

**INTRADEPARTMENTAL CORRESPONDENCE**

**DIVISIONAL ORDER NO. 3**

June 14, 2018

**TO:** All Custody Services Divisional Personnel

**FROM:** Commanding Officer, Custody Services Division

**SUBJECT:** ACCESS OR RETRIEVAL OF VIDEO ASSOCIATED WITH A  
CATEGORICAL USE OF FORCE OR IN-CUSTODY DEATH

Categorical Use of Force Incidents and In-Custody Death's are the most high profile incidents that occur in the Police Department. To ensure the integrity and transparency of the investigation, evidence such as video recordings, shall be retrieved by the investigating entity. Therefore, Force Investigation Division personnel or their designee, shall be the only personnel authorized to access/retrieve video evidence associated with Categorical Use of Force Incidents and In-Custody Death Investigations at all Custody Services Division facilities.

If you have any further questions regarding this request, please contact Sergeant Ricardo Ortega, Adjutant to the Commanding Officer, Custody Services Division, at (213) 356-3455.



ROLANDO SOLANO, Captain  
Commanding Officer  
Custody Services Division

cc: Force Investigation Division