

OFFICE OF THE CHIEF OF POLICE

ADMINISTRATIVE ORDER NO. 16

December 22, 2017

SUBJECT: OPTIONAL UNIFORM REQUIREMENTS – REVISED

PURPOSE: This Order revises Department Manual Section 3/615.10, *Optional Uniform Requirements*, to notify Department employees regarding the three classifications of approved Department uniforms. This Order also introduces the specifications for wearing the “optional” Class B uniform.

PROCEDURE: Department Manual Section 3/615.10, *Optional Uniform Requirements*, has been revised. Attached is the revised Manual Section with the revisions indicated in italics.

AMENDMENT: This Order amends Section 3/615.10 of the Department Manual.

AUDIT RESPONSIBILITY: The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



CHARLIE BECK
Chief of Police

Attachment

DISTRIBUTION “D”

DEPARTMENT MANUAL
VOLUME III
Revised by Administrative Order No. 16, 2017

615.10 OPTIONAL UNIFORM REQUIREMENTS. *The Department has three classifications of duty uniforms. They are the Class A, Class B, and the Class C uniforms.*

The three classifications of approved Department uniforms are as follows:

- *Class A uniform – long sleeve shirt with banded collar and tie;*
- *Class B uniform (optional) – long sleeve shirt with sport collar (lay flat style) and no tie, with a white crew or white V-neck, or a black crew neck T-shirt; or,*
- *Class C uniform (optional) – short sleeve shirt with sport collar and no tie, with white crew or white V-neck T-shirt.*

Note: *A black T-shirt with a round crew neck collar is **only** authorized for use with the Class C uniform by members of Metropolitan Division Mounted Platoon. At no time shall the use of a black crew neck T-shirt be authorized for use by any other Department personnel when in the Class C uniform.*

Officers shall wear the Class A uniform, with long sleeves, a tie, and cap, for special events, or when the Area/divisional commanding officer deems it appropriate.

Note: *Officers may wear a uniform manufactured from the summer-weight or winter-weight material.*