

OFFICE OF OPERATIONS

OPERATIONS ORDER NO. 3

July 20, 2017

SUBJECT: DISPOSITION PROCEDURES FOR TRANSIT SYSTEM INCIDENTS - ESTABLISHED

PURPOSE: The Department has contractual requirements to provide law enforcement services to the Los Angeles County Metropolitan Transit Authority (LACMTA) and the Los Angeles Department of Transportation (LADOT) transit systems within the City of Los Angeles. The LACMTA transit system includes LACMTA bus lines, LACMTA rail lines, and associated facilities. The LADOT transit system includes the Downtown Area Short Hop (DASH) buses, Commuter Express buses, Cityride vans, and their associated facilities. The purpose of this Order is to establish procedures for tracking law enforcement services rendered to the LACMTA and LADOT transit systems within the City of Los Angeles.

PROCEDURE: When submitting dispositions for incidents that involve either the LACMTA or LADOT transit system, officers shall select either the "BUS," "RAIL," or "DASH," option from the drop-down menu located on the Incident Disposition screen of the Mobile Data Computer (MDC), as follows:

- The selection "BUS" refers specifically to LACMTA bus lines and associated facilities.
- The selection "RAIL" refers specifically to LACMTA rail lines and associated facilities.
- The selection "DASH" refers specifically to LADOT DASH buses, Commuter Express buses, Cityride vans, and associated facilities.
- Leave the selection blank for all incidents not involving any transit system or incidents solely involving transit systems other than the aforementioned LACMTA or LADOT systems (i.e., school buses, charter buses, commuter buses from other municipalities, and Amtrak).

Note: Units without an MDC must verbally notify Communications Division over the air if their incident is bus, rail, or DASH-related (e. g., "7Z57 dispo my call ARR, bus-related, supervisor no. "). The Communications Division Radio Telephone Operator (RTO) will then manually enter the appropriate disposition code so that the call is accurately tagged as transit-related.

The attached page contains screenshots of the Incident Disposition screen depicting the drop-down menus indicated above.

AUDIT RESPONSIBILITY: The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department manual section 0/080.30.

Should you have questions regarding this matter, please contact the Evaluation and Administration Section, Office of Operations, at (213) 486-6050.



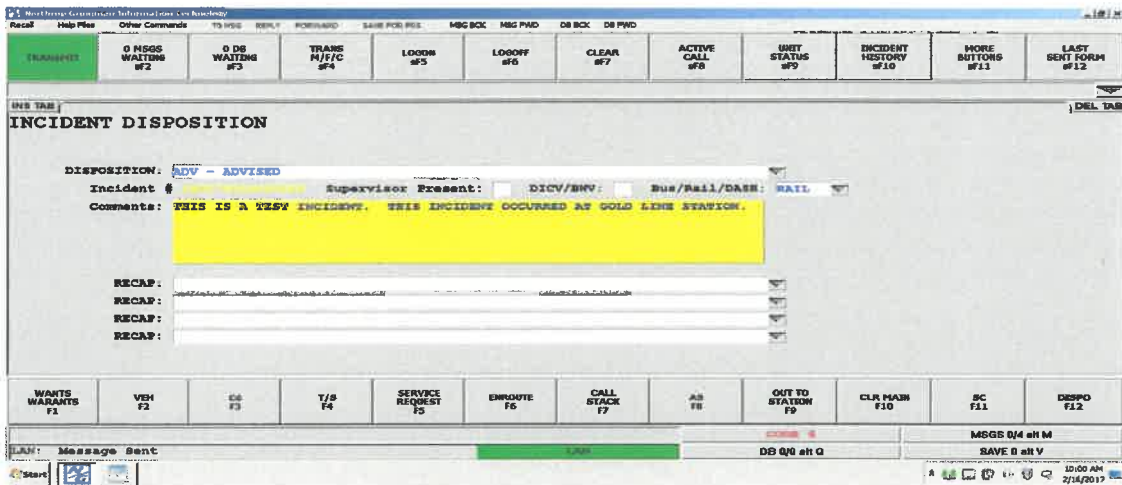
MICHEL R. MOORE, First Assistant Chief
Director, Office of Operations

Attachment

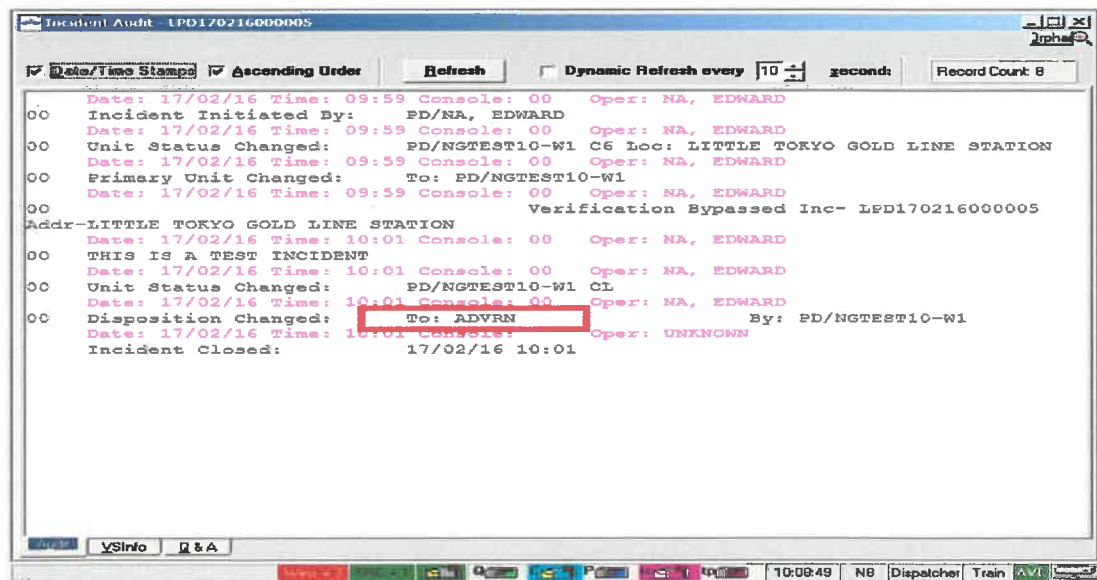
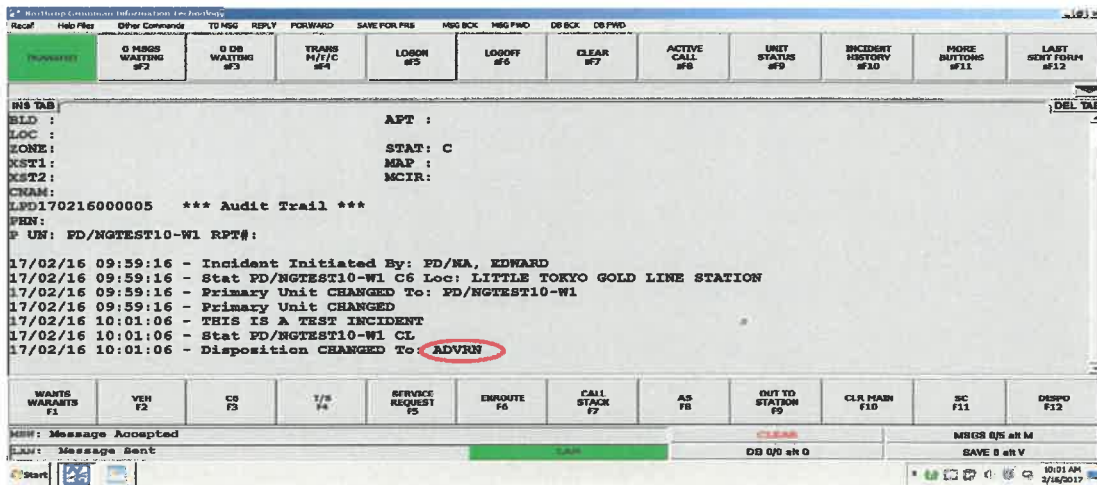
DISTRIBUTION "A"

Example 1

In this example, I selected ADV as the dispo code and selected RAIL from the drop-down menu.

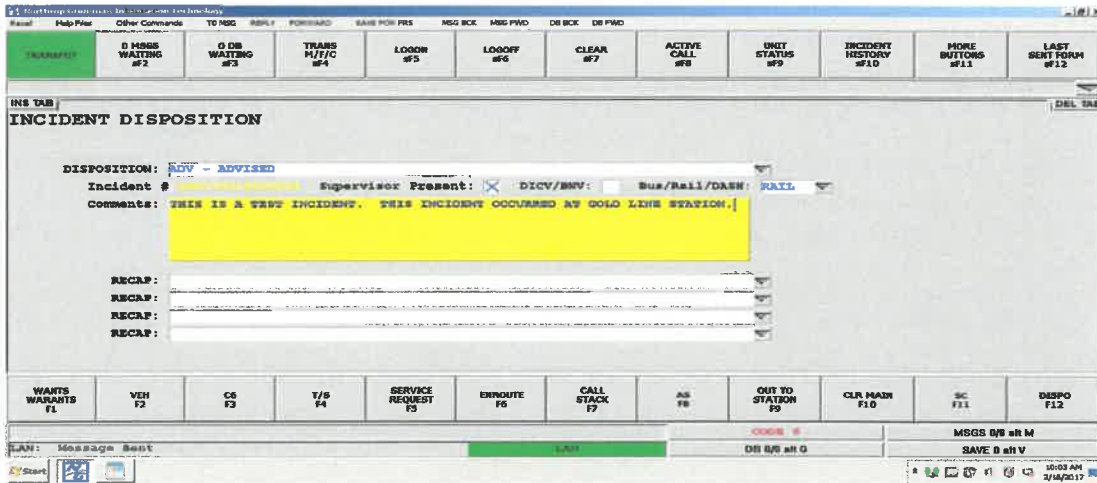


The dispo code sent to and logged into CAD is ADVRN (ADV with RAIL and NO Supervisor Present.)

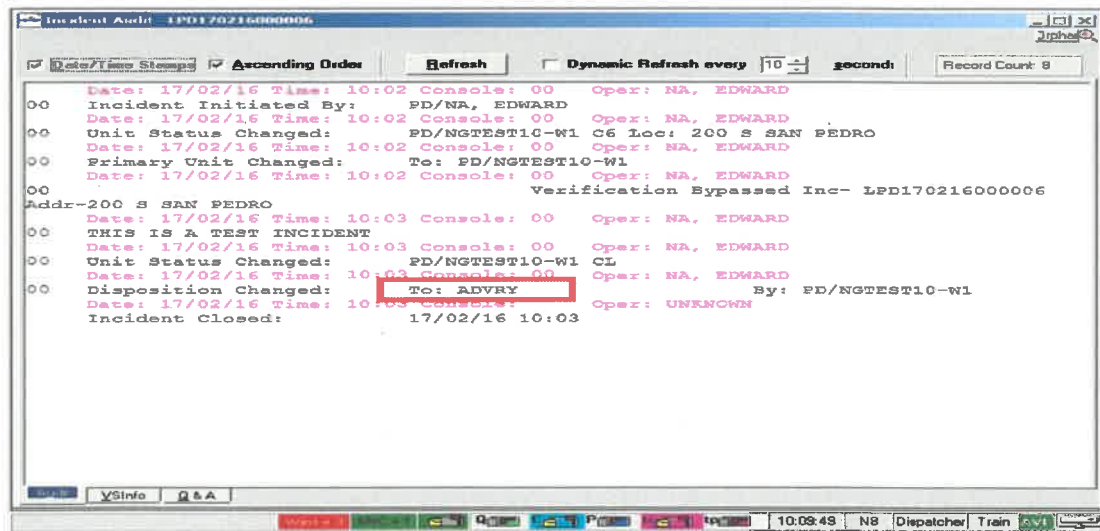
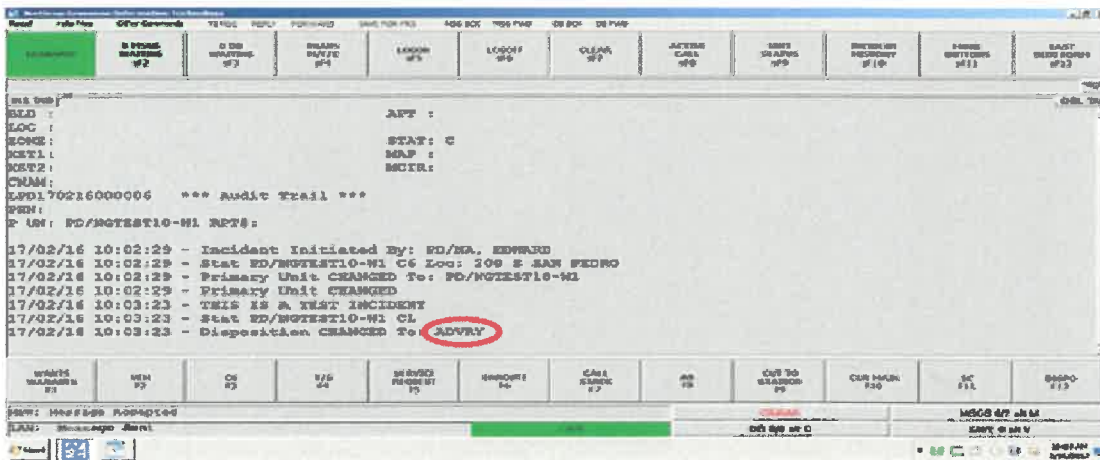


Example 2

In this example, I selected ADV as the dispo code, checked the Supervisor Present checkbox, and then selected RAIL from the drop-down menu.



The dispo code sent to and logged into CAD is ADVRY (ADV with RAIL and YES Supervisor Present.)



Table

The following table shows all possibilities of dispo codes “CLO” sent to and logged into CAD based on different combinations of the Supervisor Present checkbox and the Bus/Rail/Dash drop-down menu.

Dispo Code Selected	Supervisor Present Checkbox	Bus/Rail/DASH Drop Down List	Dispo Code Sent and Logged
CLO			CLOSN
CLO	checked		CLOSY
CLO		Bus	CLOBN
CLO	checked	Bus	CLOBY
CLO		Rail	CLORN
CLO	checked	Rail	CLORY
CLO		Dash	CLODN
CLO	checked	Dash	CLODY