

OFFICE OF SUPPORT SERVICES

NOTICE
1.3

August 6, 2020

TO: All Department Personnel

FROM: Director, Office of Support Services

SUBJECT: NON-TACTICAL UNINTENTIONAL DISCHARGES AND ADHERENCE TO BASIC FIREARMS SAFETY RULES

This notice is a reminder for all Department personnel to adhere to the basic firearms safety rules at all times and in all situations, including but not limited to tactical situations, training events, receiving and handling of equipment, performing administrative functions and off-duty actions.

The four basic firearms safety rules are as follows:

1. All guns are always loaded.
2. Never allow the muzzle to cover anything you are not willing to shoot.
3. Keep your finger off the trigger until your sights are aligned on the target and you intend to shoot.
4. Be sure of your target.

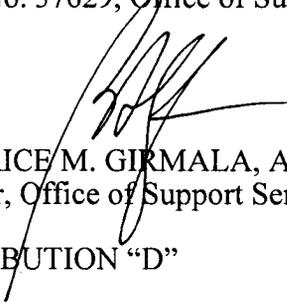
From 2015 through 2019, the Department experienced Non-Tactical Unintentional Discharges (NTUD) under a variety of circumstances to include on and off-duty occurrences.

Outlined below are the total number of NTUDs categorized by year and weapons system.

	2015	2016	2017	2018	2019
Rifle	0	0	1	2	2
Shotgun	2	0	4	0	3
Handgun	6	4	2	2	5
Total	8	4	7	4	10

Strict adherence to the basic firearms safety rules is of paramount importance and is our best defense against unnecessary injury.

If you have any questions regarding this notice, please contact Sergeant II Joseph Fransen, Serial No. 37629, Office of Support Services, at (213) 486-8410.



BEATRICE M. GIRMALA, Assistant Chief
Director, Office of Support Services

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OFFICIAL CORRESPONDENCE REVIEW

INITIATED BY: (NAME, BUREAU OR DIVISION, ETC) BEATRICE M. GIRMALA Director, Office of Support Services (213) 486-8410		DATE: July 23, 2020	
STAFF OFFICER ASSIGNED: (NAME, BUREAU OR DIVISION, PHONE EXTENSION, ETC) Sergeant II Joseph Fransen, Office of Support Services, (213) 486-0127			
SUBJECT: NON-TACTICAL UNINTENTIONAL DISCHARGES AND ADHERENCE TO BASIC FIREARMS SAFETY RULES			
ATTN	REVIEWED BY:	ATTN	REVIEWED BY:
	OFFICE OF THE CHIEF OF POLICE	2	DIRECTOR, OFFICE OF SUPPORT SERVICES
	CHIEF OF STAFF	3	ADMINISTRATIVE SERVICES BUREAU
	OFFICE OF CHIEF OF POLICE ADMIN/SCHEDULING SECTION		PERSONNEL AND TRAINING BUREAU
	DIRECTOR, OFFICE OF OPERATIONS	2	OFFICE OF CONSTITUTIONAL POLICING & POLICY
	DIRECTOR, OFFICE OF SPECIAL OPERATIONS	3	RISK MANAGEMENT LEGAL AFFAIRS GROUP
		4	RISK MANAGEMENT AND POLICIES DIVISION

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Risk Management
and Policies Division

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Risk Management Legal Affairs Group

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Office of Constitutional Policing and Policy

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