

DEPARTMENT TRAFFIC COORDINATOR  
SPECIAL OPERATIONS BUREAU

NOTICE  
16.2

September 10, 2008

**TO:** All Traffic Division Commanding Officers


**FROM:** Department Traffic Coordinator, Special Operations Bureau

**SUBJECT:** UNAUTHORIZED MODIFICATIONS TO DEPARTMENT MOTORCYCLES

Recently, Motor Transport Division has reported an increase in instances where unauthorized modifications have been made to Department motorcycles by motor personnel. Such modifications have included covering or removing shop numbers and/or license plates. Such modifications are in direct violation of Department policy. Depending on the extent of the modifications, which in some instances have included internal wiring, the cost to remove or restore the motorcycle to its original condition must be absorbed by the Department. Periodic audits should be conducted by each respective traffic division to ensure compliance with Department policy, which should also include training to remind all motor personnel of their obligation to care and maintain their motorcycles on a regular basis.

If there are any questions regarding this matter, please have a member of your staff contact Lieutenant Manuel Romeral, Officer in Charge, Specialized Enforcement Section, Emergency Operations Division, at (213) 847-1707.

APPROVED:

  
RICHARD A. ROUPOLI, Deputy Chief  
Department Traffic Coordinator  
Special Operations Bureau

EARL C. PAYSINGER, Assistant Chief  
Director, Office of Operations

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9/14/08