

OFFICE OF THE CHIEF OF POLICE

ADMINISTRATIVE ORDER NO. 4

February 4, 2020

SUBJECT: RISK MANAGEMENT EXECUTIVE COMMITTEE – REVISED

PURPOSE: The Risk Management Executive Committee (RMEC) is comprised of Department executives tasked with providing the Chief of Police with recommendations on how best to mitigate risk and liability within Department operations. The purpose of this Order is to implement recent changes in the RMEC membership.

PROCEDURE: Attached is the revised Department Manual Section 2/093.95, *Risk Management Executive Committee*, with the revisions indicated in italics.

AMENDMENT: This Order amends Section 2/093.95 of the Department Manual.

AUDIT RESPONSIBILITY: The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



MICHEL R. MOORE
Chief of Police

Attachment

DISTRIBUTION "D"

**DEPARTMENT MANUAL
VOLUME II
Revised by Administrative Order No. 4, 2020**

093.95 RISK MANAGEMENT EXECUTIVE COMMITTEE.

Responsibilities. The Risk Management Executive Committee (RMEC) reviews, processes, and makes recommendations to the Chief of Police regarding Department-wide risk and liability issues.

Reporting. *The RMEC Support Unit is a direct report to Risk Management Legal Affairs Group.*

Membership. The RMEC membership shall be comprised of the following command level personnel or their command level designee:

- Director, Office of Constitutional Policing and Policy, as Department Risk Manager and Committee Chair;
- Chief of Staff;
- Director, Office of Operations;
- Director, Office of Support Services;
- Director, Office of Special Operations;
- *Commanding Officer, Risk Management Legal Affairs Group;*
- Commanding Officer, Detective Bureau;
- Commanding Officer, Operations-Central Bureau;
- Commanding Officer, Operations-South Bureau;
- Commanding Officer, Operations-West Bureau;
- Commanding Officer, Operations-Valley Bureau;
- Commanding Officer, Transit Services Bureau;
- Commanding Officer, Counter-Terrorism and Special Operations Bureau;
- Commanding Officer, Administrative Services Bureau;
- Commanding Officer, Personnel and Training Bureau;
- Commanding Officer, Legal Affairs Division;
- Commanding Officer, Employee Relations Group;
- Commanding Officer, Behavioral Science Services;
- Commanding Officer, Professional Standards Bureau or Commanding Officer Internal Affairs Group; and,
- City Attorney's Office Representative (Legal Advisor).

Present as Observers.

- Inspector General's Office Representative.

Reviewing Officer. The Chief of Police is the Reviewing Officer for all matters within the jurisdiction of the RMEC.