

OFFICE OF THE CHIEF OF POLICE

NOTICE

December 31, 2018

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TO: All Department Personnel

FROM: Chief of Police

**SUBJECT: EMERGENCY OPERATIONS DIVISION – LABOR RELATIONS UNIT
DAILY ACTIVITIES REPORT, FORM 15.52.08 – RENAMED**

The Emergency Operations Division – Labor Relations Unit Daily Activities Report, Form 15.52.08, has been renamed as the Los Angeles Police Department – Labor Relations Unit Daily Activities Report. This form has been renamed to reflect the changes related to the recent Department reorganization.

The renamed form is attached for immediate use and duplication, and is available in E-Forms on the Department's Local Area Network. The use, completion and distribution of this form remain unchanged.

Any questions regarding this Notice may be directed to the Forms Unit, Policies and Procedures Division, at (213) 486-0400.



MICHEL R. MOORE
Chief of Police

Attachment

DISTRIBUTION "D"

**LOS ANGELES POLICE DEPARTMENT
LABOR RELATIONS UNIT
DAILY ACTIVITIES REPORT**

DATE: _____

OFFICER'S LAST NAME, INITIALS	SERIAL NO.	TIME ON DUTY	TIME OFF DUTY	ASSIGNMENT	DEPLOYED TO LABOR INCIDENT		
					STRIKES	HANDBILL/LEAFLET	PROTEST

ACTIVITIES

REPORTS				MEETINGS/ LIAISON	ARRESTS		REJECTS		APP FOR COMPLAINTS		CITY ATTORNEY HEARING	CONTACTS				
SALUTE	FEL.	MISD.	OTHER		FEL.	MISD.	D/A	C/A	FEL.	MISD.		UNIONS	MGMT.	DEPT.	OTHER	

TRAINING CONDUCTED	OFF HOURS RESPONSES	OFF HOURS NOTIFICATIONS	DEPARTMENT REQUEST FOR LABOR RELATIONS UNIT	OVERTIME REPORTING			DAILY MILEAGE
				EXT. EOW	OFF HOURS NOTIFICATIONS	CALL-OUT	MILES DRIVEN

FIELD TIME

LABOR INCIDENTS MINUTES	INVESTIGATIONS MINUTES	LIAISONS/MEETINGS MINUTES	REPORTING MINUTES

USE OF CITY VEHICLE BEFORE/AFTER BUSINESS HOURS

LOCATION(S)	HGA		SPA		TIME		CALL-OUT		MILES TRAVELED
	YES	NO	YES	NO	START	END	YES	NO	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	

SUPERVISOR APPROVING	SERIAL NO.	OFFICER IN CHARGE APPROVING	SERIAL NO.

**LOS ANGELES POLICE DEPARTMENT
LABOR RELATIONS UNIT
DAILY ACTIVITIES REPORT
CONTINUATION SHEET**

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