

**Los Angeles Police Department  
LD18 Report Writing  
EV5 Property Crimes  
S16 Commercial Burglary Report**

**Date Revised:** November/2019

**Course Goal:** To develop a basic knowledge of investigative report writing, interview skills, crime scene investigation.

**Module Goal:** The recruit officer will have a basic understanding of how to gather information during an investigation of a crime, properly document the facts and activity on a crime report.

**Learning Objectives:** Students will participate in a learning activity that requires the writing of practice reports based on either POST-developed video re-enactments of crimes, investigations, law enforcement-related incidents, equivalent simulations, scenarios or videotape depictions developed by the presenter. Assessment of the practice reports should address the decisions made by the student regarding the incident/crime. The ability of the report/narrative to communicate with the reader and employ proper format and conventions. The student will participate in one or more learning activities from the POST-developed Instructor’s guide to Learning Activities for Leadership, Ethics and Community Policing or other comparable sources regarding investigative report writing[18:VI:A:1,2:a:1,2,3,4,5,] [18:VI:A:2:b:1,2,3,4,5,6]

**Module Time:** 2 hours

**Resources:**

- Laptop with media software developed for this module.
- LD 18
- Field Officer’s notebook
- IR face sheet
- Arrest report face sheet
- Report writing narrative handout

**Module Summary:**

Outline	Instructor Notes
I. Commercial Burglary Investigation II. IR III. Narrative IV. Review Report	<p>[18:VI:A:1,2:a:1,2,3,4,5,] [18:VI:A:2:b:1,2,3,4,5,6] <b>Facilitate:</b> Learning Activity #1</p> <p><b>Note:</b> Recruits will complete a report in class on the investigation. Choose a recruit to display their report.</p>

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	<p><b>Note:</b> Remind class to review the radio procedures manual, RA request and Crime broadcast for the next session.</p>
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