establishes the "No Code 7" pilot program for implementation at all the geographic Area Patrol Divisions and Traffic Divisions.

**BACKGROUND:** In July 2007, a proposal was created to eliminate unpaid Code Seven for patrol officers in an effort to increase officer productivity, minimize overtime, and improve response time.

**PROCEDURE:** During the pilot program, participating sworn employees (i.e., uniformed field personnel who spend the majority of their time conducting field enforcement, traffic enforcement, or collision investigation duties) will not be required to take an unpaid meal break during assigned work shifts as outlined in Section 3/702.20 of the Department Manual. Instead, participating sworn employees will be assigned to work a schedule consisting of 12 consecutive hours (3/12 schedule) or 10 consecutive hours (4/10 schedule) as determined by the Department. There will be no formally allotted meal breaks. All participating sworn employees shall remain available to respond to calls for service throughout their entire work shift.

Currently, Section 3/222.10 of the Department Manual outlines that the roll call period shall commence 45 minutes prior to the time established for the watch to start its tour of duty. This Order shall reduce the duration of roll call time from 45 minutes to 30 minutes.

The following procedures shall be followed by all participating sworn employees:

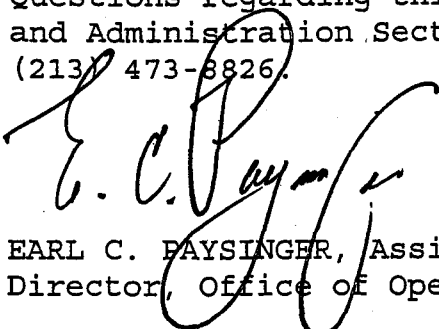
- I. **OFFICER'S RESPONSIBILITY.** There will be no formally allotted meal breaks. Participating sworn employees shall remain available to respond to calls for service throughout their entire work shift.

**Note:** All employees are expected to ensure that their personal physical necessities (i.e., nourishment, medication, and restroom use, etc.) are met while remaining available for calls for service.

- II. **SUPERVISOR'S RESPONSIBILITY.** Supervisors shall continuously monitor participating sworn employees to ensure these sworn employees remain available to respond to calls for service throughout their entire work shift.
- III. **COMMANDING OFFICER'S RESPONSIBILITY.** Commanding officers shall ensure compliance with this Order within their Area/division.
- IV. **COMMUNICATIONS DIVISION'S RESPONSIBILITY.** This Order rescinds Communications Division's responsibility to coordinate Code Seven for patrol units. Communications Division shall no longer modify a unit's status to reflect "unavailable for radio calls" during Code Seven.

**AUDIT RESPONSIBILITY:** Bureau Commanding Officer shall monitor compliance with this directive in accordance with Department Manual Section 0/080.30.

Questions regarding this Order may be directed to the Evaluation and Administration Section, Office of Operations, at (213) 473-8826.



EARL C. PAYSINGER, Assistant Chief  
Director, Office of Operations

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