

POLICE SCIENCES AND TRAINING BUREAU

NOTICE
1.12

July 27, 2018

TO: All Concerned Personnel

FROM: Commanding Officer, Police Sciences and Training Bureau

SUBJECT: DUTY TO NOTIFY DEPARTMENT ARMORER OF ALL FIREARMS TO BE CARRIED ON OR OFF DUTY

It has come to the Department's attention that sworn personnel are carrying firearms on duty that have not been registered and verified with the Department Armorer. Per Department Manual (DM) Section 3/610.20, titled *Inspection and Registration of Concealed Firearms*: All firearms to be carried by sworn personnel on or off duty by virtue of their employment as peace officers shall be verified by the Department Armorer.

Effective immediately, any firearm carried on or off duty that is not recorded on the acquiring officer's list within the *Firearm's Tracking Inventory System (FITS)*, which is maintained by the Department Armorer, is not authorized to be carried.

Additionally, DM 3/610.20, *Inspection and Registration of Concealed Firearms* and 3/610.67, *Duty Assignment – or Tactical Requirement Variations* are under review.

Note: Department Manual 3/610.20 will be amended to read *ALL* firearms.

Additionally, per DM 3/610.67, officers in special duty assignments may carry firearms other than those described as primary or secondary/back-up weapons as long as the firearms are consistent with the particular assignment and approval is obtained. The amendment to DM 3/610.67 will require the approval from the Commanding Officer *of the officer's current division of assignment* to carry the firearm. Additionally, an Intradepartmental Correspondence, Form 15.02.00, addressed to the Commanding Officer of *Training Division, In-Service Training*, is required by the employee's chain-of-command with justification for carrying a specific firearm before approval is obtained from *the divisional Commanding Officer*. The mandate to have all firearms recorded on the acquiring officer's list within *FITS*, which is maintained by the Department Armorer, will not change.

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Any questions regarding this Notice, please contact Sergeant II Christine Stout-Guttilla, Police Sciences and Training Bureau, at (213) 486-7090.

APPROVED:



JON F. PETERS, Deputy Chief
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Police Sciences and Training Bureau



BOB GREEN, Deputy Chief
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