

OPERATIONS COMMITTEE


OPERATIONAL NOTICE NO. 1

January 14, 2000

SUBJECT: ELIMINATION OF IMMEDIATE BOOKING AND RELEASE  
SYSTEM (IBARS) FUNCTION

EFFECTIVE: IMMEDIATELY

Effective immediately, the Immediate Booking and Release System (IBARS) function is eliminated. Technology has rendered the use of IBARS obsolete and it is no longer compatible with the new electronic booking and fingerprinting now used by Jail Division. Any Department command wishing to operate a task force(s) that was previously supported by IBARS shall make special arrangements with Jail Division.

  
MARTIN H. POMEROY, Deputy Chief  
Chair, Operations Committee

DISTRIBUTION "A"

## OPERATIONS COMMITTEE

OPERATIONAL NOTICE NO. 2

January 17, 2000

**SUBJECT: COMPLAINTS RELATING TO TELEMARKETING COMPANIES**

On January 1, 1994, the amended Telephonic Sellers Act (17511 B&P) was enacted. The law was created to reduce the widespread abuse of unethical telephone solicitors initiating sales of goods, property and investment opportunities. Telephonic sales contribute significantly to the Southern California economy. Some consumers, however, have suffered substantial losses because of misrepresentations or lack of full disclosure regarding some telemarketing companies, their products and investments. Too often, those companies fail to deliver goods or investments to unsuspecting consumers.

The Telephonic Sellers Act requires telemarketing companies to register with and receive approval of the California Secretary of State prior to conducting a telemarketing business. The California Secretary of State is required by statute to approve a seller's representations prior to marketing them to potential consumers. Telemarketing companies who fail to register with the California Secretary of State are in violation of the Telephonic Sellers Act and are subject to civil or criminal indictment.

Officers encountering persons who have been subjected to unscrupulous telephone solicitors or have inquiries regarding telemarketing companies may refer them to the Southern California Telemarketing Task Force at (213) 897-2631. Officers should not routinely take a crime report for these incidents.

These types of crimes exert emotional distress on victims. If a resident of the City of Los Angeles insists that a report be completed, officers should complete the appropriate theft report and forward it to Financial Crimes Division (FCD), Fraud Section. Financial Crime Division will determine the appropriate law enforcement agency to refer the case for investigation.

Employees who receive a complaint from a telemarketing company employee alleging fraud are encouraged to obtain as much

January 17, 2000

information as possible and forward it to the Telemarketing Task Force. Additional information regarding the Telephonic Sellers Act is available from FCD, Fraud Section at (213) 485-3795.



MARTIN H. POMEROY, Deputy Chief  
Chair, Operations Committee

DISTRIBUTION "A"

OPERATIONS COMMITTEE

OPERATIONAL NOTICE NO. 3

February 4, 2000

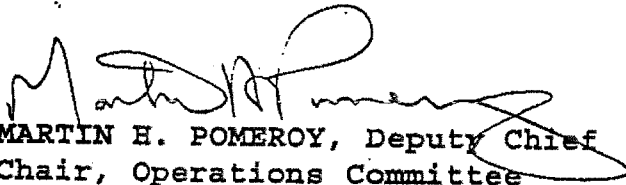
SUBJECT: REPEAL OF VEHICLE CODE SECTION 13202.3 DEPARTMENT OF  
MOTOR VEHICLE SUSPENSION ADVISEMENT

EFFECTIVE: IMMEDIATELY

As of June 30, 1999, Section 13202.3 of the California Vehicle Code (CVC) became inoperative and was repealed on January 1, 2000. Section 13202.3 CVC required police officers to administer a warning of a driver license revocation when effecting an arrest or issuing a citation for any driving-under-the-influence (DUI) or controlled substance violation. Department personnel are no longer required to advise the violator either verbally or in writing that the Department of Motor Vehicles may suspend or delay their driving privileges for six months upon conviction.

Questions concerning this Notice may be directed to Traffic Coordination Section, Uniformed Support Division, at (213) 473-7788.

This Notice rescinds Office of Operations Order No. 7, dated June 30, 1997.

  
MARTIN H. POMEROY, Deputy Chief  
Chair, Operations Committee

DISTRIBUTION "A"

OPERATIONS COMMITTEE

OPERATIONAL NOTICE NO. 4

April 14, 2000


SUBJECT: INDEX OF VALID AND INVALID OFFICE OF OPERATIONS  
ORDERS.

EFFECTIVE: Immediately

Due to the Department's reorganization in August of 1997, the Office of Operations (OO) was deactivated. As a result, Management Services Division conducted research on all 199 OO Orders for their content and applicable validity.

Management Services Division has identified 62 OO Orders that are being deactivated because the information is outdated, already in the Department Manual, or addressed more thoroughly in other Department publications. Management Services Division has also identified 36 OO Orders that are valid as written and applicable to Department operations. The remaining 101 Orders have been targeted for inclusion into functional manuals or will be sent to subject matter experts to determine their future disposition. Until a final disposition is determined for the remaining 101 Orders, they are to be considered operationally valid.

The OO Orders listed in attachment "I" are valid as Operational Orders. The OO Orders listed in attachment "II" are invalid and have been deactivated. Department personnel should update Department files as appropriate. As additional changes are made, future Operational Notices will be published listing an index of valid and invalid OO Orders.

  
MARTIN H. POMEROY, Deputy Chief  
Chair, Operations Committee

Attachments

DISTRIBUTION "A"

# INDEX OF VALID OO ORDERS

<u>1975</u> * NO. 8 * NO. 9 * NO. 21  <u>1976</u> * NO. 8 * NO. 24  <u>1977</u> * NO. 6 * NO. 21 * NO. 24 * NO. 30  <u>1979</u> * NO. 9 * NO. 20  <u>1980</u> * NO. 3 * NO. 5 * NO. 25  <u>1981</u> * NO. 2  <u>1982</u> * NO. 13  <u>1983</u> NO. 20  <u>1984</u> * NO. 5 * NO. 8  <u>1985</u> * NO. 1 * NO. 2  <u>1986</u> * NO. 16 * NO. 29 * NO. 33	<u>1987</u> * NO. 3 * NO. 4 * NO. 7 * NO. 9 * NO. 10 * NO. 12 NO. 14 * NO. 15 * NO. 21 NO. 25  <u>1988</u> * NO. 1 NO. 2 * NO. 9 * NO. 13  <u>1989</u> * NO. 12 * NO. 14 * NO. 16 * NO. 20  <u>1990</u> * NO. 3 NO. 4 * NO. 5 * NO. 6 * NO. 7 * NO. 11 NO. 13 * NO. 16  <u>1991</u> NO. 1 * NO. 4 * NO. 6 NO. 7 * NO. 10 * NO. 11	<u>1992</u> * NO. 1 * NO. 2 * NO. 4 * NO. 8  <u>1993</u> * NO. 3 * NO. 4 * NO. 5 * NO. 7 * NO. 8 NO. 15 * NO. 17 * NO. 18 * NO. 19 * NO. 20 * NO. 22 * NO. 24 * NO. 26  <u>1994</u> * NO. 1 NO. 2 * NO. 3 NO. 4 NO. 7 * NO. 8 * NO. 9 * NO. 13 * NO. 14 * NO. 15 * NO. 16 NO. 17 * NO. 21 NO. 22 * NO. 25  <u>1995</u> * NO. 1 * NO. 4 * NO. 6 * NO. 7 * NO. 8	<u>1995</u> * NO. 12 NO. 14 * NO. 16 NO. 18 * NO. 19 NO. 20 * NO. 21 * NO. 25 * NO. 26 NO. 27 NO. 28 NO. 29 * NO. 31 * NO. 32  <u>1996</u> * NO. 2 NO. 3 * NO. 5 * NO. 6 NO. 7 * NO. 10 * NO. 11 * NO. 12 * NO. 14 NO. 15 * NO. 16 NO. 17 NO. 18 * NO. 19 * NO. 20  <u>1997</u> NO. 1 NO. 2 NO. 3 NO. 4 NO. 5 NO. 6 NO. 7 NO. 8 NO. 9
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Asterisked OO Orders are valid pending their final disposition.

## INDEX OF VALID OFFICE OF OPERATIONS ORDERS

### 1975

- No. 8 - Misdemeanor Arrest Report Writing Procedures
- No. 9 - Input of Identifiable Property Into Computer Systems
- No. 21 - Transportation of Rape Victims in Police Vehicles

### 1976

- No. 8 - Code 7 Request During First or Last Hour of Field Duty
- No. 24 - Centralized Timekeeping Control

### 1977

- No. 6 - Enforcement of Vehicle Registration Violations
- No. 21 - Filing Policy Regarding Jurisdictional Conflicts for GTA & Other Identifiable Stolen Property Cases
- No. 24 - Activation of the Off Street Enforcement Program
- No. 30 - Senior Deputy Auxiliary Police

### 1979

- No. 9 - Loss or Theft of Remote Out of Vehicle Emergency Radios (ROVER)
- No. 20 - Procedure for Control of Keys to Premises Where BAD Alarms are Installed

### 1980

- No. 3 - Use of Unmarked Police Vehicles by Explorers and Police Advisors
- No. 5 - Reporting LA Numbers
- No. 25 - Subrogated Property Notifications on Stolen Vehicles

### 1981

- No. 2 - Guidelines for Investigating and Reporting of Natural Deaths by Field Services Division Personnel

### 1982

- No. 13 - Police Service Representative Uniforms

### 1983

- No. 20 - STORM (System to Optimize Radio Car Manpower Guidelines)

1984

- No. 5 - Mobile Digital Terminal Equipment Maintenance and Repair
- No. 8 - Transportation of PCP Arrestees by LAFD Rescue Ambulance

1985

- No. 1 - Detective Monthly Homicide Activity Summary
- No. 2 - Transmittal of Daily Deployment Information to Communications Division

1986

- No. 16 - Acknowledgement of Citizen Commendations
- No. 29 - Operation Identification Program
- No. 33 - Documentation of Gang Affiliation on Arrest Reports

1987

- No. 3 - Special Penalty Consideration for Informant Defendants in Felony Cases
- No. 4 - Interrogation of Narcotic and Felony Arrestees
- No. 7 - Retention of Firearm Entries in State and Federal Automated Systems
- No. 9 - Requesting Want and Warrant Information Via the Radio
- No. 10 - In Lieu Probation Violation Filings, Department 100 Central Judicial District
- No. 12 - Consumer Product Tampering
- No. 14 - Blood Alcohol Tests for 647(F) PC Arrestees (Drunk)
- No. 15 - Payment of Selected Vehicle Towing and Storage Fees
- No. 21 - Accountability for Updating Suspect Information into PACMIS
- No. 25 - The ECCS Special Location File

1988

- No. 1 - Fingerprint Investigations
- No. 2 - Response to Requests for NCIC Hit Confirmations
- No. 9 - City Attorney Domestic Violence and Crimes Against Persons Filing Procedures-Revised
- No. 13 - Field Release From Custody (FRFC) Procedures-Expanded

1989

- No. 12 - Criteria for Felony Driving Under the Influence Bookings
- No. 14 - Narcotics Enforcement Activities by Office of Operations Personnel
- No. 16 - Shelter Information for the Homeless
- No. 20 - Fingerprint Investigations-Supplemental Procedures



## 1990

- No. 3 - Crime Clearances Involving Juvenile Offenders
- No. 4 - Reducing Quantity of Evidence Booked in Misdemeanor and Infraction Cases
- No. 5 - TRAP Guidelines
- No. 6 - Area Consolidated Standing Plans / Field Command Post Operations
- No. 7 - Elder and Dependent Adult Abuse
- No. 11 - Responsibilities for Investigation of Arson Related Homicides
- No. 13 - Police Assisted Community Enhancement
- No. 16 - Establishment of Crime Analysis Unit and Area Crime Analysis Detail

## 1991

- No. 1 - The Patrol Mission
- No. 4 - Pro/Anti Abortion Demonstrations
- No. 6 - Administrative "To" Messages
- No. 7 - Deployment of Watch Commanders and Assistant WC'S
- No. 10 - Area Desk Service Excellence Survey
- No. 11 - Voluntary Expansion of the Jeopardy Program

## 1992

- No. 1 - Assignment of Non Coded Calls for Service to Field Sergeants
- No. 2 - Emergency Protective Orders
- No. 4 - Procedures for ROVER "Help" Activations
- No. 8 - Death Investigation Evidence Disposition

## 1993

- No. 3 - Standard Audit Report Format
- No. 4 - Unit Designations and Area Sectoring During Mobilization
- No. 5 - Modified 17(B) (4) P.C. Bypass Procedure
- No. 7 - Victim Refusal to Prosecute
- No. 8 - Crime Analysis Products and Information
- No. 15 - Formal Orientation of Newly Assigned Personnel
- No. 17 - Reward Procedure - Revised
- No. 18 - Criminal Record / DMV History Information of Filing Criminal Complaints-Revised
- No. 19 - Domestic Violence Filing Procedures-Revised
- No. 20 - Revised Murder Investigation Progress Report
- No. 22 - Revised Gang - Related Motivated Homicide Funeral Notifications
- No. 24 - Shots Fired at Officers
- No. 25 - Career Criminal Apprehension Program
- No. 26 - Anatomical Drawing Forms

1994

- No. 1 - Transit Law Enforcement
- No. 2 - Juvenile Traffic Court Citation Program
- No. 3 - "Ride Along" Procedures
- No. 4 - In Car Video Pilot Program
- No. 7 - Implementation of New Policies Relating to Juvenile Procedures
- No. 8 - Penal Code Section 293 Publication of Information Regarding Victims of Sex Offenders
- No. 9 - Volunteer Programs-Annual Report
- No. 13 - Foreign Travel Risks and Procedures
- No. 14 - Revised Stuart House Investigative Procedures
- No. 15 - Strategies to Increase Detective Efficiency
- No. 16 - Area/Division TASER Control
- No. 17 - Domestic Violence Restraining Orders Area Subpoena Control Officer Responsibilities
- No. 20 - Deployment and Responsibilities of Area School Cars
- No. 21 - Telecommunications Devices for the Deaf
- No. 22 - Training Coordinator's Responsibilities
- No. 25 - Career Criminal Apprehension Program (CCAP)

1995

- No. 1 - Accurate Murder Statistics in Police Arrest Crime Management Information System (PACMIS)
- No. 4 - Service Requirement on Domestic Violence Temporary Restraining Orders
- No. 5 - Penal Code Sections 113 and 114
- No. 6 - Investigation of Traffic Collisions Involving All Railway Conveyances
- No. 7 - Bureau Administrative CRASH Unit
- No. 8 - Response to "Heard Only" Shots Fired Incidents
- No. 12 - Activation of Career Criminal Apprehension Section, Detective Support Division
- No. 14 - Assignment of Area Senior Police Service Representatives
- No. 16 - Driving Under the Influence Court Submission Form
- No. 18 - Temporary Closure of City Thoroughfares
- No. 19 - Delivery of Detained Juvenile Arrest Reports to District Attorney's Office
- No. 20 - Standardized Roll Call Training for Detectives
- No. 21 - Establishment of Pre-Designated Mobile Field Force (MFF) Units
- No. 25 - Standardized Change of Watch Policy for All Office of Operations Patrol Divisions
- No. 26 - Homicide Investigation Evidence Disposition-Revised
- No. 27 - Decentralization of Mandated Registration of Sex Offenders

- No. 28 - Expanded Assignment Options for Phase III Probationary Officers
- No. 29 - Change in the Responsibility For Data Entry Of Sex Crime Modus Operandi Codes
- No. 31 - Delivery of Juvenile Arrest Reports to the Probation Dept in Non-Detained Cases
- No. 32 - Off Hours Emergency Witness Relocation Fund

#### 1996

- No. 2 - Citywide Crime Analysis Detail Guidelines
- No. 3 - Vehicle Impound/Forfeiture Procedures for Section 14607.6 of the California Vehicle Code
- No. 5 - Guidelines for the Management of the Jeopardy Program in Geographic Areas
- No. 6 - Towing and Release Procedures for Vehicle Repossessions
- No. 7 - Vehicle Impound Procedures for California V.C. Sections 22651(P), Unlicensed Driver, 30 Day Hold
- No. 10 - Collision Investigation Officer Training Program
- No. 11 - Transit Crime Database
- No. 12 - Mobile Field Force Spontaneous Assembly Guidelines
- No. 14 - Unusual Occurrence After-Action Reporting
- No. 15 - Polaroid Spectra Equipment
- No. 16 - Authorization for Detective I to Provide Booking Approval
- No. 17 - Expanded Detective Work Hours
- No. 18 - Emergency Exemption Procedures During Personnel Redeployment Situations
- No. 19 - Non Partitioned Black and White Police Vehicles
- No. 20 - Issuing A Personal Service Citation at the Scene of a Traffic Collision

#### 1997

- No. 1 - Community- Police Problem Solving Form and Reporting Criteria
- No. 2 - In Car Video Program Guidelines
- No. 3 - Year Round Park Policing Strategy
- No. 4 - Section 11362.5 H&S, The Compassionate Use Act of 1996
- No. 5 - Procedures for Making Arrests Under the New Domestic Violence Law-PC Section 836(D)
- No. 6 - Stolen Vehicle Recovery Network Guidelines-Revised
- No. 7 - Addition of California Vehicle Code Section 13202.3
- No. 8 - Sworn Overtime Reporting Procedure
- No. 9 - Notice to Appear Form - Detail Box

# LISTING OF INVALID OO ORDERS

<u>1973</u> NO. 25  <u>1975</u> NO. 29 NO. 31  <u>1976</u> NO. 29 NO. 34 NO. 42 NO. 51 NO. 54  <u>1977</u> NO. 17 NO. 22 NO. 25  <u>1981</u> NO. 1 NO. 11  <u>1982</u> NO. 4 NO. 10 NO. 16 NO. 18 NO. 23  <u>1983</u> NO. 3 NO. 11 NO. 15 NO. 22 NO. 24	<u>1984</u> NO. 1 NO. 2 NO. 6 NO. 17  <u>1985</u> NO. 5 NO. 7  <u>1986</u> NO. 3 NO. 6 NO. 11 NO. 20 NO. 26 NO. 32  <u>1987</u> NO. 15  <u>1988</u> NO. 10  <u>1989</u> NO. 1 NO. 5 NO. 7 NO. 9 NO. 15  <u>1990</u> NO. 5  <u>1991</u> NO. 2	<u>1992</u> NO. 6  <u>1993</u> NO. 1 NO. 6 NO. 21 NO. 23  <u>1994</u> NO. 6 NO. 11 NO. 19  <u>1995</u> NO. 9 NO. 15 NO. 17 NO. 24  <u>1996</u> NO. 1 NO. 4 NO. 8 NO. 9 NO. 13  <u>1997</u> NO. 10	
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## INVALID OFFICE OF OPERATIONS ORDERS

### 1973      Title And Reason Cancelled

- No. 25 - Emergency Traffic Control Devices (Procedure Does Not Apply)

### 1975

- No. 29 - Notifications and Entry into Restricted Areas Los Angeles International Airport (LAX) - (Procedure Does Not Apply)
- No. 31 - Court Cases Involving Vehicle Identification by Secondary Numbers (Procedure Does Not Apply)

### 1976

- No. 29 - Proving The Age of Minor (Under 21 Years of Age) Defendants (Advisory Only)
- No. 34 - Identification of Female Prostitutes Booked at SBI (Procedure Does Not Apply)
- No. 42 - Mandatory Rotation of Vice Vehicles (Does Not Reflect Current Policy)
- No. 51 - Notifying Training Division of Divisional Training Days (Procedure Does Not Apply)
- No. 54 - Notification to Department of Recreation and Parks when Facilities are Needed for Command Post Operations (Procedure Does Not Apply)

### 1977

- No. 17 - Window Smash Procedures (Superceded By S.O. 21, 1999)
- No. 22 - Police Reports Required for City Attorney Hearings at The City Attorney's Bauchet Street Office (Information in Detective Operations Manual)
- No. 25 - Use of Female Officers for Rape Investigations (Superceded By S.O. 16, 1999)

### 1981

- No. 1 - Alteration of Telephone Communications During Hostage/Barricaded Suspect Incidents (Procedure Does Not Apply)
- No. 11 - Homicide Manual (Information in Homicide Manual)

## 1982

- No. 4 - Community Relations Guidelines (Procedure Does Not Apply)
- No. 10 - Reporting Defective Gas Chromatograph Intoximeter (Information in Department Manual)
- No. 16 - Distribution of Crime and Arrest Reports Involving Asian Victims and Suspects (Procedure Does Not Apply)
- No. 18 - Formal Orientation of Newly Assigned Sergeants (Superceded, Order Not Implemented Citywide)
- No. 23 - Bureau, Area, Division and Specialized Section Notices and Orders (Procedure Not Valid)

## 1983

- No. 3 - Expanded Taser Deployment Information in Department Manual)
- No. 11 - Duties and Responsibilities of Area and Specialized Division Analytical Officers (Procedure Not Formalized In Areas)
- No. 15 - Accountability and Maintenance of Shotguns and Shotgun Ammunition (Information in Department Manual)
- No. 22 - Notice of Training or Special Assignment Form (Does Not Reflect Current Policy)
- No. 24 - Department of Recreation and Parks Policy Concerning Sale and Consumption of Alcoholic Beverages (Does Not Reflect Current Policy)

## 1984

- No. 1 - Use of Child Passenger Seat Restraints (Procedure In Department Manual)
- No. 2 - Accountability and Maintenance of Raid Jackets (Procedure Does Not Apply)
- No. 6 - Accountability For California Peace Officers Legal Sourcebooks Within The Office of Operations (Procedure Does Not Apply)
- No. 17 - Standardized Code 7 Procedure For Motorcycle Officers (Procedure in Department Manual)

## 1985

- No. 5 - Arrests for Violation of Temporary Restraining Orders (Information in Domestic Violence Manual)
- No. 7 - Field Unit Selection Sequence and Priority Radio Call Backlog-Tactical Alert Guidelines (Information in Communications Manual)

1986

- No. 3 - Robbery of Burglary of Jewelry Business Locations-  
Notifications Required (Information In Department  
Manual)
- No. 6 - Service Complaint Correspondence Procedures (Superceded  
by S.O. 1, 1998)
- No. 11 - Parole Revocation Hearings (Information in Department  
Manual)
- No. 20 - Phone Patch Guidelines (Information in Communications  
Manual)
- No. 26 - Domestic Violence Cases- 17(B) 4 Referral Policy  
(Information in Detective Operations Manual)
- No. 32 - Park Policing (Superceded By O.O. Order 3, 1997)

1987

- No. 15 - Payment of Selected Vehicle Towing and Storage Fees  
(Superceded By S.O. 3, 1999)

1988

- No. 10 - Deployment of L90 "Stopping The Response Time Clock"  
(Procedure Does Not Apply)

1989

- No. 1 - Mandated Training On Corruption Awareness (Information  
in Roll Call Training Manual)
- No. 5 - Criteria to Request a Special Weapons and Tactics Team  
and/or Crisis Negotiation Team Response (Information in  
Training Bulletin)
- No. 7 - Conditional Use Permits (Cup) (Superceded By O.O. Order  
10, 1997)
- No. 9 - Reporting Incidents Motivated by Hatred or Prejudice  
(Information in Department Manual)
- No. 15 - Restricted Booking Locations for Large Sums of Money  
(Information in Department Manual)

1990

- No. 9 - Pilot Project Decentralization of Vehicle Impound Data  
(Procedure Does Not Apply)

1991

- No. 2 - Standardized Change of Watch Policy For Office of  
Operations Traffic Divisions (Procedure Not Valid)

1992

- No. 6 - Standard Unit Designations for Bike Details (Information in Department & Communications Manual)

1993

- No. 1 - Three Year Station/Personnel Inspection Cycle  
(Superceded By A.O. 10, 1998)  
No. 6 - Office Of Operations Publishing Plan (Superceded By  
A.O. 9, 1998)  
No. 21 - Expansion of Los Angeles Police Department's Repressible  
Crime Category to Include Violent Crimes (Procedure Not  
Valid)  
No. 23 - Department Participation in Community Centers  
(Superceded By A.O. 13, 1998)

1994

- No. 6 - Major Assault Crimes (Mac) Unit in Area Detective  
Divisions (Major Assault Crime Section Instituted  
Throughout Department)  
No. 11 - Booking Female Arrestees at Rampart Area Regional Female  
Jail (Procedure No Longer Valid)  
No. 19 - Timely Coroner Notifications in Death Investigations  
(Superceded By S.O. 9, 1999)

1995

- No. 9 - Community Policing (Superceded A.O. 3, 1999)  
No. 15 - Investigative Responsibilities of Robbery Homicide  
Division and Detective Headquarters Division (Superceded  
by S.O. 19, 1998)  
No. 17 - Parking Around the Criminal Courts Building (Procedure  
Not Valid)  
No. 24 - Stolen Vehicle Recovery Network Guidelines-Revised  
(Superceded By A.O. 6, 1997)

1996

- No. 1 - Crime Reduction Plan Format (Procedure Not Valid)  
No. 4 - Child Molester Identification Line Subdirectory  
(Superceded By S.O. 6, 1997)  
No. 8 - Deployment of Field Training Officers (Procedure Not  
Valid)  
No. 9 - Standardized Reporting Procedures for State of the  
Community Reports and Bi-Annual Status Updates  
(Superceded By A.O. 6, 1997)  
No. 13 - Sworn Overtime Reporting Procedure (Superceded by  
S.O. 11, 1998)



1997

No. 10 - Conditional Use Permits (Superceded By S.O. 11, 1999)

OPERATIONS COMMITTEE

OPERATIONAL NOTICE NO. 5

May 10, 2000

**SUBJECT: PRE-BOOKING MEDICAL TREATMENT OF ARRESTEES**

**PURPOSE:** There continues to be confusion between detention officers and sworn employees regarding whether an unbooked arrestee should receive medical treatment (MT) prior to booking. Although Department Manual Section 4/648.10 outlines the proper procedure regarding this issue, there appears to be an increase in the incidence of improper bookings relating to unbooked arrestees who need MT. This Notice serves as a reminder to all employees as to the correct procedure for booking arrestees who need MT.

**PROCEDURE:**

- I. OFFICER'S RESPONSIBILITY.** An officer having custody of an unbooked arrestee who is, or complains of being ill, injured, or in need of medication shall cause the arrestee to be examined at the closest available contract hospital or the dispensaries at Metropolitan Jail Section, Seventy-Seventh Jail Section, or Valley Jail Section prior to being booked.

Officers shall obtain a copy of the medical treatment record and provide the documentation to the booking employee.

- II. SUPERVISOR'S RESPONSIBILITY.** A supervisor who becomes aware that an arrestee requires MT shall ensure that the arrestee is examined by medical personnel prior to being booked.

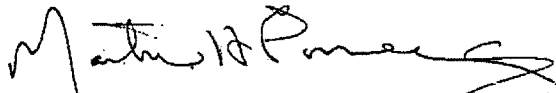
**Note:** Department supervisors are not authorized to override the need for a medical evaluation by a qualified medical doctor.

- III. ARRESTEES WHO REFUSE OR DENY MEDICAL TREATMENT.** When an arrestee who is or appears to be ill, injured, or in need of medication refuses medical treatment, officers shall:

- \* Ensure the arrestee is examined by medical personnel in accordance with established procedure; and,
- \* Obtain two copies of the examining facility's medical treatment record for proper distribution.

May 10, 2000

Department employees shall refer to Department Manual Section 4/648.10 for Department procedure and shall not deviate without proper medical authorization.



MARTIN H. POMEROY, Deputy Chief  
Chair, Operations Committee

DISTRIBUTION "A"

OPERATIONS COMMITTEE

OPERATIONAL NOTICE NO. 6

June 23, 2000

SUBJECT: IMPLEMENTATION OF THE STATE OF CALIFORNIA  
RELINQUISHMENT OF ATTEMPTED REGISTRATION OF ASSAULT  
WEAPONS

EFFECTIVE: IMMEDIATELY

PURPOSE: On August 21, 1998, the San Francisco Superior Court found that the Department of Justice (DOJ) had no discretionary authority to register assault weapons after the March 31, 1992 deadline contained in Penal Code (PC) Section 12285.

A result of this Court's ruling has determined that approximately 1,400 individuals attempted to register assault weapons after the registration deadline. In compliance with the Court's ruling, affected individuals will be sent a letter from the DOJ advising them of the court's decision instructing them to; sell their assault weapon(s) to a dealer who possesses a valid DOJ-issued assault weapons permit; relinquish their assault weapon(s) to a police or sheriff's department, pursuant to California PC Section 12288; destroy/render the weapon(s) permanently inoperable; or, remove the weapon(s) from the State in accordance with applicable local, State, and federal law. Possessors who choose to relinquish their late-registered assault weapons are instructed to contact their local law enforcement agency for instructions on how to turn in their assault weapon(s).

This Notice establishes the procedure for officers to follow when an individual chooses to voluntarily relinquish a late-registered assault weapon to the Department.

PROCEDURE:

I. OFFICER RESPONSIBILITY. When an officer becomes aware that an individual wants to relinquish his/her late-registered assault weapons, the officer shall:

- \* Instruct the possessor to ensure that the weapon is unloaded prior to transporting it;
- \* Instruct the possessor to secure the weapon in the trunk of his/her vehicle or in a locked container while transporting it to their closest Community Police Station;

- \* Instruct the possessor to leave the weapon in his/her vehicle or in the locked container upon arrival at the station. The possessor shall also be instructed to advise the desk officer that the weapon is in the vehicle or locked container and of their desire to relinquish it;
- \* Accompany the possessor to his/her vehicle or locked container, render the weapon safe and carry it into the station for booking;

Note: If unfamiliar with the unloading or securing of an assault weapon, officers shall contact the Firearms Analysis Unit, Scientific Investigation Division.

- \* Check the status of the weapon in the Automated Firearms System (AFS). If the weapon is an assault weapon as defined in PC Section 12276 and is not reflected in AFS as a registered assault weapon, the officer shall take possession of the weapon;
- \* Complete a Receipt for Property Taken Into Custody, Form 10.10, and a Property Report, Form 10.01, and book the assault weapon into the Area property room and transfer it to Central Property Section, Property Division, within five days (4/540.40); and,

Note: Normal detective follow-up and firearm disposition procedures shall be adhered to.

- \* Obtain one evidence DR number for all weapons relinquished by the same individual on the same day. When assault weapons are brought into the station over a course of days, different evidence DR numbers shall be obtained.

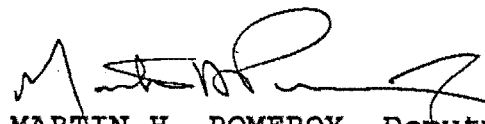
If the possessor requests additional information, refer them to contact the DOJ Firearms Division, at (916) 227-3703.

II. RECORDS AND IDENTIFICATION DIVISION RESPONSIBILITY. Upon receipt of the firearm disposition information, Records and Identification Division personnel shall enter the serialized weapon(s) into the AFS, through the California Law Enforcement Telecommunications System, as soon as possible. Records and Identification Division shall utilize the AFS "EG" data entry format, and shall:

June 23, 2000

- \* Enter either "X" - Gun Destruction or "V" - Retained for Official Use (training use only) in the Document Code (DOC) field of entry according to the Department's planned disposition of the weapon;
- \* Enter "Attempted Late Registration" in the Miscellaneous (MIS) field of the entry to identify this record as an Attempted Late Registration Relinquishment transaction for DOJ verification purposes; and,
- \* Enter the Department's DR number into the Originating Agency Case Number (OAC) field.

If additional information is needed, contact the Gun Unit, Detective Headquarters Division, at (213) 473-7351.



MARTIN H. POMEROY, Deputy Chief  
Chair, Operations Committee

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OPERATIONS COMMITTEE

OPERATIONAL NOTICE NO. 7

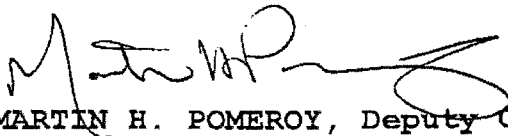
July 14, 2000

SUBJECT: MIRANDA PROCEDURES

Department procedure mandates that when a suspect who has been taken into custody is to be interrogated regarding possible participation in the commission of a criminal offense, the admonition of rights shall be read to him/her.

On June 26, 2000, in the case of *Dickerson v. United States* (2000 Daily Journal D.A.R. 6789), the Supreme Court upheld the constitutionality of *Miranda* warnings. The Court reaffirmed the necessity for *Miranda* procedures to warn a suspect in custody of his/her right to remain silent and assure the suspect that the exercise of that right will be honored.

The Department is in compliance with the Supreme Court's decision, and admonishment procedures outlined in Department Manual Section 4/202.10 remain unchanged.



MARTIN H. POMEROY, Deputy Chief  
Chair, Operations Committee

DISTRIBUTION "A"

OPERATIONS COMMITTEE

OPERATIONAL NOTICE NO. 8

July 21, 2000

SUBJECT: CLOSURE OF COURT AT 3000 SOUTH ROBERTSON BOULEVARD

EFFECTIVE: IMMEDIATELY

The Superior Court located at 3000 South Robertson Boulevard will officially close for business on June 19, 2000, and will relocate to 1633 Purdue Avenue in Los Angeles. Division 90 at this new location will handle all traffic arraignments and traffic trials while Division 99A will handle the small claims calendar. This Notice advises Department personnel of the closure of the Los Angeles County Superior Court located at 3000 South Robertson Boulevard.

The Purdue Avenue Court will not have a Department liaison or check-in location. Officers shall check in with the court clerk when appearing pursuant to a subpoena. Adult Personal Service Citations for violations occurring in West Los Angeles Area or Pacific Area (with the exception of citations issued for misdemeanor traffic-related violations) shall be cited to the court at 1633 Purdue Avenue. Adult Personal Service Citations for violations occurring in West Los Angeles Area or Pacific Area for misdemeanor traffic-related offenses shall be cited to the Airport Branch court located at 11701 South La Cienega Boulevard.

Questions regarding the court closure may be directed to Miriam Docter, Trial Court Administrator, at (310) 727-6010, or Maureen Hemler, Senior Court Manager, at (310) 312-6545. The Department's Airport Court Liaison may be contacted at (310) 202-3855 or (310) 202-3856.

  
MARTIN H. POMEROY, Deputy Chief  
Chair, Operations Committee

DISTRIBUTION "B"



OPERATIONS COMMITTEE

OPERATIONAL NOTICE NO. 9

August 31, 2000

SUBJECT: ADDITIONS AND AMENDMENTS TO THE CALIFORNIA VEHICLE CODE

EFFECTIVE: JANUARY 1, 2000

PURPOSE: This Notice provides an overview of the additions and amendments to the California Vehicle Code (CVC), effective January 1, 2000, which impact traffic enforcement. For complete definitions, refer to a 2000 edition of the CVC.

ADDITIONS AND AMENDMENTS:

I. DIVISION 1 - WORDS AND PHRASES DEFINED:

385.5 CVC Added - Low Speed Vehicles (LSV)

An LSV is defined as a motor vehicle having four wheels, weighing 1,800 pounds or less, and operating at a minimum speed of 20 mph and a maximum speed of 25 mph. An LSV is generally a small, zero-emission, electric or gas-powered vehicle used for short trips and driven at low speeds. An LSV is equipped with many more safety features than golf carts, such as seatbelts, headlights, turn signals, side and rearview mirrors, and shatterproof windshields.

II. DIVISION 3 - REGISTRATION OF VEHICLES AND CERTIFICATES OF TITLE:

4023 CVC Added - LSV Registration Exemption

Provides that an LSV operated pursuant to Sections 21115 or 21115.1 CVC, which govern golf carts, is exempt from registration.

5201 CVC Amended - Positioning of Plates

Allows for the installation of license plate security covers so long as the plate number is not obscured. This change permits the installation of certain theft deterrent devices for license plate covers.

6701 CVC Amended - Exemption of Person in Military Service

Extends the current exemption of having to secure California registration for vehicles owned by an active

member of the United States Armed Forces to include vehicles owned by the spouse of the military member. However, this exemption does not apply to reserves.

### III. DIVISION 7 - FINANCIAL RESPONSIBILITY LAWS:

#### 16025 CVC Amended - Vehicles: Financial Responsibility

In addition to other requirements outlined in this statute, every driver involved in an accident, unless rendered incapable, must now present and exchange insurance policy information and number(s) with other involved parties at the scene of an accident.

### IV. DIVISION 10 - ACCIDENTS AND ACCIDENT REPORTS:

#### 20002 CVC Amended - Accidents: Clearing the Highway

A motorist involved in an accident resulting in property damage only may move his/her vehicle off the main lanes of the highway to a safe location, unless such a move would cause a traffic hazard.

### V. DIVISION 11 - RULES OF THE ROAD:

#### 21260 CVC Added - Low-Speed Vehicles

Prohibits a person from operating a LSV on a roadway with a speed limit in excess of 35 mph, but allows such vehicles to cross an approved roadway at an intersection of approximately 90 degrees.

#### 21450, 21456.2, 21456.3 CVC Amended, Added, Repealed - Transportation: - Bicycles

(Repealed: January 1, 2005)

Adds bicycle signals as a new traffic signal to the existing red, green, and yellow traffic control signals.

Specifies that bicycle operators must obey special bicycle signals.

Specifies conditions under which a bicycle may proceed through or turn at an intersection controlled by a special bicycle signal.

21753 CVC Amended - Overtaken Vehicle Driver to Yield Way

Clarifies that, except when passing on the right is permitted, the driver of the overtaken vehicle must safely move to the right hand side of the highway in order to let the overtaking vehicle pass.

**Note:** The vehicle is not required to pull off the roadway.

22110 CVC Amended - Method of Signaling: Hand or Lamp

Eliminates the option to signal a turn by hand or arm, unless the vehicle is not required to be equipped with lamp signals, in which case the driver must signal using their hand or arm.

22112 CVC Amended - Operation of School Buses

Under prior law, when the operator of a school bus activated the flashing red lights, motorists in all directions were required to stop. Under this amendment, there are six circumstances in which the opposing traffic on a multi-lane highway is no longer required to stop for a school bus stop signal arm or flashing red lights. These circumstances are:

1. At a school bus loading zone or during an activity trip if the school bus is legally parked.
2. Where pupils require assistance to board or leave the school bus.
3. Where the roadway is covered with snow or ice.
4. A state highway where the posted speed limit is at least 55 mph and the school bus is completely off the main traveled portion of the highway.
5. Any predetermined location by the California Highway Patrol or the local school district that is deemed a safety hazard.
6. If the school bus is disabled due to a mechanical breakdown.

**Note:** Same side traffic is still required to stop when a school bus has lowered its stop signal arm and activated the flashing red lights on any highway.

22454 CVC Amended - Stopped School Buses

Under prior law, when a school bus was stopped at an intersection or place controlled by a traffic signal on a multi-lane highway and had activated the flashing red lights, motorists were exempt from having to stop and could instead obey the directions of the traffic signal. Under this amendment, drivers are no longer exempt from stopping for a school bus displaying flashing red lights at an intersection on a multi-lane highway. This applies to same side traffic only; opposing traffic upon a divided or multi-lane highway need not stop under this Section.

22349 CVC Amended - Maximum Speed Limit

Clarifies that the maximum speed limit upon a highway has increased from 55 to 65 mph. On two lane undivided highways, the maximum speed limit remains at 55 mph, except where posted otherwise.

**Note:** A two lane undivided highway is a highway with not more than one through lane of travel in each direction, passing lanes excepted.

23221 CVC Amended - Drinking in Motor Vehicle

Clarifies that both the driver and the passengers in a motor vehicle upon a highway are prohibited from drinking alcohol.

23223 CVC Amended - Possession of Open Container

Clarifies that both the driver and the passengers in a motor vehicle upon a highway or on any lands are prohibited from possessing open containers of alcohol.

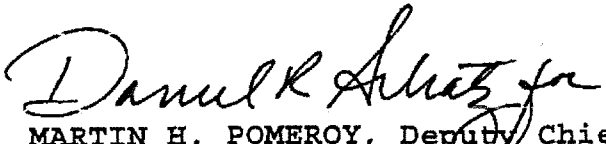
23226 CVC Amended - Keeping Open Container in Passenger Compartment

Clarifies that it is unlawful for both the driver and the passengers in a motor vehicle to keep open containers of

August 31, 2000

alcohol in the passenger compartment when the vehicle is on the highway or upon land.

Direct questions regarding this Notice to Uniformed Support Division, Traffic Coordination Section, at (213) 473-7788.

  
MARTIN H. POMEROY, Deputy Chief  
Chair, Operations Committee

DISTRIBUTION "A"

**OPERATIONS COMMITTEE**

**OPERATIONAL NOTICE NO. 10**

**October 11, 2000**


**SUBJECT: ARRESTEE BOOKINGS DURING LOS ANGELES COUNTY STRIKE**

**EFFECTIVE: WEDNESDAY, OCTOBER 11, 2000**

Los Angeles County employees are currently participating in a series of "rolling strikes" until October 10, 2000. Beginning on Wednesday October 11, 2000, a general strike is possible. This will affect the majority of County services including the LA County USC Medical Center (USCMC), 13<sup>th</sup> Floor Jail Ward.

In the event of a general strike by LA County employees, sworn employees with arrestees requiring medical treatment at USCMC shall transport the arrestee to a Department-approved contract hospital for treatment prior to booking. If an arrestee requires medical treatment requiring an extended stay or hospitalization at a medical facility, watch commanders shall ensure that the arrestee is secured at the treatment facility as delineated in Department Manual Section 4/602.10.

This procedure shall remain in effect until the resolution of the county employee strike and the resumption of existing USCMC operational procedures. Any questions regarding the booking, or detention procedure concerning a Department arrestee requiring medical attention during the strike period, may be forwarded to the watch commander at Jail Division, Metropolitan Jail Section at (213)485-2510.

  
**MARTIN H. POMEROY, Deputy Chief**  
**Chair, Operations Committee**

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