## PERSONNEL AND TRAINING BUREAU

NOTICE

September 9, 2019

TO:

All Commanding Officers

FROM:

Commanding Officer, Personnel and Training Bureau

**SUBJECT:** MENTORING PROGRAM

As one of many initiatives that supports the career success and professional development of its employees, the Department has been in the process of developing a revised Mentoring Program. The new program will provide a formal, professional relationship between two employees where an experienced employee seeks to promote the development of another employee by sharing knowledge and experiences designed to provide personal growth, career guidance, and enhanced knowledge of the Department.

Mentoring programs have been shown to improve employee satisfaction, engagement, and retention, while also informally training both existing and future leaders. This type of knowledge transfer is of significant value to both the Department and its employees.

Beginning October 2019, the Department will pilot the first 6-month cycle of its formal mentor program. Employees seeking to participate in either a mentor or mentee capacity are encouraged to learn more about this ongoing and innovative learning opportunity. Additional information can be obtained on the Career Development page (under Training Group) on the Department web portal, or by contacting Dawn Kelleher, Employee Development Coordinator, Personnel and Training Bureau, at (213) 486-7086 or G8361@land.online.

MARTIN A. BAEZA, Deputy Chief

Commanding Officer

Personnel and Training Bureau

BOB GREEN, Debuty Chief

Chief of Staff

APPROVED:

Office of the Chief of Police