

**Los Angeles Police Department
LD18 Investigative Report Writing
EV1 Police Sciences
S26 Writing Skills**

Date Revised: October/2019

Course Goal: To develop a basic knowledge of investigative report writing, interview skills, crime scene investigation.

Session Goal: Recruit officers will learn proper writing style for police reports.

Learning Objectives:

- Gain the understanding of obtaining pertinent information.

Session Time: 1 Hour

Resources: <ul style="list-style-type: none">• Class room with tables.• Laptop with media software developed for this module.	
Session Summary: The recruits will receive learn to capture the pertinent information for completing a crime report.	
Outline	Instructor Notes
I. Writing Skills A. Writing for Your Audience <ol style="list-style-type: none">1. Detectives/Investigators2. City Attorney/District Attorney3. Judge B. Use complete sentences C. Spell Check D. Capture pertinent information	Lecture: Writing Skills Facilitate: Learning Activity #1