

OFFICE OF OPERATIONS

NOTICE

1.11

August 13, 2018

TO: All Office of Operations Personnel

FROM: Director, Office of Operations

SUBJECT: DOCUMENTING COMMUNITY ENGAGEMENT; ESTABLISHING COMMUNITY ENGAGEMENT COMPSTAT PROFILE

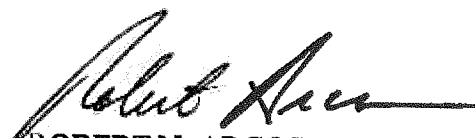
The Department takes significant pride in the many outstanding community encounters we conduct each day. Not only are we stronger when we achieve our management principle of "People Working with Police," but we also maintain our high levels of public approbation and engagement. As such, the Department continues to encourage all employees to initiate and develop these positive community contacts.

Effective immediately, all Areas shall document and report their numerous forms of community engagement through the newly-developed Community Engagement COMPSTAT Profile (CECP). The CECP will capture an Area's community engagement efforts for the prior 28-day extraction period and exists as a measurement tool to gauge an Area's efforts in expanding outreach, including those done through social media. Commands shall ensure all CECP activities are captured no later than by the end end-of-day on Friday of Week "A" of the following Deployment Period.

Area commanding officers shall review the attached CECP template to familiarize themselves with the community engagement activities required to be reported. Commanding officers shall ensure all employees within their command are familiar with these activities, encouraged to participate in them, and documented when done.

When completing the CECP, it is important that commanding officers only submit data for Area-level community policing efforts and exclude those ancillary to specific programs offered. For example, monthly Community Police Advisory Board (CPAB) or Cadet Post meetings should not be included in the reportable Community Meetings. A meeting of block captains for crime prevention efforts, however, should be included as a reportable meeting on the CECP. Please see the attached guidelines for detailed information regarding the completion of each specific reporting activity.

Should you have questions regarding this matter, please contact the Evaluation and Administration Section, Office of Operations, at (213) 486-6050.


ROBERT N. ARCOS, Assistant Chief
Director, Office of Operations

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Attachment

Community Engagement COMPSTAT Profile Guidelines

Dialogue/Community Meetings

- “Number of Events” should be completed with the number of cumulative events of the applicable type during the Deployment Period (DP). For example, four (4) should be entered if during DP 3 an Area had four (4) Coffee with Cops sessions.
- The column for “Approximate Number of People Notified” should reflect the command’s best estimate of the number of individuals who were informed about the upcoming event. For event notifications posted on an online neighborhood watch group, number of people notified should include only those that have acknowledged the posting in some manner (e.g. “liked” the post, commented they would attend/not attend, etc.).
- The columns for “Approximate Number of People Notified”, “Approximate Number of People Who Attended”, and “Approximate Number of Department Personnel” should reflect the total number of participants by type for all events during the DP. For example, if each of the Coffee with Cops sessions from above had 10, 13, 22, and 7 people attending, the total number of 52 participants should be entered.

Social Media Outreach

- “Number of Polls” should include the number of polls posted on social media (e.g. “Where would you prefer the next Coffee with a Cop event?” with choice selections of “Western Bagel”, “Dunkin Donuts”, and “Coffee Bean”).
- The “Number of Posts” and “Number of Posts by DP” should reflect the total number of posts made during that DP of any type. For purposes of the CECP, posts include but are not limited to: Facebook posts and public replies/comments; Twitter tweets and public reply tweets; Instagram photos/video and reply comments; Next door posts and replies; and other Department-initiated postings and public replies. Public replies are reportable and should be encouraged when topically appropriate, as these often develop deeper community ties.
- “Community Information Posts” includes all non-crime related informational posts or replies. For example, this category would include postings of an Area’s upcoming Open House or City-sponsored Electronics Disposal Day.
- “Crime Information Posts” should encompass all posts or replies related to crime information. This category includes posts with “Wanted” information (description of known or suspected individuals/vehicles); prevention reminders or tips (Lock It, Hide It, Keep It); or, apprehension efforts (photos/description of notable arrests or contraband seizures).

NOTE: Department Employees are reminded to ensure no personal identifying information or investigation-compromising evidence is posted.

- “Positive Engagement Posts” captures personnel interacting with community members in a positive way. For example, this could include: photos of officers greeting community members; a brief recollection of an officer deputizing neighborhood children with a Badge Sticker, or a video of an officer assisting an elderly community member cross the street.

Area-Sponsored Events / Volunteer Programs

Completion of these categories is self-explanatory. In the event an area-sponsored event overlaps categories, commands should choose the category of best-fit. In no circumstances, should the same event be counted in multiple categories.

Other Outreach

- "Read Alon" includes the number of events where officers will read along books to children in the community (e.g. reading along with children at a school).
- "Commendations" should include only citizen-initiated commendations, as a community member taking the time to commend an officer provides some a quantifiable metric for measuring the impact fullness of community engagements.
- "Quality Service Audits" should include the number of supervisor-conducted Quality Service Audits conducted during the period.
- The "Referrals" category should include the number of proactive engagement efforts where the officer provided referral information for services. This will include Department-sponsored or affiliated services (such as referring a youth to an Area cadet program or Gang Reduction and Youth Development (GRYD) activity).

We Watch. We Care. We Call the Police

- "Delivered Signs" should include the number of yard signs delivered to Area residents during the capture period. In the event a resident requires a replacement sign, the replacement sign should not be included as a new delivered sign.
- "Follow-Up Meetings" is the number of community meetings that resulted from sign delivery events. These can be individual meetings to discuss items like "hardening the target" or group meeting to talk about neighborhood concerns.