

OFFICE OF THE CHIEF OF POLICE

ADMINISTRATIVE ORDER NO. 16

July 13 2018

SUBJECT: FOREIGN TRAVEL – REVISED; AND, REQUESTS FOR INTERNATIONAL EXTRADITIONS – ESTABLISHED

PURPOSE: The Foreign Prosecution Liaison Unit (FPLU), Gang and Narcotics Division (GND), was established in the year 1984 when it was discovered that many homicide suspects had been fleeing to foreign countries to avoid prosecution. The primary mission of the FPLU is to locate and apprehend suspects from foreign countries wanted for crimes committed in the City of Los Angeles; and, to return them to Los Angeles for prosecution. The FPLU also provides Department personnel with information regarding countries in which they intend to travel off-duty. The FPLU can also assist with logistical-related issues, should a member of the Department be injured, detained or arrested in a foreign country.

PROCEDURE:

- I. FOREIGN TRAVEL – REVISED.** Department Manual Section 3/390.35, *Foreign Travel*, has been revised. Attached is the revised Department Manual section with the revisions indicated in italics.
- II. REQUESTS FOR INTERNATIONAL EXTRADITIONS – ESTABLISHED.** Department Manual Section 3/390.36, *Requests for International Extraditions*, has been established and is attached.

AMENDMENTS: This Order amends Section 3/390.35 and adds Section 3/390.36 to the Department Manual. The Organization and Functions of the Los Angeles Police Department link, located on the Department's Local Area Network, will be updated accordingly to reflect the changes relative to the FPLU, GND.

AUDIT RESPONSIBILITY: The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



MICHEL R. MOORE
Chief of Police

Attachment

DISTRIBUTION "D"

**DEPARTMENT MANUAL
VOLUME III
Revised by Administrative Order No. 16, 2018**

390.35 FOREIGN TRAVEL.

Investigating Officer's Responsibilities. When an investigating officer (*I/O*) is required to conduct an investigation outside of the United States, he or she shall contact the Foreign Prosecution Liaison Unit (FPLU), Gang and Narcotics Division (GND), prior to completing a Request for Investigative Travel, Form 15.70.00. The *I/O* shall be guided by the advice from the FPLU.

If the I/O is injured, detained or arrested while abroad, the Department Operations Center (DOC) shall be notified. The DOC shall then contact the FPLU, GND, for further assistance.

Gang and Narcotics Division's Responsibilities. Gang and Narcotics Division shall provide an investigating officer, or any Department personnel traveling abroad off-duty, with any advice which may be pertinent for the country in which he or she will be traveling. In addition, FPLU shall establish and maintain a Foreign Advisory Travel Log.

Note: Department personnel are medically covered while traveling abroad, only during the hours for which they are performing official duties (per City of Los Angeles Travel Policy).

390.36 REQUESTS FOR INTERNATIONAL EXTRADITIONS.

Investigating Officer's Responsibilities. When an investigating officer (*I/O*) has information that a suspect is wanted for a felony arrest warrant and has fled to a foreign country to avoid prosecution, he or she shall contact the Foreign Prosecution Liaison Unit (FPLU), Gang and Narcotics Division. The case shall generally be discussed with an *I/O* assigned to the FPLU as to the feasibility of obtaining approval for international extradition. If there is a clear indication that the suspect is in a foreign country and can be returned to the United States, the investigation will then be referred to the Extradition Services Section (ESS), Los Angeles County District Attorney's (LADA) Office. The LADA's Office will then decide as to whether international extradition requirements have or can be met.

The FPLU shall assist I/Os throughout this process. If the LADA's Office approves international extradition and an arrest warrant is issued, the FPLU shall assist in locating and arresting the suspect in the foreign country.

*Investigating officers pursuing suspects who are believed to be in foreign countries should exclusively utilize the FPLU in locating and arresting those suspects abroad; however, in the event that an *I/O* utilizes another law enforcement entity, the *I/O* shall immediately notify the FPLU and the ESS, LADA Office.*

The FPLU shall maintain a Foreign Advisory Travel Log for all cases submitted to the ESS, LADA Office, requesting an international extradition. The log shall include the date of request to the LADA's Office, the name of the suspect, and the status of the request.

**ORGANIZATION AND FUNCTIONS
OF THE
LOS ANGELES POLICE DEPARTMENT
Revised by Administrative Order No. 16, 2018**

FOREIGN PROSECUTION LIAISON UNIT – FUNCTIONS. The Foreign Prosecution Liaison Unit (*FPLU*) is responsible for:

- *Coordinating investigative trips by Department personnel to other countries;*
- *Providing Department personnel with information on countries in which they intend to travel off-duty;*
- *Assisting Department personnel in locating and apprehending suspects from foreign countries who are wanted for a crime(s);*
- *Liaising with and coordinating resources to locate, apprehend, and extradite wanted suspects in foreign countries;*
- *Coordinating the prosecution of individuals who are wanted for Los Angeles Police Department warrants and who are located in foreign countries;*
- *Transporting suspects from foreign countries back to Los Angeles for prosecution;*
- *Liaising with the Los Angeles District Attorney's Office (LADA) to obtain an arrest warrant and approval for the international extradition of suspects; and,*
- *Maintaining an internal FPLU log for all cases submitted to the Extradition Services Section, LADA, when requesting international extraditions.*

FOREIGN PROSECUTION LIAISON UNIT'S CITYWIDE JURISDICTION AND DUTIES.

- *Locating, upon request, violent felony suspects in Los Angeles County who are fugitives from foreign countries;*
- *Locating percipient witnesses who have returned to foreign countries and whose testimonies are essential for the successful prosecution in pending criminal procedures;*
- *Notifying a decedent's next of kin in foreign countries;*
- *Providing criminal investigative assistance to consular offices from foreign countries; and,*
- *Assisting in locating missing juveniles in the Los Angeles area or in a foreign country when the investigating officer suspects foul play.*

FOREIGN PROSECUTION LIAISON UNIT'S ADDITIONAL ASSISTANCE PROCEDURES.

- *Maintaining a Foreign Travel Advisory Log and advising officers regarding travel to foreign countries;*
- *Providing assistance to Department employees if they are detained, arrested or injured in a foreign country; and notifying the Department Operations Center in the event of such an incident; and,*
- *Facilitating aid and/or transportation for Department employees who are injured or hospitalized while traveling abroad.*

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***FOREIGN PROSECUTION LIAISON UNIT'S RESPONSIBILITIES FOR
INTERNATIONAL CRIMINAL POLICE ORGANIZATION.***

- *Disseminating Investigative Reports, Form 03.01.00, to other International Criminal Police Organization (INTERPOL) member countries;*
- *Receiving all investigative requests from foreign countries and when practical, conducting follow-ups and arrests; and,*
- *As part of an INTERPOL request, hosting law enforcement officials from foreign countries as they conduct follow-up investigations.*