

OFFICE OF THE CHIEF OF POLICE

NOTICE
14.5

July 17, 2018

TO: All Department Personnel

FROM: Chief of Police

SUBJECT: LOS ANGELES POLICE DEPARTMENT LETTERHEAD AND ALL
DEPARTMENT CORRESPONDENCES – REVISED – CHIEF OF POLICE
MICHEL R. MOORE, LOS ANGELES POLICE DEPARTMENT

Effective immediately, all Department correspondences, e.g., Intradepartmental Correspondence, Form 15.02.00, which includes the Chief of Police's signature block, shall reflect the name of Michel R. Moore.

The Los Angeles Police Department Letterhead has been revised as follows:

- In the upper righthand corner, the term "Calif." has been changed to "CA" in the return address block; and,
- The complimentary close has been changed from "Very Truly Yours" to "Respectfully."

The Los Angeles Police Department Letterhead is available in E-Forms on the Department's Local Area Network. All other versions of this form shall be marked "obsolete" and placed into the Area/divisional recycling bin. The use, completion, and distribution of this form remain unchanged.

Any questions regarding this Notice may be directed to Lieutenant II Anne-Marie Fuller, Acting Commanding Officer, Policies and Procedures Division, at (213) 486-0473.

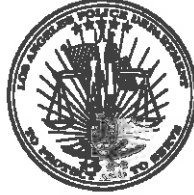


MICHEL R. MOORE
Chief of Police

Attachment

DISTRIBUTION "D"

LOS ANGELES POLICE DEPARTMENT



MICHEL R. MOORE
Chief of Police

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Mayor

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Respectfully,

MICHEL R. MOORE
Chief of Police