

## CUSTODY SERVICES DIVISION

**NOTICE**  
18.2.2

May 1, 2019

**TO:** All Custody Services Division Personnel

**FROM:** Commanding Officer, Custody Services Division

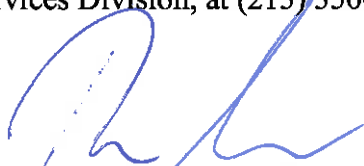
**SUBJECT:** PARKING AT METROPOLITAN DETENTION CENTER

Metropolitan Detention Center (MDC) is a unique facility. MDC, Metropolitan Jail Section (MJS) Administrative Section, Custody Services Division (CSD) Area Office, Medical Services Division (MSD), Property Division Area Office and Central Property Section (CPS) are all situated in the same building.

The presence of two different Divisions and various sections poses a problem when it comes to employee parking. The area situated at street level, service yard which is the inmate evacuation site, is the responsibility of the Commanding Officer of Custody Services Division. Also with that responsibility comes the consideration allowing access and unobstructed movement to the lower portion associated with CPS and Property Division.

Parking at MDC will be only for employees with assigned parking spaces or employees given permission to use the assigned parking spaces by the individual assigned to the parking space.

If you have any questions regarding this matter, please contact Sergeant Ricardo Ortega, Custody Services Division, at (213) 356-3455.



ROLANDO SOLANO, Captain  
Commanding Officer  
Custody Services Division