ADMINISTRATIVE SERVICES BUREAU

<u>NOTICE</u> 1.10 August 30, 2019

TO:

All Department Personnel

FROM:

Commanding Officer, Administrative Services Bureau

SUBJECT:

CLOSURE OF POLICE ADMINISTRATION BUILDING PARKING

STRUCTURE

The parking structure at the Police Administration Building (PAB), 100 W. First Street, Los Angeles, will NOT be available for use on Saturday, September 7, 2019 and Sunday, September 8, 2019, from 0800 hours until 1630 hours each day for power sweeping and pressure washing.

All Department vehicles shall be moved from PAB to Motor Transport Division, 260 S. Main Street, 6th floor, rooftop level, no later than Friday, September 6, 2019, and shall be moved back to PAB on Monday, September 9, 2019. The Department will not be responsible for any damages caused to personal vehicles that are not removed. Thank you for your cooperation.

Questions regarding this Notice may be addressed to Management Analyst Sonia Mendoza, Facilities Management Division, at (213) 482-7320.

GLORIA GRUBE, Police Administrator III

Commanding Officer

Administrative Services Bureau

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