

**EMPLOYEE RELATIONS ADMINISTRATOR
OFFICE OF THE CHIEF OF STAFF**

NOTICE
2.2.3

February 17, 2012

TO: All Commanding Officers

FROM: Employee Relations Administrator

SUBJECT: VOLUNTARY RETIREE HEALTH CONTRIBUTION APPLICATION
AND AGREEMENT

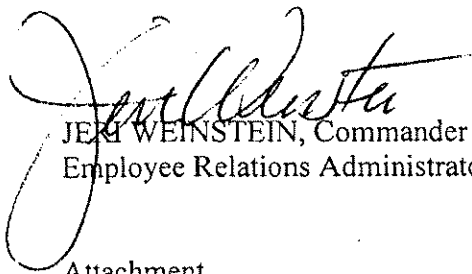
As a cost savings measure for the City budget, the Chief Administrative Officer has implemented a retiree health care freeze for City employees effective this past July. Sworn employees were given the option to voluntarily contribute a maximum of two percent (2%) of their base salary to defray a portion of the City's cost of providing retiree health benefits.


The opt-in period was 45-days, from August 16, 2011 to September 29, 2011; however, some employees did not submit an application because they were off on medical or military leave, dealing with personal issues, or off the pay roll. As a result, those employees, Fire and Police Pension Plan (LAFPP) members of Tier II, III, IV, or V, are being given an opportunity to opt-in upon their return to work. The employees will be given 45-days to submit an application to the Dispute Resolution Committee, requesting to opt-in to the 2% voluntary contribution and vest the retiree health benefit. The Committee will review the request and determine if there was a valid reason that the employee missed the original opt-in period.

Commanding Officers are required to identify employees who were on short term leave beginning July 30, 2011, through the opt-in period, and have been absent from work less than 1 year. Please ensure these employees, upon their return to work, are made aware of the new 45-day opt-in period. Employees on leave for over 1 year will be notified about the 45-day opt-in period by Personnel Division, Return to Work Section. The application for the Voluntary Retiree Health Contribution is attached, located on the Los Angeles Fire and Police Pensions website, and the Los Angeles Police Protective League website.

If you have any questions, I can be reached at (213) 486-7600.

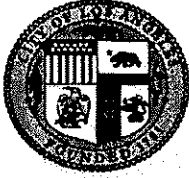
APPROVED:


JERI WEINSTEIN, Commander
Employee Relations Administrator


STEPHEN R. JACOBS, Deputy Chief
Chief of Staff
Office of the Chief of Police

Attachment

Distribution "B"



**VOLUNTARY RETIREE HEALTH CONTRIBUTION
DISPUTE RESOLUTION COMMITTEE APPLICATION**

**Application and Agreement to voluntarily contribute 2%
of base salary towards Retiree Health Benefits**

Member's Name: _____

Address: _____

Last four digits of Social Security Number: _____ Phone: _____

Email address: _____

As a member of Tier II, III, IV, or V of the Los Angeles Fire and Police Pension Plan (Plan), you were given the option during a 45-day period to voluntarily contribute an additional two percent (2%) of your base salary per pay period to the Plan to provide additional employee funding to defray a portion of the City's cost of providing retiree health benefits. Such a contribution would entitle you to receive upon retirement the retiree health benefit in effect as of July 1, 2011, and thereafter the maximum amount of each annual increase authorized by Chapter 11.5, Division 4 of the Los Angeles Administrative Code effective July 1, 2011. The entitlement to these retiree health benefits increases would be a vested right.

Because you did not submit an application (or your application was not accepted) during the opt-in period, you may submit this application to the Dispute Resolution Committee (DRC) to consider your request to make the 2% voluntary contribution and vest the retiree health benefit. If approved by the DRC, you agree to contribute an additional 2% of your base salary each pay period to the Plan for 25 years or until you retire or exit DROP. You also agree to allow the Plan to collect contributions retroactive to the date determined by the DRC, such date not to be prior to August 15, 2011.

The decision of the DRC to accept or reject your application is **FINAL** and there is no appeal. In addition, your election to voluntarily contribute an additional 2% of your base salary to the Plan under this agreement is **FINAL and IRREVOCABLE**, unless declared invalid or unlawful by a court or administrative enforcement agency of competent jurisdiction.

Please attach correspondence to explain in **detail** why your application to the DRC should be approved. (Additional information or documents necessary to support your application must also be attached. If deemed necessary by the members of the DRC, you may be requested to appear before the committee; however, there is no express right to such an appearance.)

Signature

Date

This form must be presented with identification to Los Angeles Fire and Police Pensions, 360 East Second Street, Suite 400, Los Angeles, CA 90012. Mailed or faxed applications must be notarized.

You will be notified of the DRC's decision regarding your application. Please note your notification preference:

Email US Mail