

**Los Angeles Police Department  
LD18 Report Writing  
EV5 Property Crimes  
S12 BFMV Report**

**Date Revised:** October /2019

**Course Goal:** To develop a basic knowledge of investigative report writing, interview skills, crime scene investigation.

**Session Goal:** The recruit officer will have a basic understanding of how to gather information during an investigation of a crime, properly document the facts and activity on a crime report.

**Session Objectives:**

Students will participate in a learning activity that requires the writing of practice reports based on either POST-developed video re-enactments of crimes, investigations, law enforcement-related incidents, equivalent simulations, scenarios or videotape depictions developed by the presenter. Assessment of the practice reports should address the decisions made by the student regarding the incident/crime. The ability of the report/narrative to communicate with the reader and employ proper format and conventions. The student will participate in one or more learning activities from the POST-developed Instructor’s guide to Learning Activities for Leadership, Ethics and Community Policing or other comparable sources regarding investigative report writing. [18:VI:A:1,2:a:1,2,3,4,5,] [18:VI:A:2:b:1,2,3,4,5,6]

**Session Time:** 3 Hour

| <b>Resources:</b>  |  |
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| <ul style="list-style-type: none"> <li>• Laptop with media software developed for this Session.</li> <li>• Report writing narrative handout</li> </ul> |  |
| <b>Session Summary:</b> Recruit will complete a theft investigation and complete required report.  |  |
| Outline  | Instructor Notes   |
| I. Scenario Role Play Theft<br>A. Investigative Report<br>B. Narrative   | [18:VI:A:1,2:a:1,2,3,4,5,]<br>[18:VI:A:2:b:1,2,3,4,5,6]<br><b>Facilitate:</b> Learning Activity #1<br><br>Note: Recruits will complete a BFMV report in class. |