

PERSONNEL AND TRAINING BUREAU

NOTICE
1.12

October 24, 2019

TO: All Department Personnel

FROM: Commanding Officer, Personnel and Training Bureau

SUBJECT: HANDLING AND STORAGE OF PATROL RIFLES AND SHOTGUNS

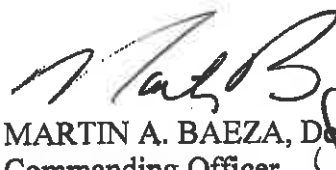
This Notice is a reminder that all Department-approved patrol rifles and shotguns shall be loaded, unloaded, and stored in accordance with current training and policy while deployed. *When using an authorized Department rifle or shotgun rack, officers shall ensure there is no round in the chamber, and the safety is "ON."* For patrol rifles, officers will ensure there is a loaded magazine in the magazine well.

Only trained and certified personnel are authorized to deploy the rifle. Please contact the Area Training Coordinator for more information on personnel authorized to deploy a patrol rifle. Off-duty storage shall be in accordance with current policy, established by Special Order No. 14, dated December 11, 2017, *PATROL RIFLE ACCESSIBILITY – ESTABLISHED*.


Additionally, officers are reminded that the handling or use of any firearm shall follow the four basic safety rules:

1. All guns are always loaded
2. Never allow the muzzle to cover anything you are not willing to shoot
3. Keep your finger off the trigger until your sights are aligned on the target and you intend to shoot
4. Be sure of your target

If you have any questions regarding this matter, please contact Sergeant Scott Kennedy, Officer in Charge, Rifle Unit, In-Service Training Division at (213)864-7692.


MARTIN A. BAEZA, Deputy Chief
Commanding Officer
Personnel and Training Bureau

APPROVED:


BOB GREEN, Deputy Chief
Chief of Staff
Office of the Chief of Police

DISTRIBUTION "D"

OFFICIAL CORRESPONDENCE REVIEW

| INITIATED BY: (NAME, BUREAU OR DIVISION, ETC) MARTIN A. BAEZA Commanding Officer Personnel and Training Bureau | | DATE: October 24, 2019 | |
|--|---|----------------------------------|---|
| STAFF OFFICER ASSIGNED: (NAME, BUREAU OR DIVISION, PHONE EXTENSION, ETC) Sergeant II Owen Berger, Personnel and Training Bureau, at (213) 486-7090 | | | |
| SUBJECT: PTB NOTICE - PROPER HANDLING AND STORAGE OF PATROL RIFLES | | | |
| ATTN | REVIEWED BY: | ATTN | REVIEWED BY: |
| | OFFICE OF CONSTITUTIONAL POLICING AND POLICY | R | DIRECTOR, OFFICE OF SUPPORT SERVICES |
| D | RISK MANAGEMENT AND POLICIES DIVISION | R | ADMINISTRATIVE SERVICES BUREAU |
| | COUNTER-TERRORISM & SPECIAL OPERATIONS BUREAU | | OFFICE OF CHIEF OF POLICE |
| 3 | CHIEF OF STAFF | | DIRECTOR, OFFICE OF OPERATIONS |
| | IN-SERVICE TRAINING, TRAINING DIVISION | | COMMUNITY RELATIONS SECTION |
| PK | PERSONNEL AND TRAINING BUREAU | | DIRECTOR, OFFICE OF SPECIAL OPERATIONS |
| | OFFICE OF CHIEF OF POLICE SCHEDULING SECTION | | DETECTIVE BUREAU |

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 Risk Management
 and Policies Division

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 Office of Support Services