

OFFICE OF OPERATIONS

NOTICE
1.11

October 9, 2018

TO: All Office of Operations Personnel

FROM: Director, Office of Operations

SUBJECT: USE OF 1942 TRANSIENT AND 1942 REFUSED AS AN ADDRESS ON DEPARTMENT-APPROVED REPORTS

The purpose of this notice is to provide clarification on the proper use of the term "1942 Transient" when referencing a person's address on any Department-approved form (i.e., Field Interview (FI) card, Arrest Report, citation, etc.). The Department's NCIC code (1942), along with the word "transient," has traditionally been used by Department personnel when any person has failed to produce an address. Effective immediately:

- The use of "1942 Transient" shall only be used to document the address of a person experiencing homelessness; and,
- The use of "1942 Transient" shall not be used to document the address of a person who is uncooperative, unwilling to provide an address, and is not experiencing homelessness.

Note: All efforts shall be made to identify an address for someone who is uncooperative but not experiencing homelessness. However, when unable to determine an address, officers shall use "1942 Refused" as an address on all Department-approved reports.

Additionally, when "1942 Transient" has been used appropriately as a primary address on any document, and it is determined that the person experiencing homeless has an optional address (i.e., shelter address, previous residential/business address, or address where mail is received), that this secondary address also be documented on the back of the FI card or other source document(s).

Should you have questions regarding this matter, please contact the Department Homeless Coordinator, Office of Operations, at (213) 486-6050.



ROBERT N. ARCOS, Assistant Chief
Director, Office of Operations