

OFFICIAL CORRESPONDENCE REVIEW

INITIATED BY: (Name, Bureau or Division, etc.) CAPTAIN II JENNIFER J. THOMAS, COMMANDING OFFICER, RISK MANAGEMENT AND POLICIES DIVISION	RECEIVED DATE: <i>6/10</i> AUG 10 2020 July 13, 2020 OFFICE OF THE CHIEF OF POLICE
STAFF OFFICER ASSIGNED: (Name, Bureau or Division, Phone Extension, etc.) Lieutenant II Anne-Marie Fuller, Officer in Charge, Policies and Procedures Section, Risk Management and Policies Division, (213) 486-0473 <i>AM, 6-30-20</i> Sergeant II Sonia Rimkunas, Assistant Officer in Charge, Policies and Procedures Section, Risk Management and Policies Division, (213) 486-0447 Management Analyst Andrew Post Benson, Officer in Charge, Forms Unit, Policies and Procedures Section Risk Management and Policies Division, (213) 486-0405	

SUBJECT: PARTNERSHIP WITH BIKE INDEX

ATTN	REVIEWED BY:	DATE OUT	ATTN	REVIEWED BY:	DATE OUT
<i>1/80</i>	Risk Management and Policies Division	<i>6-30-20</i>			
<i>BP</i>	Risk Management Legal Affairs Group	<i>7/4</i>			
<i>3</i>	Office of Constitutional Policing and Policy	<i>7/21/20</i>		<i>Where is this going? NOT CSPB? CEG is remaining?</i>	
<i>4</i>	Office of Operations <i>K/B</i>	<i>8-6-20</i>			
<i>5</i>	Office of the Chief of Police, Administrative Section, Room No. 1077	<i>8/6/20</i>			
<i>12.6</i>	Office of the Chief of Staff	<i>8-10-20</i>		RECEIVED-3	
<i>7</i>	Office of the Chief of Police			RECEIVED	
				AUG 06 2020 #2060	
				OFFICE OF THE CHIEF OF POLICE	
				<i>#1110</i>	

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Chief of Staff

Additional Instructions: Please hand-carry the original document, rather than sending them via gray-mail. A copy of all signed/approved documents should be forwarded to:
RMPD, Policies and Procedures Section, Mail Stop 400
 for the maintenance and closure/filing of this project.

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Risk Management Legal Affairs Group

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OFFICE OF OPERATIONS

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Office of Constitutional Policing and Policy

OFFICE OF THE CHIEF OF POLICE



NOTICE

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August 13, 2020

TO: All Department Personnel

FROM: Chief of Police

SUBJECT: PARTNERSHIP WITH BIKE INDEX

The purpose of this Notice is to inform Department personnel about the newly-established partnership with Bike Index. Bike Index is a non-profit organization offering a web-based bicycle registration service (www.bikeindex.com) that is available to all members of the community. The goal of this partnership is to encourage the reporting of bicycle theft, which will in turn provide law enforcement an additional tool to identify the rightful owners of lost/stolen bicycles to ensure the return of their property. The success of this partnership will be reliant on community outreach to include not only bicycle owners, but also bicycle shops, bicycle organizations, college campuses, and more.

Bicycle registration is voluntary and can be completed online by entering bicycle details, such as the bicycle's serial number, description and photographs. Community members will have the ability to mark their bicycle stolen in Bike Index and also be instructed to file a police report with the Department via the Community Online Reporting System or in person with any officer.

Effective immediately, all Department personnel will have law enforcement access to the Bike Index website. Upon publication of this Notice, all Department personnel with smartphones will receive a link with log-in instructions. Law enforcement access will provide officers the ability to contact the registered owner of a stolen/found/recovered bicycle directly, via a telephone call or an electronic mail. Additionally, officers will have the ability to assist a community member with registering his or her bicycle on the officers' Department smartphones.

Department personnel who recover a bicycle should first query the Automated Property Index (API) system to determine if the bicycle has been reported lost or stolen. Subsequently, Department personnel may query Bike Index by entering the manufacturer's serial number, scanning the Quick Response (QR) code on the Bike Index sticker (attached to the bicycle) or conducting a search using the bicycle's make, color and zip code.

Note: Officers **shall not** initiate a detention or arrest, or seize a bicycle, solely on the information obtained from the Bike Index website. Information from the Bike Index website must be verified through the proper Department resources, including contacting the victim of a bicycle that has been stolen, to determine if a bicycle can be seized.

All Department Personnel

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Geographic Areas are encouraged to continue to educate the community by leveraging this partnership by organizing bicycle registration events and conducting local outreach. Community Outreach and Development Division, Office of Operations, will be the liaison for all planned events.

Should you have any questions regarding this Notice, please contact the Evaluation and Administration Section, Office of Operations, at (213) 486-6050.

A handwritten signature in black ink, appearing to read "Michel R. Moore". The signature is stylized with a large initial "M" and a long horizontal stroke extending to the right.

MICHEL R. MOORE
Chief of Police

DISTRIBUTION "D"