

OFFICE OF THE CHIEF OF POLICE

NOTICE

March 11, 2019

14.5

TO: All Department Personnel

FROM: Chief of Police

SUBJECT: PROPERTY DIVISION – RENAMED

Property Division is responsible for the handling, processing, safeguarding, preparing, releasing, and destroying of all evidence and property booked into the custody of the Department. This includes narcotics, currency, firearms, hazardous materials, biological evidence, and high-value articles. The responsibilities of the division and how evidence and property are handled, processed, stored, retrieved, and disposed of has evolved through the years in response to new laws and technology. The purpose of this Notice is to rename Property Division to Evidence and Property Management Division (EPMD). The new division name change will properly reflect the mission of the division.

All Department related pre-printed forms, labels, and envelopes as well as Department Manual references to Property Division will be revised to reflect the new name. Any existing stock of pre-printed forms, labels, and envelopes with the Property Division reference should continue to be used until depleted.

Any questions regarding this Notice may be directed to the Forms Unit, Policies and Procedures Division at, (213) 486-0400.



MICHEL R. MOORE
Chief of Police

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