

OFFICE OF OPERATIONS

NOTICE

1.11

June 21, 2018

TO: All Personnel

FROM: Director, Office of Operations

SUBJECT: DUTY TO CONDUCT SAFETY CHECKS FOR DETAINEES IN AREA HOLDING CELLS, BENCHES, OR WAITING AREAS; REQUIREMENT TO DOCUMENT AREA SAFETY CHECKS

The Department has always recognized the principle of 'Reverence for Life' as fundamental to our public safety mission. As part of that concept, the Department endeavors to protect the safety of all of those we encounter, including those in our custody. Areas currently provide supervision to arrestees in holding facilities to ensure their safety, but these efforts are not always documented.

Effective immediately, any arrestee in an Area holding facility (i.e., holding cells and benches, detainee waiting areas, and secured detective interview locations) shall receive, at minimum, an hourly, direct visual observation. The arresting or investigating officer shall maintain primary responsibility for conducting the safety checks. In the event of a situation or exigency requiring the arresting or investigating officer to leave the station or otherwise become unavailable, the Watch Commander shall be notified. The Watch Commander shall then conduct the required hourly safety checks until the arresting or investigating officer's return.

The officer conducting the direct observation shall document the time along with his or her serial number on the Adult Detention Log, Form 06.19.00, beside the entry for the specific arrestee. Watch Commanders shall be responsible for reviewing all Adult Detention Logs to ensure each arrestee received their hourly safety checks. Watch Commanders shall document in their Watch Commander Log, Form 15.80.00, whether compliance was met. A forthcoming update to the Watch Commander Log will include a checkbox to provide a means of indicating compliance with this directive.

For purposes of this Notice, direct visual observation shall mean direct line-of-sight observation that is unaided by audio or visual equipment. Continuous monitoring of cameras in a holding facility is encouraged but does not fulfill the hourly direct observation requirement.

If you have any questions regarding this Notice, please contact the Evaluation and Administration Section, Office of Operations, at (213) 486-6050.



MICHAEL R. MOORE, First Assistant Chief
Director, Office of Operations

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