

DEPARTMENT TRAFFIC COORDINATOR  
COUNTER-TERRORISM AND SPECIAL OPERATIONS BUREAU

NOTICE  
16.2

July 23, 2015

**TO:** All Commanding Officers

**FROM:** Department Traffic Coordinator, Counter-Terrorism and Special Operations Bureau

**SUBJECT:** HIT AND RUN AWARD & ALERT NETWORK – ESTABLISHED

The City of Los Angeles experiences approximately 20,000 hit and run traffic collisions each year. The City Council and the Department recognize that any hit and run traffic collision is a serious crime that is perpetrated by irresponsible community members with no regard for their civic responsibility. The City Council and the Department are committed to finding innovative ways to reduce the number of hit and runs and aggressively apprehend and prosecute those who would seek to evade responsibility for their actions.

In an effort to reduce the number of drivers who flee the scene of traffic collisions and encourage witnesses to report hit and run traffic collisions, the City and the Department has established the Hit and Run Reward Program and the Hit and Run Alert System.

The Hit and Run Reward Program was modeled after other City of Los Angeles reward programs for graffiti, vandalism and illegal dumping. This Notice does not alter the procedures delineated in Administrative Order No. 5 "Reward Procedure – Revised," dated February 19, 2015.

**I. Hit & Run Reward Program**

On April 15, 2015, the City Council amended the Los Angeles Administrative Code and created a Hit and Run Reward Program Trust Fund. The City Council approved the following hit and run standing reward criteria:

- \$50,000 = Fatal
- \$25,000 = Permanent/Serious Bodily Injury
- \$5,000 = Injuries other than Permanent/Serious Bodily Injury
- \$1,000 = Property Damage Only

The aforementioned rewards will be given to community members who provide information leading to the offender's identification, apprehension, and conviction or resolution through a civil compromise. Community members interested in seeking a reward shall complete an "Information and Application for Reward" form, which is available from the Office of the City Clerk. The applicant shall mail the completed form to the Department within 60 days of the traffic collision.

**Note:** Community members seeking a reward will not be guaranteed confidentiality.

The concerned Traffic Division investigators will determine whether the information provided by a community member led to the arrest or adjudication of a hit and run crime, and make a recommendation. In determining whether the information was useful, investigators should consult with the City Attorney or the District Attorney's Office as to whether the information resulted in the identification, apprehension and conviction, or final adjudication by the court. The concerned detective will transmit a completed "Information and Application for Reward" form to Traffic Coordination Section (TCS), Emergency Operations Division, who will seek approval from the Board of Police Commissioners and the City Council.

If it is determined the applicant does not meet the criteria to receive the reward, the concerned Traffic Division shall notify the applicant in writing. The applicant may submit a written appeal to the City Council within 60 days. The determination of whether a reward will be paid is at the sole discretion of the City Council. The Administrative Code outlines eligibility requirements and payment limitations.

**Note:** Community members who wish to remain anonymous may provide information through the Los Angeles Crimestoppers via telephone, text or email. The Crimestoppers program is an independent, privately funded program that offers a \$1,000 reward for information leading to the arrest of criminal offenders. The Crimestopper program does not require that a conviction be obtained.

## II. Hit & Run Alert Network

The Department has developed a Hit and Run Alert Network to seek the community's assistance when investigative leads and follow-ups of certain traffic collisions have been exhausted. The alert system, which is similar to existing alert systems, has been specifically created for traffic collisions that have resulted in a **fatality or severe injury**. The Hit and Run Alert System will alert various business associations, community groups, governmental agencies and transportation providers in seeking hit and run traffic collision information.

The alert should contain, but is not limited to, the following information:

- Vehicle Description
- License Plate (Full or Partial)
- Suspect Description

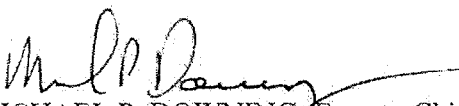
### Traffic Watch Commander Responsibilities

A Hit and Run Alert may only be initiated by the Traffic Division Watch Commander (W/C). When an incident has met the criteria and an alert is initiated, the W/C will be required to complete a "Hit and Run Alert Information Hot Sheet." The Hot Sheet is designed to assist with communicating the necessary information needed to activate the Hit and Run Alert (See Attached). Upon completion, the W/C will notify Real-Time Analysis and Critical Response (RACR) Division to activate the Hit and Run Alert Network.


**Real-Time Analysis and Critical Response Division Responsibilities**

The RACR WC will be responsible for reviewing and approving the "Hit and Run Alert Information Hot Sheet." The RACR WC will transmit the information to the participants of the Hit and Run Network. Upon notification by RACR, TCS personnel will seek the public's assistance through utilizing social networks such as Twitter and Facebook.

If you have any questions regarding this Notice, please contact Traffic Coordination Section, Emergency Operations Division, at (213) 486-0690.

  
MICHAEL P. DOWNING, Deputy Chief  
Department Traffic Coordinator  
Counter-Terrorism and Special Operations Bureau

APPROVED:

  
SEAN W. MALINOWSKI, Commander  
Chief of Staff  
Office of the Chief of Police

Attachment

DISTRIBUTION "B"

LOS ANGELES POLICE DEPARTMENT

HIT AND RUN ALERT INFORMATION HOT SHEET

Requesting Media & Public Assistance in Locating a Hit & Run Driver

The Los Angeles Police Department is requesting that all information be disseminated via the Los Angeles Hit and Run Alert Network in an effort to locate and capture this hit and run suspect.

A hit and run traffic collision occurred at \_\_\_\_\_ (Location)  
\_\_\_\_\_ at \_\_\_\_\_ (Time).

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*SUSPECT VEHICLE DESCRIPTION*

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_

Type \_\_\_\_\_ Color \_\_\_\_\_ Veh Lic No \_\_\_\_\_ State \_\_\_\_\_

Unique Characteristics \_\_\_\_\_

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*SUSPECT INFORMATION*

Name: \_\_\_\_\_ Age/DOB \_\_\_\_\_ Sex: \_\_\_\_\_ Descent: \_\_\_\_\_

Hair: \_\_\_\_\_ Eyes: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Clothing: \_\_\_\_\_

Personal Oddities: \_\_\_\_\_

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*ADDITIONAL INFORMATION*

Unique Facts/Circumstances: \_\_\_\_\_

Last Known Direction of Travel: \_\_\_\_\_

Incident No.: \_\_\_\_\_ Reporting District: \_\_\_\_\_

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Supervisor Completing: \_\_\_\_\_

RACR Personnel Notified: \_\_\_\_\_ Date/Time Notified: \_\_\_\_\_