

OFFICE OF OPERATIONS

NOTICE
1.11

March 12, 2018

TO: All Sworn Personnel

FROM: Director, Office of Operations

SUBJECT: REQUIREMENT TO IDENTIFY BODY WORN VIDEO RECORDINGS –
REMINDER AND CLARIFICATION

Existing Department policy requires, for each incident recorded on a Body Worn Video (BWV) device, that officers identify the event type and other information that best describes the content of the video. This requirement assists investigators and officers in recalling and discovering video evidence necessary for criminal prosecutions and administrative investigations.

Currently, officers are using incident numbers, Division of Records (DR) numbers, and other qualitative descriptors to identify incidents. The different practices have made identifying all video evidence of an incident challenging to locate. Therefore, effective immediately, in addition to identifying the event type of the incident, officers shall only use the full 12-digit incident number in the "ID" field of the BWV recording to describe the content of the video.

Officers should continue to document the existence of BWV recordings on their Daily Field Activities Report or Computer Aided Dispatch Summary Report.

If you have any questions regarding this Notice, please contact the Evaluation and Administration Section, Office of Operations, at (213) 486-6050.



MICHEL R. MOORE, First Assistant Chief
Director, Office of Operations

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