

CHIEF OF DETECTIVES

NOTICE

1.8

August 1, 2018

TO: All Concerned Personnel

FROM: Chief of Detectives

SUBJECT: EXPANSION OF AMMUNITION LOG INVESTIGATIONS

The purpose of this Notice is to establish guidelines for the Los Angeles Police Department (LAPD) personnel when conducting Ammunition Log violation investigations. In 1996, the Los Angeles City Council passed Los Angeles Municipal Code (LAMC), Section 55.11, which required ammunition vendors to maintain records of ammunition purchases. The information that is recorded during every ammunition purchase includes:

- Date of the transaction;
- Purchaser's name, address, date of birth;
- Driver's license or other identification;
- Brand, type, and amount of ammunition transferred;
- Purchaser's signature;
- Salesperson's information, and;
- Purchaser's thumbprint.

In 2015, the Los Angeles City Council amended LAMC 55.11. The amended ordinance requires ammunition vendors to furnish electronic copies of ammunition logs to the Department. The scanned copies of the ammunition logs are available to the Gang and Narcotics Division (GND) Gun Unit.

In the past, the Gun Unit had the responsibility to monitor the ammunition logs by conducting spot checks of ammunition purchases. As a result of the on-going spot checks, hundreds of ammunition transactions involving purchasers who are prohibited from possessing firearms or ammunition, due to a felony criminal conviction, certain misdemeanor convictions, federal Brady prohibitions, restraining orders, certain warrants, conditions of probation, alien status or mental illness have been identified. The Gun Unit has successfully focused on prosecution of those violations by violent offenders, domestic abusers, and criminal gang members.

Effective immediately, the Department will expand the utilization of ammunition log initiated investigations to include Area Detective personnel. Expansion of this program will further reduce gun related violence by increasing the prosecution of prohibited persons who are unlawfully obtaining ammunition and firearms.

PROCEDURES

The Gun Unit will establish an Ammunition Log Investigation Team (ALIT). The ALIT will have the primary responsibility for identifying Prohibited Ammunition Purchasers (PAP), persons who have unlawfully purchased ammunition in the City. The PAP will be identified by the Gun Unit ALIT conducting spot checks of ammunition logs and comparing purchaser information with firearms prohibition databases (Criminal History System, Domestic Violence/Restraining Order System, Mental Health System and Wanted Persons System).

- Once a PAP has been identified the Gun Unit ALIT will add the name of the PAP to the "Prohibited Ammunition Purchaser" database, which is accessible via the Department's "FDR/Incident Tracking System."
- The Gun Unit ALIT shall compile a monthly "Prohibited Ammunition Purchasers Report." "Prohibited Ammunition Purchasers Report" will be distributed to Bureau Gang Coordinators (BGCs) and the Area Gun Coordinators the first week of every month.
- The Gun Unit ALIT will determine the residential address of the PAP. If the PAP resides within LAPD jurisdiction, the responsibility of that investigation will be the Geographical Area where the PAP resides.
- If it is determined that the PAP resides outside LAPD jurisdiction, the responsibility of that investigation will be the geographical Area where the PAP purchased the ammunition.
- The Gun Unit shall retain primary investigative responsibility for ammunition log investigations which require significant and complex follow-up.

Note: The Prohibited Ammunition Purchaser database is an investigative tool only and must be corroborated through queries of investigative databases and a fingerprint comparison match. At no time shall officers detain or arrest anyone based solely on being listed on the Prohibited Ammunition Purchaser database or any other list provided by the GND Gun Unit.

BUREAU GANG COORDINATOR'S RESPONSIBILITY. Bureau Gang Coordinators are responsible for the oversight of assigning PAP investigations with their respective bureaus and will be the point of contact for the Gun Unit. The BGCs may reassign cases within their bureau to facilitate investigations.

If a BGC determines that a PAP resides outside their bureau, the BGC shall immediately notify the Gun Unit for re-assignment.

AREA GUN COORDINATOR'S RESPONSIBILITY. It is recommended that each Area assign their designated Gun Coordinator the responsibility to provide oversight of the Area Armed Prohibited Persons System (APPS) and the PAP database. The Gun Coordinators will ensure proper enforcement actions are taken to include initiation of follow-up investigations,

recovery and booking of firearms and ammunition, and case management as well as updating the APPS and PAP databases. The Area Gun Coordinator or PAP coordinator will include a disposition for each closed PAP case in the PAP database. It is recommended that PAP case investigations be initiated within 30 calendar days of assignment.

INVESTIGATING OFFICER RESPONSIBILITY. Upon receipt of a PAP case, the Investigating Officer (IO) shall first obtain the original "Los Angeles Police Commission Ammunition Registration Form" and issue the retailer a Receipt for Property Taken Into Custody, Form 10.10.00.

The IO shall then submit the original ammunition registration form to the Latent Prints Unit for a print comparison. The Latent Prints Unit will notify the IO of the results of the fingerprint comparison.

Due diligence shall include querying of the following databases:

- Criminal Identification and Index (CII);
- Consolidated Criminal History Reporting System (CCHRS);
- Domestic Violence Restraining Order System (ROSI);
- Want/Warrant Name Check (CHK);
- Department of Motor Vehicles Photo;
- Department of Motor Vehicles Printout;
- Mental Health Firearms Prohibition System (MHF);
- Automated Firearms System (AFS);
- Lexis Nexis;
- Automated Name Index (ANI); and,
- Copy of Ammunition Log.

If the print comparison is positive, the IO may proceed with a criminal filing or may take additional investigative steps, such as, service of a search warrant, conducting a door knock, telephonic interview or obtaining video of the transaction. These additional steps will be crucial in obtaining a filing where the fingerprint comparison is inconclusive.

The IO shall complete a Property Report, Form 10.01.00, which will include the Ammunition Log as an item of evidence. The narrative portion of the property report shall include the following verbiage, "The below listed item(s) of evidence are retained by the Investigating Officer in the original case package."

If no other investigative options will be pursued, it is recommended that the IO utilize the following filing charge, California Penal Code (PC) Section 30305 (A) (1), Person Prohibited from owning or possessing or controlling ammunition.

INVESTIGATIVE SUPERVISOR RESPONSIBILITY. The investigative supervisor shall ensure that a proper identification was made and the prohibiting factor is valid and all reports for filing are complete.

All Concerned Personnel

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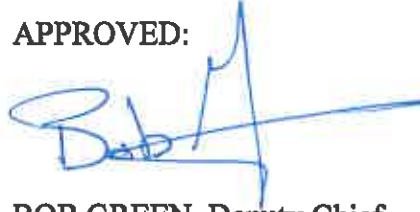
COMMANDING OFFICER'S RESPONSIBILITY. Area Commanding Officers shall be responsible for compliance with this Notice.

The Gun Unit may be contacted for investigative advice or training regarding any firearms or ammunition related issue at (213) 486-5360.

A handwritten signature in blue ink, appearing to read 'SEAN W. MALINOWSKI', with a large loop at the end.

SEAN W. MALINOWSKI, Deputy Chief
Chief of Detectives

APPROVED:

A handwritten signature in blue ink, appearing to read 'BOB GREEN', with a long horizontal line extending to the right.

BOB GREEN, Deputy Chief
Chief of Staff

DISTRIBUTION "D"

Attachment

AUTHORIZED AMMUNITION VENDORS

Central Area

LA Gun Club, 1375 E. 6th Street, Los Angeles, 90013, RD 0159

Northeast Area

Big 5 Sporting Goods, Store 490, 6314 N. Figueroa Street, Highland Park, 90042, RD 1128
LAPRAAC, 1990 N. Academy Drive, Los Angeles, RD 1186

Harbor Area

Big 5 Sporting Goods, Store 139, 529 S. Gaffey Street, San Pedro, 90731, RD 0557

Wilshire Area

Big 5 Sporting Goods, Store 11, 6601 Wilshire Boulevard, Los Angeles, 90048, RD 0722

Devonshire Area

Big 5 Sporting Goods, Store 60, 16900 San Fernando Mission Road, Granada Hills, 91344, RD 1737
Big 5 Sporting Goods, Store 131, 9120 Reseda Boulevard, Northridge, 91324, RD 1785

Foothill Area

Big 5 Sporting Goods, Store 489, 6245 Foothill Boulevard, Tujunga, 91214, RD 1659

North Hollywood Area

Big 5 Sporting Goods, Store 98, 12033 Ventura Place, Studio City, 91604, RD 1583

Topanga Area

Big 5 Sporting Goods, Store 13, 7000 Topanga Canyon Boulevard, Canoga Park, 91303, RD 2146

Van Nuys Area

Big 5 Sporting Goods, Store 0906, 7250 Van Nuys Boulevard, Van Nuys, 91405, RD 0906

West Valley Area

Turner's Outdoorsman, 19329 Vanowen Street, Reseda, 91335, RD 1021
Target Range, 16140 Cohasset Street, Van Nuys, 91406, RD 1018
Big 5 Sporting Goods, Store 368, 19403 Victory Boulevard, Reseda, 91335, RD 1031