

**Los Angeles Police Department
LD18 Report Writing
EV5 Property Crimes
S6 Theft Report**

Date Revised: October /2019

Course Goal: To develop a basic knowledge of investigative report writing, interview skills, crime scene investigation.

Session Goal: The recruit officer will have a basic understanding of how to gather information during an investigation of a crime, properly document the facts and activity on a crime report.

Session Objectives:

Students will participate in a learning activity that requires the writing of practice reports based on either POST-developed video re-enactments of crimes, investigations, law enforcement-related incidents, equivalent simulations, scenarios or videotape depictions developed by the presenter. Assessment of the practice reports should address the decisions made by the student regarding the incident/crime. The ability of the report/narrative to communicate with the reader and employ proper format and conventions. The student will participate in one or more learning activities from the POST-developed Instructor’s guide to Learning Activities for Leadership, Ethics and Community Policing or other comparable sources regarding investigative report writing. [18:VI:A:1,2:a:1,2,3,4,5,] [18:VI:A:2:b:1,2,3,4,5,6]

Session Time: 3 Hour

Resources:

- Laptop with media software developed for this Session.
- Report writing narrative handout

Session Summary: Recruit will complete a theft investigation and complete required report.

Outline	Instructor Notes
I. Role Play Theft Report A. Investigative Report B. Narrative II. Review A. IR B. Report Narrative	<p>[18:VI:A:1,2:a:1,2,3,4,5,] [18:VI:A:2:b:1,2,3,4,5,6]</p> <p>Facilitate: Activity #1</p> <p>Instruct: Recruit to complete IR and Report Narrative for Scenario. Report Narrative to be completed in class.</p> <p>Review: IR and Report Narrative</p>