

OFFICE OF THE CHIEF OF POLICE

NOTICE

1.17

July 18, 2019

TO: All Sworn Personnel

FROM: Chief of Police

SUBJECT: REMOVAL OF RESTRICTIONS FROM DEPARTMENT ISSUED SMART PHONES

The Department is continually seeking ways to make the vital work its employees perform as efficient and effective as possible. Part of this effort includes harnessing each of the Department's current technologies to their fullest potential.

As a result of feedback from patrol officers to the Chief of Police (COP), effective immediately, all Department issued smart phone restrictions will be removed to enhance efficiency and mobility. All Department personnel are authorized to use features such as mobile applications, camera, electronic mail and web search. A COP Notice is forthcoming to direct personnel on the steps required to utilize the Body Worn Video (BWV) smartphone camera for evidence photographs (Axon Capture). Axon Capture will allow officers to utilize the camera on the BWV smart phone instead of a Department provided digital camera.

Personnel are reminded of the following:

- 1) Communications transmitted via Department issued devices shall be for Department business only. This includes, but is not limited to, communication with other employees, victims, witnesses, and community members;
- 2) Any communication made using these devices is subject to discovery. This includes emails, Short Message Service (text) messages and other forms of electronic communication;
- 3) Current Department Fair Labor Standard Act guidelines regarding engaging in work related activity during an employee's non-working hours apply; and,
- 4) Any application(s) downloaded to their devices shall only be for work related purposes.

If you have any questions regarding this matter, please contact Information Technology Group, at (213) 486-0370.


MICHEL R. MOORE
Chief of Police

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