

COUNTER-TERRORISM AND SPECIAL OPERATIONS BUREAU

NOTICE
1.15

June 16, 2015

TO: All Air Support Division Personnel

FROM: Commanding Officer, Counter-Terrorism and Special Operations Bureau

SUBJECT: COMMUNITY CHARITY EVENT AND RECRUITMENT REQUESTS

Effective immediately, all requests for Air Support Division (ASD) for charitable or other community events shall be reviewed and approved by the Commanding Officer, Air Support Division, on a case-by-case basis. Requests approved at the Divisional level will then be forwarded to Counter-Terrorism and Special Operations Bureau (CTSOB) for final approval.

Charitable and other community events shall be limited to Department entities. Area/Divisional fundraisers, open house events, and the "True Blue Gala" are a few events that form the basic core of what type of event is acceptable. Additionally, the location of the event will be carefully reviewed for approval, specifically, the event shall be within the City limits.

Recruiting events fall under similar rules; however, these events are exempt from location consideration (e.g. Air Shows held at local military bases, airports, etc.). These events shall also be forwarded to CTSOB for final approval.

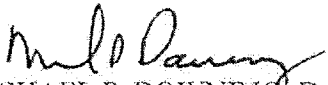
Unique events that benefit the City in terms of leveraging aircraft purchasing or remaining current with community safety events such as the Helicopter Association International and Airborne Law Enforcement Association are subject to the same criteria as recruiting.

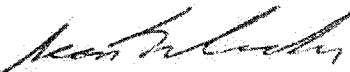
Services offered shall be limited to static displays or brief fly-overs. Under **no circumstances** shall aircrews drop objects from the aircraft, for example a golf ball drop. No action shall be performed for any special event until CTSOB has approved it.

This directive is to establish rules that will ensure the use of City resources for special events is ethical, appropriate and supports the Department's Community Policing philosophy.

If you have any questions or concerns regarding this Notice, please direct them to Deputy Chief Michael P. Downing at (213) 486-8780.

APPROVED:


MICHAEL P. DOWNING, Deputy Chief
Commanding Officer
Counter-Terrorism and Special Operations Bureau


SEAN W. MALINOWSKI, Commander
Chief of Staff
Office of the Chief of Police

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