

OFFICE OF THE CHIEF OF POLICE

NOTICE

June 26, 2018

14.5

TO: All Department Personnel

FROM: Chief of Police

SUBJECT: NOTIFICATION OF MISTYPED DIGIT ON THE PRINTED HARD COPIES OF THE SUBJECT IDENTIFICATION CARD, FORM 12.16.09

This Notice has been published to inform all Department personnel that the hard copies of the Subject Identification Card, Form 12.16.09, manufactured by the Department of General Services, and distributed to all of the Gang Enforcement Detail units inadvertently mention the incorrect mistyped digit of "8" within the "PER PC 188.34, WRITTEN NOTIFICATION OF INCLUSION LETTER SENT:...." rather than the correct digit of "6" within the "PER PC 186.34, WRITTEN NOTIFICATION OF INCLUSION LETTER SENT:...." on the front page of the hard copy Cards. Gang Enforcement Detail personnel shall continue to use these hard copy Subject Identification Cards until they are depleted. The next batch order of the hard copy Subject Identification Cards will be modified to correct this error. Audit Division has been notified of this inadvertent error on the Subject Identification Card hard copies.

Administrative Order No. 14, Criteria for Gang Member Documentation – Revised; Contacts with Gang Members – Revised; Maintaining Department Gang Files – Revised; Cal/Gang System and Gang File Security – Revised; Photographing Known or Suspected Gang Members – Revised; Notification to Parent or Guardian of Juveniles – Renamed and Revised; and, Miscellaneous Guides and Forms Pertaining to Gang Enforcement Detail and Gang Impact Team Operations in Reference to the Shared Gang Database – Renamed, Revised, and Activated, dated December 14, 2017, and the Subject Identification Card version in LAPD Forms contain the correct version of the Subject Identification Card.

If you have any questions regarding this Notice, please contact Policies and Procedures Division, at (213) 486-0400.



CHARLIE BECK
Chief of Police

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