

**Los Angeles Police Department  
LD18 Report Writing  
EV5 Property Crimes  
S12 BFMV Report**

**Learning Activity #1**

**[18:VI:A:1,2:a:1,2,3,4,5,] [18:VI:A:2:b:1,2,3,4,5,6]**

**Summary:**

Burglary from motor vehicle (BFMV) investigation at 5651 W Manchester Ave, LA 90045, rear parking lot.

**Directions:**

Assemble the class in the rear parking lot. Choose two recruits to role play the role of the officers and have them investigate the crime of BFMV. Allow recruits to interview and obtain the necessary information to complete a crime report. Instructor will play the role of a victim. The victim is upset and in a hurry. Be very distracted and dis-jointed, give random unrelated information.

Recruits should:

- Determine the crime
- Protect evidence and crime scene
- Interview the victim
- Interview the witness – if applicable
- Photographs
- Complete IR
- Give the victim a yellow copy –Marsy’s card
- TID and other notifications – if necessary
- Leave business card

Be sure to include POE, method, instrument used, and property taken.

Return to classroom:

Allow each learning team to compile their information on a flip chart or sheet of paper for discussion. Have recruits list any follow-up questions they would have asked to clarify what occurred.

**Facilitated discussion:**

Officer’s performance; How do you think they did?

*(Have the class critique and give suggestions what they would have done different)*

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**Ask:** As a recruit officer, what do you think you will need to learn to be able to complete this radio call? Discuss the following:

- Tactics (Officer safety)
- Interview skills (Get the story)
- Investigative skills (Looking for evidence)
- Report (Write complete incident report)
- Law (Elements of crime)
- Radio communication (Crime broadcast)

**Resources needed:**

- Flip chart paper with markers

**Key learning points:**

- Do not rely on your memory.
- Utilize the field officer notebook to capture what was reported by the clients.
- Victims' responses and reactions may be varied and unpredictable.
- Be sure to get a complete and thorough explanation of the incident.
- Point out the difference between the initial crime broadcast information gathering and the report interview.
- Officer safety. Explain that their tactics instructor will cover contact and cover.

**Time required:** 30 minutes.